

a) Additions to the Agenda

- Ms. Saltel would like to discuss about below email, which she received from Sioux North High school:

“Hi there,

Just wanted to update you, as members of the Environmental committee, on a few things that we have done at the school since our meeting:

- We are still working with our facilities department on getting the recycling program up and running. They are actively working on something for all of our KPDSB schools.
- We still have our “Take it or Leave it” table for staff
- We have recycling battery box
- Our leadership class is working on recycling themes to promote awareness. This will include visual displays and sharable information to staff and students.
- We are looking at putting in a rain barrel for water collection to use for watering our garden.

Thanks,
Holly Szumowski”

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of May 14, 2026 be approved, as amended/ presented.

Moved by:
Seconded by:

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

THAT the Minutes of the April 9, 2026 Environment Committee Meeting be adopted as presented/amended.

Moved by:
Seconded by:

5. DELEGATIONS/PRESENTATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

09-2025-01 – Reserve a 40\$ deposit for each community garden beds in April 2026 – Ms. Falk

11-2025-02 – Write an article on Hazardous waste education to promote safe storage and landfill reduction – Mr. Sankar

11-2025-03 – Educate the public about hazardous waste before the fall collection event– All Members

01-2026-04 – Schedule a virtual meeting with the Circular Economy team for awareness and Q&A purposes. – All Members

03-2026-05 – Contact the high school and Pelican Falls to explore whether students can make DIY produce bags. – Mr. Hoggarth

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Weekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads, signs, encourage the non-profit housing associations and others to use Curbside Swap. Better promote Curbside Swap Facebook page.
- ❖ **Updates:**

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Solicit community input on composting options through methods such as surveys.
- ❖ **Updates:**

Communication and Education

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:**

Community Garden

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Volunteers needed to help with setting up the gardens. Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October

❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.

❖ **Updates:**

Municipal Projects Review

❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect

❖ **Lead Person:** Environment Committee

❖ **Resources Needs:** List of Capital Projects

❖ **Date Due or Frequency:** Ongoing

❖ **Tasks:** Review environmental impacts of capital projects

❖ **Updates:**

Environmental Recognition

❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives

❖ **Lead Person:** Ms. A. Saltel

❖ **Resources Needs:** Internet, Social Media

❖ **Date Due or Frequency:** Ongoing

❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates. Seek nominations from public

❖ **Updates:**

Climate Action Plan

❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health, Natural Ecosystems and Eco Friendly Transportation will be incorporated into the Climate Action Plan

❖ **Lead Person:** Environment Committee

- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality
- ❖ **Updates:**

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce (Gleaning).
- ❖ **Updates:**

Waste Reduction/Diversion

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. Reduce recycling mixed in with

household and commercial garbage, which is being brought to the landfill. Advocate for the chipping of brush as a way to divert it from the landfill site. Establish a site where E-waste can be dropped off. (E-Waste Depo)

❖ **Updates:**

Municipal Litter Strategy

❖ **Goals:** To create a Community wide Litter Strategy

❖ **Lead Person:** Environment Committee

❖ **Resources Needs:** Internet, Social Media, various local Stakeholders

❖ **Date Due or Frequency:** Ongoing

❖ **Task:** Consult with local agencies and businesses to develop an ongoing litter reduction program. Promote community pride by keeping our streets and green spaces free of litter.

❖ **Updates:**

7.4 Committee Budget Discussion

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for 5:00 p.m on Thursday, June 11th 2026 at Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at _____.

MINUTES

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE COUNCIL CHAMBERS, MUNICIPAL OFFICE Thursday, April 9, 2026 5:00 P.M.

1. CALL MEETING TO ORDER

A. Attendance

Committee Members

Mr. George Hoggarth, Chair
Ms. Anne Saltel, Vice Chair
Cllr. Reece Van Breda
Ms. Desta Buswa
Mr. Hari Sankar
Ms. Alanna Pizziol-Caroll

Staff

Mr. Jody Brinkman, Development Services Manager
Ms. Komal Shah, Development Services Administrative Assistant

Excused

Cllr. Joyce Timpson
Mr. Tyler Bernier
Ms. Joanne Falk

Absent

Guest

B. Chair called the meeting to order at 5:01pm.

C. MEMBERS EXCUSED

Motion to excuse members: Cllr. Joyce Timpson Ms. Joanne Falk and Mr. Tyler
Bernier

Moved by: Ms. Saltel

Seconded by: Cllr. Van Breda

CARRIED

2. AGENDA

a) Additions to Agenda

- The committee members decided not to organize their own cleanup initiative but instead participate as a group in the Community Cleanup event organized by the Chamber of Commerce.

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of April 9, 2026 be approved, as presented.

