

## AGENDA

### THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

#### **ENVIRONMENT COMMITTEE Council Chambers, Municipal Office Thursday, June 11, 2026 5:00 P.M.**

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1. CALL MEETING TO ORDER

A. Attendance

Committee Members    Mr. George Hoggarth (Chair)  
                                  Ms. Anne Saltel (Vice Chair)  
                                  Ms. Desta Buswa  
                                  Ms. Joanne Falk  
                                  Mr. Hari Sankar

Staff                        Mr. Jody Brinkman, Development Services Manager  
                                  Ms. Komal Shah, Development Services Administrative  
                                  Assistant

Regrets                    Cllr. Joyce Timpson  
                                  Ms. Alanna Pizziol-Caroll  
                                  Cllr. Reece Van Breda

Absent

Guest

B. Chair to Call the Meeting to order.

C. Motion to excuse                from the meeting.

THAT the above mentioned members be excused from the meeting.

Moved by:  
Seconded by:

2. AGENDA

a) Additions to the Agenda

The committee members photographed samples of the new recyclable materials for use in a public awareness campaign. These photos will help educate residents about which items are accepted in the circular recycling program. Mr. Brody of the Sioux Lookout Bulletin will also prepare a newspaper article to further promote recycling awareness within the community.

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of June 11, 2026 be approved, as amended/ presented.

Moved by:

Seconded by:

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

THAT the Minutes of the May 14, 2026 Environment Committee Meeting be adopted as presented/amended.

Moved by:

Seconded by:

5. DELEGATIONS/PRESENTATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

11-2025-01 – Write an article on Hazardous waste education to promote safe storage and landfill reduction – Mr. Sankar

11-2025-02 – Educate the public about hazardous waste before the fall collection event– All Members (Urgency in June meeting)

- ❖ This action item will be discussed as a priority in June, as the Fall Hazardous Waste event will take place in September. The committee will also be on summer break during the months of July and August.

01-2026-03 – Schedule a virtual meeting with the Circular Economy team for awareness and Q&A purposes. – All Members

03-2026-04 – Contact the high school and Pelican Falls to explore whether students can make DIY produce bags. – Mr. Hoggarth

- ❖ This action item will be discussed in the fall of 2026.

05-2026-05 – Contact the Sacred Heart and Sioux Mountain School for their perspectives and initiatives for Environment– Committee members

06-2026-06 – Arrange a virtual information session with Sustainatech to learn more about plastic recycling initiatives and related environmental programs, as suggested by Cllr. Timpson. – Ms. Shah

- ❖ Ms. Shah reached out to the organization through its website to initiate contact.

## 7. ITEMS FOR DISCUSSION

### 7.1 Annual Work Plan and Budget Request

#### *Curbside Swap*

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Weekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads, signs, encourage the non-profit housing associations and others to use Curbside Swap. Better promote Curbside Swap Facebook page.
- ❖ **Updates:**

### ***Explore Composting Options***

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Solicit community input on composting options through methods such as surveys.
- ❖ **Updates:**

### ***Communication and Education***

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:**

### ***Community Garden***

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Volunteers needed to help with setting up the gardens. Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.

❖ **Updates:**

***Municipal Projects Review***

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:**

***Environmental Recognition***

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates. Seek nominations from public
- ❖ **Updates:**

***Climate Action Plan***

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health, Natural Ecosystems and Eco Friendly Transportation will be incorporated into the Climate Action Plan
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies

- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality
- ❖ **Updates:**

### ***Promotion of Locally Sourced Food and Self-Sustainability***

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce (Gleaning).
- ❖ **Updates:**

### ***Waste Reduction/Diversion***

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. Advocate for the chipping of brush as a way to divert it from the landfill site. Establish a site where E-waste can be dropped off. (E-Waste Depo)

❖ **Updates:**

**Municipal Litter Strategy**

- ❖ **Goals:** To create a Community wide Litter Strategy
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, various local Stakeholders
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Consult with local agencies and businesses to develop an ongoing litter reduction program. Promote community pride by keeping our streets and green spaces free of litter.
- ❖ **Updates:**

**7.4 Committee Budget Discussion**

8. NEW BUSINESS

The committee members decided to keep the following two items in the budget for the time being:

1. Posters for the Hazardous Waste event
2. Cloth materials for produce bags

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for 5:00 p.m on Thursday, September 10th 2026 at Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at \_\_\_\_\_.

