AGENDA

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE
Council Chambers, Municipal Office
Thursday, November 12, 2026 5:00 P.M.

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1. CALL MEETING TO ORDER

A. Attendance

Committee Members	Mr. George Hoggarth (Chair) Ms. Anne Saltel (Vice Chair) Ms. Joanne Falk Ms. Alanna Pizziol-Caroll Cllr. Joyce Timpson
Staff	Ms. Jennifer Esposito,Economical Services Manager Ms. Komal Shah, Development Services Administrative Assistant
Regrets	Cllr. Reece Van Breda
Absent	
Guest	

B. Chair to Call the Meeting to order.

C. Motion to excuse ____from the meeting.

THAT the above mentioned members be excused from the meeting.

Moved by:
Seconded by:

2. AGENDA

a) Additions to the Agenda

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of November 12th, 2026 be approved, as amended/ presented.

Moved by:
Seconded by:

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

THAT the Minutes of the October 1st, 2026 Environment Committee Meeting be adopted as presented/amended.

Moved by:
Seconded by:

5. DELEGATIONS/PRESENTATIONS

Ms. Jennifer Esposito will join the meeting virtually to provide committee members with more information about the Adopt-a-Block program.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

03-2026-01 – Contact the Pelican Falls to explore whether students can make DIY produce bags. – Mr. Hoggarth

- ❖ This action item will be discussed in the second year school semester.

05-2026-02 – Contact the Sacred Heart and Sioux Mountain School for their perspectives and initiatives for Environment– Committee members

- ❖ This action item will be addressed once the new committee is formed following the election. As per the Terms of Reference, non-councillor members can still meet in November.

06-2026-03 – Arrange a virtual information session with Sustainatech to learn more about plastic recycling initiatives and related environmental programs, as suggested by Cllr. Timpson. – Ms. Shah

- ❖ Ms. Shah reached out to the organization again in September through there website.

06-2026-04 – Discuss and design a Hazardous waste sign to be placed before the landfill entrance for public awareness, with the goal of reducing hazardous waste being disposed of at the landfill. – Committee members

09-2026-05 – Contact the school to ask about recruiting student volunteers to help with the community garden. – Ms. Falk

- ❖ This action item will be discussed next spring.

10-2026-06 – Committee members identified policies and procedures that address climate change initiatives. – Committee members

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Weekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads, signs, encourage the non-profit housing associations and others to use Curbside Swap. Better promote Curbside Swap Facebook page.
- ❖ **Updates:**

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine

- **Date Due or Frequency:** Ongoing
- **Tasks:** Solicit community input on composting options through methods such as surveys.
- **Updates:**

Communication and Education

- **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- **Lead Person:** Environment Committee
- **Resources Needs:** Internet, Social Media (Facebook), Ads
- **Date Due or Frequency:** Ongoing
- **Tasks:** Through a variety of media, educate the community regarding sustainable environmental practices of any nature.
- **Updates:**

Community Garden

- **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- **Lead Person:** Ms. J. Falk
- **Resources Needs:** Volunteers needed to help with setting up the gardens. Municipal staff needed to help with maintenance as required.
- **Date Due or Frequency:** April through October
- **Tasks:** Maintaining the gardens, advertising, gardening classes.
- **Updates:**

Municipal Projects Review

- **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- **Lead Person:** Environment Committee
- **Resources Needs:** List of Capital Projects
- **Date Due or Frequency:** Ongoing
- **Tasks:** Review environmental impacts of capital projects
- **Updates:**

Environmental Recognition

- **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- **Lead Person:** Ms. A. Saltel
- **Resources Needs:** Internet, Social Media
- **Date Due or Frequency:** Ongoing
- **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates. Seek nominations from public
- **Updates:**

Climate Action Plan

- **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health, Natural Ecosystems and Eco Friendly Transportation will be incorporated into the Climate Action Plan
- **Lead Person:** Environment Committee
- **Resources Needs:** Internet, Social Media, Policies
- **Date Due or Frequency:** Ongoing
- **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality

