

# THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT



**SIOUX LOOKOUT**  
Hub of the North

## Request for Quotation (RFQ)

### No. Q015-2026

**Project: Supply & Delivery of Granular "A" (2026)**

**Procurement Type: Open RFQ**

**Issue Date: May 05, 2026**

**Closing Date & Time: May 25, 2026 at 2:00 PM (CDT)**

**May 2026**

## 1. Invitation

The Municipality of Sioux Lookout is requesting formal price quotations from qualified contractors for the **supply and delivery of Granular “A” material**.

## 2. Background

The Municipality requires Granular “A” material for ongoing maintenance and operational needs within the Public Works Department. This RFQ is being issued to obtain competitive pricing for supply, delivery, and potential placement of material within the Municipality.

## 3. Scope of Work

The scope of work includes, but is not limited to:

- Supply and delivery of 650 cubic metres (850 cubic yards) of Granular “A”.
- Material must conform to OPSS.MUNI 1010.
- Delivery to 41 Fifth Avenue, Sioux Lookout.

Additional requirements:

- The Municipality may request that a portion of the material be hauled and spread on designated municipal gravel roads.
- If hauling distances exceed typical delivery conditions, additional compensation (hourly rate) may be negotiated.
- Material must meet OPSS.MUNI 1010.05.02 including Table 1 and Table 2 requirements.
- Contractor must provide a minimum of 48 hours’ notice prior to delivery.
- Non-compliant materials will be rejected and must be removed at no cost to the Municipality.

## 4. Quotation Requirements

The quoted price shall include, but not be limited to:

- Labour, materials and equipment
- Delivery and hauling
- Mobilization and demobilization
- All associated costs.

**CONTRACTORS TO PROVIDE QUOTE ON THE PRODUCT STATED BELOW:**

1. Supply & Delivery of **650 m<sup>3</sup>** (850 cubic yards) of 19mm (3/4") Granular "A"

Unit Price (\$/m<sup>3</sup>) \$ \_\_\_\_\_

Sub Total \$ \_\_\_\_\_

HST \$ \_\_\_\_\_

Grand Total \$ \_\_\_\_\_

2. Hauling & Spreading on Municipal Roads (*if requested*) \$ \_\_\_\_ /hr

## 5. Schedule

- Submissions must be received no later than **May 25, 2026 at 2:00 PM (CDT)**.
- Final material delivery deadline: **June 26, 2026**.
- Liquidated damages of **\$150 per week** will apply for late delivery.

*\*Proponents shall confirm availability and note any schedule constraints.*

## 6. Submission Instructions

Quotations shall be submitted electronically to:

**Jeff Hawley**

Public Works Manager

The Corporation of the Municipality of Sioux Lookout

**Email: [jhawley@siouxlookout.ca](mailto:jhawley@siouxlookout.ca)**

**Email subject line: RFQ No. Q015-2026 – Granular "A" Supply 2026**

## 7. Evaluation

Quotations will be reviewed based on:

- Total price
- Compliance with specifications (OPSS.MUNI 1010)
- Contractor availability and ability to meet schedule
- Relevant experience and capability

- Overall value to the Municipality

The Municipality is not obligated to accept the lowest or any quotation.

## 8. Conditions

- This RFQ does not constitute a commitment to award a contract.
- The Municipality reserves the right to:
  - Accept or reject any or all quotations
  - Award in whole or in part
  - Adjust quantities as required
  - Waive minor irregularities.
- The Municipality reserves the right to cancel, amend, or reissue this RFQ at any time.
- Quotations will be adjusted to correct arithmetic errors in extensions shown on the form, and the corrected amount will be deemed to be the amount of the quotation.
- Fax or hand-delivered submissions will not be accepted.
- The successful contractor will be required to:
  - Coordinate delivery with Public Works
  - Provide compliant materials per OPSS standards
- The successful contractor may be required to provide proof of insurance and WSIB clearance prior to award.
- **QUESTIONS AND INQUIRIES WITH REGARD TO THIS QUOTATION SHOULD BE DIRECTED TO: Jeff Hawley - PUBLIC WORKS DEPT (807)7371234 ext. 6001**

## 9. Contractor Acknowledgement

Contractor Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_