## MINUTES

### THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

#### **ENVIRONMENT COMMITTEE COUNCIL CHAMBERS, MUNICIPAL OFFICE Thursday, May 14, 2026 5:00 P.M.**

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#### 1. CALL MEETING TO ORDER

##### A. Attendance

##### Committee Members

Mr. George Hoggarth, Chair  
Ms. Anne Saltel, Vice Chair  
Ms. Desta Buswa  
Cllr. Joyce Timpson  
Ms. Joanne Falk

Staff Ms. Komal Shah, Development Services Administrative Assistant

Excused Ms. Alanna Pizziol-Caroll  
Mr. Hari Sankar  
Mr. Tyler Bernier  
Cllr. Reece Van Breda

Absent

Guest

B. Chair called the meeting to order at 5:07 pm.

#### C. MEMBERS EXCUSED

Motion to excuse members: Ms. Alanna Pizziol-Caroll, Mr. Hari Sankar, Mr. Tyler Bernier, and Cllr. Reece Van Breda

Moved by: Ms. Falk  
Seconded by: Ms. Saltel

CARRIED

2. AGENDA

a) Additions to Agenda

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of May 14, 2026 be approved, as presented.

Moved by: Ms. Saltel

Seconded by: Ms. Falk

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

Motion to Adopt Minutes.

THAT the Minutes of the April 9, 2026 Committee Meeting be adopted, as presented.

Moved by: Ms. Saltel

Seconded by: Ms. Buswa

CARRIED

5. DELEGATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

09-2025-01 – Reserve a 40\$ deposit for each community garden beds in April 2026” –  
Ms. Falk

- ❖ The Environment Committee members passed a motion to collect a refundable \$40 cleanup deposit for each community garden bed. The deposit will be returned to the individual once the garden bed has been cleaned at the end of the season.

Moved by: Ms. Falk

Seconded by: Ms. Saltel

CARRIED

- ❖ Completed

11-2025-02 – Write an article on Hazardous waste education to promote safe storage and landfill reduction – Mr. Sankar

11-2025-03 – Educate the public about hazardous waste before the fall collection event– All Members (Urgency in June meeting)

- ❖ This action item will be discussed as a priority in June, as the Fall Hazardous Waste event will take place in September. The committee will also be on summer break during the months of July and August.

01-2026-04 – Schedule a virtual meeting with the Circular Economy team for awareness and Q&A purposes. – All Members

- ❖ Ms. Saltel mentioned that she will try to reach out to the Environment Minister and will keep the committee members informed of any updates.

03-2026-05 – Contact the high school and Pelican Falls to explore whether students can make DIY produce bags. – Mr. Hoggarth

- ❖ This action item will be discussed in the fall of 2026.

05-2026-06 – Contact the Sacred Heart and Sioux Mountain school for there perspectives and initiatives for Environment– Committee members

## 7. ITEMS FOR DISCUSSION

### 7.1 Annual Work Plan and Budget Request

#### ***Curbside Swap***

- ❖ **Goals:** Continue promoting Curbside Swap

- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Weekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads, signs, encourage the non-profit housing associations and others to use Curbside Swap. Better promote Curbside Swap Facebook page.
- ❖ **Updates:** The sandwich board sign would remain up every week for the entire curbside season, and the Facebook group now has 2,700 members.

### ***Explore Composting Options***

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Solicit community input on composting options through methods such as surveys. Lobby municipality to look into establishing local composting facility.
- ❖ **Updates:** 5 Mile Corner has now started accepting compost; however, individual composting has not yet begun. Ms. Saltel will follow up with Mr. Bernier to confirm whether compost should be dropped off in plastic bags or without bags. She will provide an update to the committee members once she receives clarification.