- **Updates:**

Promotion of Locally Sourced Food and Self-Sustainability

- **Goals:** To communicate with and educate residents about access to sustainably sourced food
- **Lead Person:** Environment Committee
- **Resources Needs:** Internet, Social Media, Workspaces
- **Date Due or Frequency:** Ongoing
- **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce (Gleaning).
- **Updates:**

Waste Reduction/Diversion

- **Goals:** To reduce and divert waste
- **Lead Person:** Environment Committee
- **Resources Needs:** Internet, Social Media
- **Date Due or Frequency:** Ongoing
- **Task:** Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. Advocate for the chipping of brush as a way to divert it from the landfill site. Establish a site where E-waste can be dropped off. (E-Waste Depo)
- **Updates:**

Municipal Litter Strategy

- **Goals:** To create a Community wide Litter Strategy
- **Lead Person:** Environment Committee
- **Resources Needs:** Internet, Social Media, various local Stakeholders
- **Date Due or Frequency:** Ongoing
- **Task:** Consult with local agencies and businesses to develop an ongoing litter reduction program. Promote community pride by keeping our streets and green spaces free of litter.
- **Updates:**

7.4 Committee Budget Discussion

The committee members decided to keep the following two items in the budget for the time being:

1. Cloth materials for produce bags
2. Provide an honorarium to students for making produce bags
3. Installation of Hazardous Waste sign at the Landfill Entrance
4. Final copy of the Hazardous waste notice for publication in the newspaper ($522.83 used)

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for 5:00 p.m on Thursday, December 10th 2026 at Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at _____.

MINUTES

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE
COUNCIL CHAMBERS, MUNICIPAL OFFICE
Thursday, October 1, 2026 5:00 P.M.

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1. CALL MEETING TO ORDER

A. Attendance

Committee Members

Mr. George Hoggarth, Chair
Ms. Anne Saltel, Vice Chair
Ms. Joanne Falk
Cllr. Joyce Timpson
Ms. Alanna Pizziol-Caroll
Cllr. Reece Van Breda

Staff — Mr. Jody Brinkman, Development Services Manager
Ms. Komal Shah, Development Services Administrative Assistant

Excused

Absent

Guest

B. Chair called the meeting to order at 5:01pm.

C. MEMBERS EXCUSED

Motion to excuse members:

Moved by:
Seconded by:

CARRIED

2. AGENDA

a) Additions to Agenda

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of October 1st, 2026 be approved, as presented.

Moved by: Ms. Saltel

Seconded by: Ms. Falk

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

Motion to Adopt Minutes.

THAT the Minutes of the September 10, 2026 Committee Meeting be adopted, as presented.

Moved by: Ms. Saltel

Seconded by: Ms. Falk

CARRIED

5. DELEGATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

01-2026-01 – Schedule a virtual meeting with the Circular Economy team for awareness and Q&A purposes. – All Members

- ❖ Completed.

03-2026-02 – Contact the Pelican Falls to explore whether students can make DIY produce bags. – Mr. Hoggarth

- ❖ This action item will be discussed in the second year school semester.
- ❖ The Sioux North high school will not provide the produce bags. Pelican Falls will be the only school assisting with this action item. Ms. Shah updated the action item accordingly.

05-2026-03 – Contact the Sacred Heart and Sioux Mountain school for there perspectives and initiatives for Environment– Committee members

- ❖ This action item will be addressed once the new committee is formed following the election. As per the Terms of Reference, non-councillor members can still meet in November.

06-2026-04 – Arrange a virtual information session with Sustainatech to learn more about plastic recycling initiatives and related environmental programs, as suggested by Cllr. Timpson. – Ms. Shah

- ❖ Ms. Shah reached out to the organization again in September through there website.
- ❖ Cllr. Timpson will reach out to Sustainatech.

