



SIOUX LOOKOUT

Hub of the North

Development Services Department

The Corporation of the
Municipality of Sioux Lookout
25 Fifth Avenue, P.O. Box 158
Sioux Lookout, Ontario • P8T 1A4
Telephone: (807) 737-2700

Date: Monday January 19th, 2026

Dear Sir/Madam:

Re: Request for Quotation No. Q002-2026 – Pavilion Construction at Boat Bay, Hudson

This notice is to inform you that the Municipality of Sioux Lookout is seeking quotes for the following contracted service(s):

Construction of a Pavilion Structure at Boat Bay, Hudson

Project Location: Boat Bay, Hudson, Ontario

Existing Conditions: Pavilion to be constructed on an existing concrete pad measuring 24' x 36'

Project Overview

The Municipality intends to construct a pavilion structure utilizing the existing concrete pad. Due to budgetary constraints, proponents are requested to provide separate pricing options for the following structure sizes, all based on a consistent 24-foot width:

- 12' x 24' structure (1/3 of pad length)
- 24' x 24' structure (2/3 of pad length)
- 36' x 24' structure (full pad length)

The intent is to evaluate pricing flexibility while maintaining a consistent design approach.

Drawings Disclaimer (Pricing Only)

The attached drawings are preliminary in nature and are provided for pricing and budgeting purposes only. The drawings are not intended to represent final construction documents.

The Municipality reserves the right to revise, refine, or finalize the design, dimensions, materials, and details prior to award or during the permitting stage. Contractors shall base their quotes on the intent shown in the drawings and information provided and acknowledge that minor adjustments may be required at the detailed design or construction stage.

The Contractor shall:

- Construct a pavilion structure in accordance with the attached preliminary drawings
- Utilize the existing concrete pad for all structure options
- Supply and install all structural components
- Use Pressure-treated Wood Foundation (PWF) lumber for all applicable components
- Supply and install all appropriate fasteners, connectors, and hardware suitable for exterior use
- Incorporate construction methods and materials to prevent decay, warping, twisting, and premature deterioration, including but not limited to:
 - Proper material selection
 - Attachment method new structure to existing concrete pad
 - Moisture separation techniques
 - Fastener compatibility
 - Provide a written description of proposed methods and materials used to mitigate long-term degradation
 - Ensure all work meets the Ontario Building Code and applicable best practices
 - Take away all debris and leave the site clean upon completion

Important Requirements:

- Contractors must review the *attached preliminary drawings* prior to submitting a quote
- A site visit is strongly recommended to verify existing conditions
- All work must comply with applicable municipal bylaws and the Ontario Building Code
- The contractor shall be responsible for obtaining all required permits
- All debris must be disposed of in an environmentally responsible manner

Attachments:

- Preliminary pavilion drawings (for pricing purposes only)

Submission Requirements:

Quotes must include:

- Separate pricing for each pavilion size option (12' x 24', 24' x 24', and 36' x 24')
- A brief description of construction methods and materials proposed
- Proposed timeline for construction
- Warranty information, if applicable
- References or examples of similar completed projects
- Confirmation of compliance with all applicable codes and standards
- Acknowledgement of any addenda issued

General Conditions:

This Request for Quote (RFQ) creates no obligation on the part of the Municipality to award a contract. The Municipality reserves the right to accept or reject any and all quotes, in whole or in part, and to negotiate in any manner deemed appropriate to best serve the interests of the Municipality.

The lowest or any quote will not necessarily be accepted. The Municipality reserves the right to waive irregularities and informalities and to award the contract in its sole discretion.

Submission Deadline:

Quotes shall be submitted clearly marked:

“Q002-2026 – Pavilion Construction at Boat Bay, Hudson”

By: Monday February 9th, 2026 by 2:00 p.m. local time

To:

Andrew Culham
Development Services Department
Municipality of Sioux Lookout
PO Box 158, 25 Fifth Avenue
Sioux Lookout, ON P8T 1A4
Email: aculham@siouxlookout.ca

Thank you for your interest. We look forward to receiving your quote.

Sincerely,

The Corporation of the Municipality of Sioux Lookout

Andrew Culham
Building and Property Compliance Supervisor
Municipality of Sioux Lookout