Moved by: Ms. Pizziol-Caroll

Seconded by: Ms. Saltel

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

Motion to Adopt Minutes.

THAT the Minutes of the March 12, 2026 Committee Meeting be adopted, as presented.

Moved by: Ms. Pizziol-Caroll

Seconded by: Ms. Saltel

CARRIED

5. DELEGATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

09-2025-01 – Reserve a 40\$ deposit for each community garden beds in April 2026” – Ms. Falk

- ❖ This action item will be discussed again in the spring of 2026.

11-2025-02 – Write an article on Hazardous waste education to promote safe storage and landfill reduction – Mr. Sankar

- ❖ Mr. Sankar mentioned that he will complete this action item by the next meeting.

11-2025-03 – Educate the public about hazardous waste before the fall collection event– All Members

- ❖ Ms. Saltel mentioned that it's important to educate residents about keeping hazardous waste separate from regular garbage. She also suggested regularly reposting about hazardous waste on Facebook to reach more people.

01-2026-04 – Schedule a virtual meeting with the Circular Economy team for awareness and Q&A purposes. – All Members

- ❖ Ms. Saltel expressed dissatisfaction with the Circular Economy service, stating that she has not received a response after calling them twice. The committee members want to understand why they are not collecting recycling from apartment buildings. Cllr. Van Breda suggested reaching out to the 'Ministry of Environment,' and Ms. Buswa recommended contacting 'Premier Doug Ford.' Ms. Saltel will continue trying to reach Circular Economy.

03-2026-05 – Contact the high school and Pelican Falls to explore whether students can make DIY produce bags. – Mr. Hoggarth

- ❖ Mr. Hoggarth mentioned that he will complete this action item in couple months.

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson

- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Weekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads, signs, encourage the non-profit housing associations and others to use Curbside Swap. Better promote Curbside Swap Facebook page.
- ❖ **Updates:** None

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Solicit community input on composting options through methods such as surveys. Lobby municipality to look into establishing local composting facility.
- ❖ **Updates:** None

Communication and Education

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.

Promote Adopt-a-block by purchasing 5 signs. Educate community regarding Hazardous waste disposal.

- ❖ **Updates:** None

Community Garden

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:** None

Municipal Projects Review

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:** Mr. Brinkman mentioned that the architect has finished the review and sent the report to the Recreation Manager. It will be presented to the council in May.

Environmental Recognition

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:** Ms. Saltel sent the high school recognition for the 'free table' to Mr. Chris Pollard. She also submitted a recognition for "Ingrid Cummings" and her efforts in reusing denim. It will be posted soon on the municipal page.

Climate Action Plan

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health, Natural Ecosystems and Eco Friendly Transportation will be incorporated into the Climate Action Plan
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality. Identify all these items in Strategic plan and pertain to climate and department responsible for completing those tasks.
- ❖ **Updates:** None

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces

- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.
- ❖ **Updates:** None

Waste Reduction/Diversion

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. Reduce recycling mixed in with household and commercial garbage, which is being brought to the landfill. Advocate for the chipping of brush as a way to divert it from the landfill site. Establish a site where E-waste can be dropped off. (E-Waste Depo)
- ❖ **Updates:** Mr. Hoggarth mentioned that E-waste needs to be collected at certain locations around town. Mr. Brinkman suggested that he could coordinate with the Public Works department, and the E-waste could be dropped off at the Public Works garage. Mr. Brinkman will contact the Public Works acting Manager, and Ms. Shah will reach out to Mr. Chris Pollard to promote the initiative on the municipal social media pages.

Municipal Litter Strategy

- ❖ **Goals:** To create a Community wide Litter Strategy
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, various local Stakeholders
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Consult with local agencies and businesses to develop an ongoing litter reduction program. Promote community pride by keeping our streets and green spaces free of litter.
- ❖ **Updates:** Committee members decided not to do there own clean up initiative, but participate as group for Community clean up event arranged by Chamber of commerce.
- ❖ Mr. Brinkman mentioned that the 'Adopt-A-Block' campaign will be launching soon in collaboration with the Public Works and Recreation Departments.
- ❖ Ms. Pizziol-Caroll reached out to Rec manager Ms. Culham for an update on Adopt-A-Block program. And the below response received from Ms. Culham.

“Yes, the Adopt-a-Block initiative has been transitioned to our department. At this stage, we are reviewing previous materials and working through the logistics, administrative requirements, and any associated liabilities.

As part of our Council-approved Strategic Plan, the target for implementation is 2027. Throughout this year, we will be focusing on developing our approach and administrative framework, with the goal of potentially rolling out the program later this year or, at the latest, early next year.”

7.4 COMMITTEE BUDGET

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Thursday, May 14th 2026, at 5:00 pm in Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at 5:36 pm.