06-2026-05 – Discuss and design a Hazardous waste sign to be placed before the landfill entrance for public awareness, with the goal of reducing hazardous waste being disposed of at the landfill. – Committee members

09-2026-06 – Contact the school to ask about recruiting student volunteers to help with the community garden. – Mr. Hoggarth

- ❖ This action item will be discussed next spring.

10-2026-07 – Committee members identified policies and procedures that address climate change initiatives. – Committee members

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Committee members agreed to pay $522.83 to the Sioux Bulletin for a quarter-page, full-color newspaper advertisement featuring the Hazardous Waste document.

Curbside Swap

- **Goals:** Continue promoting Curbside Swap

- **Lead Person:** Cllr. J. Timpson

- **Resources Needs:** Internet, Social Media, Municipal Website

- **Date Due or Frequency:** Weekly (Saturday and Sundays) April through October

- **Tasks:** Ads, signs, encourage the non-profit housing associations and others to use Curbside Swap. Better promote Curbside Swap Facebook page.

- **Updates:** Committee members discussed ways to improve the curbside swap process and agreed on the following guidelines:

    - If an item is not picked up during the day, it should be brought back inside rather than being left outside overnight.
    - Larger items, such as mattresses, tables, chairs, and construction debris, should not be placed outside on the curb without prior arrangements.
    - Before putting any large item outside, it should first be posted/advertised in the Curbside Swap Facebook group, and a pickup should be arranged with an interested person.

The committee also agreed to share these guidelines on relevant social media pages, including the Environment Committee page, the municipal social media page, and the Curbside Swap page, where the post should be pinned for easy access.

These measures are intended to reduce the amount of time items are left outside and help prevent items from becoming a nuisance or affecting neighbouring properties.

The write up will be as per below:

“Curbside Swap – Updated Guidelines for Residents

To help keep our community clean, safe, and accessible, residents are reminded of the following guidelines for the Curbside Swap:

Curbside Swap has been an unprecedented success after 15 years of operation and has kept a lot of stuff out of the landfill. Recently, we are finding that a lot of stuff put out is being taken overnight and found later in the bush.

The Environment Committee is asking to make a few changes to how we do the Swap:

- Please remove items by sundown and not leave them at the curb overnight.
- Please use the Facebook Page (which has almost 3,000 followers) to advertise all items but especially mattresses, chairs, tables, tarps, and construction debris;

- Please do not place oversized or bulky items directly on the Curbside but placed at the curb once they have been advertised and there is interest from a resident who intends to pick them up (or tell person where to find it).
- Residents are encouraged to keep their curbside areas tidy and ensure that unwanted items are removed promptly.

Thank you for helping keep our community clean and making Curbside Swap a safe and successful program for everyone!"

Explore Composting Options

- **Goals:** To explore options for composting. To promote composting.
- **Lead Person:** Environment Committee
- **Resources Needs:** Internet, Municipal World magazine
- **Date Due or Frequency:** Ongoing
- **Tasks:** Solicit community input on composting options through methods such as surveys. Lobby municipality to look into establishing local composting facility.
- **Updates:** None

Communication and Education

- **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- **Lead Person:** Environment Committee
- **Resources Needs:** Internet, Social Media (Facebook), Ads
- **Date Due or Frequency:** Ongoing
- **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.
  Promote Adopt-a-block by purchasing 5 signs. Educate community regarding Hazardous waste disposal.
- **Updates:** The committee also discussed the importance of educating residents about the Curbside Swap program, including how to properly offer, collect, and dispose of items. Clear

guidelines will help residents understand the process, reduce items being left outside for extended periods, and keep neighbourhoods clean and tidy.

Community Garden

- **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.

- **Lead Person:** Ms. J. Falk

- **Resources Needs:** Municipal staff needed to help with maintenance as required.