### ***Communication and Education***

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads

- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature. Promote Adopt-a-block by purchasing 5 signs. Educate community regarding Hazardous waste disposal.
- ❖ **Updates:** Ms. Buswa suggested bringing sample materials to the next meeting (June) and inviting the Sioux Bulletin to attend. They could take photos of the samples displayed on a table to help illustrate what can and cannot be recycled. Since this is often confusing for the public, she noted that visual examples in a newspaper article could be very helpful, along with a brief article on recyclable materials and the circular economy. Ms. Shah will reach out to Mr. Brinkman to confirm whether this would be permitted for our June meeting in the Council Chambers.

### ***Community Garden***

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:** Ms. Falk mentioned that there will be no garden bed repairs this year, and only the compost area requires maintenance. Ms. Falk will send a work order to Ms. Shah regarding turning ON the water. The upcoming Saturday (May 16<sup>th</sup>, 2026) will be Orientation Day for the Community Garden.

### ***Municipal Projects Review***

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee

- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:** None

### ***Environmental Recognition***

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:** Ms. Saltel informed the committee that recognition for Ingrid Cummings and Sioux North High School staff has been posted on the municipal Facebook page. She also shared an email from the school regarding their environmental initiatives. The email is included below:

“Hi there,

Just wanted to update you, as members of the Environmental committee, on a few things that we have done at the school since our meeting:

- We are still working with our facilities department on getting the recycling program up and running. They are actively working on something for all of our KPDSB schools.
- We still have our “Take it or Leave it” table for staff
- We have recycling battery box
- Our leadership class is working on recycling themes to promote awareness. This will include visual displays and sharable information to staff and students.
- We are looking at putting in a rain barrel for water collection to use for watering our garden.

Thanks,

Holly Szumowski”

- ❖ Ms. Buswa mentioned that in the fall, committee members should reach out to other schools, such as Sioux Mountain and Sacred Heart School, to learn about their perspectives and environmental initiatives.

### ***Climate Action Plan***

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people’s health, Natural Ecosystems and Eco Friendly Transportation will be incorporated into the Climate Action Plan
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality. Identify all these items in Strategic plan and pertain to climate and department responsible for completing those tasks.
- ❖ **Updates:** Committee members would like to meet with the Mayor, CAO, and relevant staff to ensure that climate change–related items are regularly monitored by Council. Ms. Shah will send an email to Mr. Brinkman regarding scheduling this meeting, and Mr. Brinkman has responded by email as follows:

“I will have to talk to Brian about these items, in regard to the meeting with the CAO, Mayor and relevant staff, it isn’t the purview of the Committee to be directing staff or Council. If the Committee wants a report to go to Council requesting some kind of formal climate change oversight we can look at that or the Councillors on our Committee could bring forward a motion I believe. It is still in my work plan to bring forward the climate change emergency report again.

I have my meeting with Brian next week and will discuss these items.”

### ***Promotion of Locally Sourced Food and Self-Sustainability***

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces

- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.
- ❖ **Updates:** Committee members noted that public will be involved in local gardening over the summer, and the Community Garden will be opening soon as well.

### ***Waste Reduction/Diversion***

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. Reduce recycling mixed in with household and commercial garbage, which is being brought to the landfill. Advocate for the chipping of brush as a way to divert it from the landfill site. Establish a site where E-waste can be dropped off. (E-Waste Depo)
- ❖ **Updates:** Mr. Hoggarth requested a follow-up on E-waste collection at Public Works. Ms. Shah will send an email to confirm the details with Mr. Brinkman. Ms. Buswa also suggested taking photos of all designated battery drop-off locations and sharing them on the Environment Committee page to help the public know where used batteries can be properly disposed of.

### ***Municipal Litter Strategy***

- ❖ **Goals:** To create a Community wide Litter Strategy
- ❖ **Lead Person:** Environment Committee

- ❖ **Resources Needs:** Internet, Social Media, various local Stakeholders
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Consult with local agencies and businesses to develop an ongoing litter reduction program. Promote community pride by keeping our streets and green spaces free of litter.
- ❖ **Updates:** None

#### 7.4 COMMITTEE BUDGET

The committee members decided to keep the following two items in the budget for the time being:

1. Posters for the Hazardous Waste event
2. Cloth materials for produce bags

#### 8. NEW BUSINESS

#### 9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Thursday, June 11th 2026, at 5:00 pm in Council Chambers at the Municipal Office.

#### 10. MEETING ADJOURNED

Meeting adjourned at 6:07 pm.