- **Date Due or Frequency:** April through October

- **Tasks:** Maintaining the gardens, advertising, gardening classes.

- **Updates:** Ms. Shah sent a follow-up email regarding the repair of the community garden composting lid.

Municipal Projects Review

- **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect

- **Lead Person:** Environment Committee

- **Resources Needs:** List of Capital Projects

- **Date Due or Frequency:** Ongoing

- **Tasks:** Review environmental impacts of capital projects

- **Updates:** Mr. Brinkman informed the committee members that the funding request to monitor the facility's electrical usage was declined. Ms. Esposito will look into the matter.
  The roof of the Hugh Allen Clinic is scheduled to be replaced next year.

Environmental Recognition

- **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- **Lead Person:** Ms. A. Saltel
- **Resources Needs:** Internet, Social Media
- **Date Due or Frequency:** Ongoing
- **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- **Updates:** Ms. Saltel mentioned that the article recognizing Ms. Joanne Falk for her contributions to the community garden has been sent to Mr. Chris Pollard.

Climate Action Plan

- **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health, Natural Ecosystems and Eco Friendly Transportation will be incorporated into the Climate Action Plan
- **Lead Person:** Environment Committee
- **Resources Needs:** Internet, Social Media, Policies
- **Date Due or Frequency:** Ongoing
- **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality. Identify all these items in Strategic plan and pertain to climate and department responsible for completing those tasks.
- **Updates:** Council declined the proposal to declare a Climate Emergency, and as a result, the municipality is no longer receiving the related funding. Committee members discussed asking candidates about the Climate Action Plan at the October 5 election meeting.

Promotion of Locally Sourced Food and Self-Sustainability

- **Goals:** To communicate with and educate residents about access to sustainably sourced food
- **Lead Person:** Environment Committee

- **Resources Needs:** Internet, Social Media, Workspaces

- **Date Due or Frequency:** Ongoing

- **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.

- **Updates:** None

Waste Reduction/Diversion

- **Goals:** To reduce and divert waste

- **Lead Person:** Environment Committee

- **Resources Needs:** Internet, Social Media

- **Date Due or Frequency:** Ongoing

- **Task:** Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. Advocate for the chipping of brush as a way to divert it from the landfill site. Establish a site where E-waste can be dropped off. (E-Waste Depo)

- **Updates:** Ms. Saltel contacted the Dryden office and spoke with their representatives. They informed her that all circular economy recyclable materials from Dryden are transported to Winnipeg by large trailers. They also stated that the apartment building will be addressed in 2030. Although the apartments are residential units, the property is commercially owned.

- Ms. Shah reached out to Public Works to obtain the statistics on the amount of household hazardous waste collected on September 26, 2026. Mr. Jeff Hawley Public works manager said total 193 Household participated in Hazardous waste collection.

- Mr. Brinkman will speak with the CAO again regarding the collection of e-waste at Public Works. This would provide greater flexibility for residents who do not have access to a vehicle for transportation.

Municipal Litter Strategy

- **Goals:** To create a Community wide Litter Strategy
- **Lead Person:** Environment Committee
- **Resources Needs:** Internet, Social Media, various local Stakeholders
- **Date Due or Frequency:** Ongoing
- **Task:** Consult with local agencies and businesses to develop an ongoing litter reduction program. Promote community pride by keeping our streets and green spaces free of litter.
- **Updates:** Ms. Shah informed the committee members that Ms. Jennifer Esposito will attend the November meeting to provide more information about the Adopt-a-Block initiative.

7.4 COMMITTEE BUDGET

The committee members decided to keep the following items in the budget for the time being:

1. Cloth materials for produce bags
2. Provide an honorarium to students for making produce bags
3. Installation of Hazardous Waste sign at the Landfill Entrance
4. Final copy of the Hazardous waste notice for publication in the newspaper ($522.83 used)

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Thursday, November 12th 2026, at 5:00 pm in Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at 6:33 pm.