

AGENDA

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE Council Chambers, Municipal Office Thursday, December 4, 2025 5:00 P.M.

1. **CALL MEETING TO ORDER**

A. **Attendance**

Committee Members Mr. George Hoggarth (Chair)
 Ms. Anne Saltel (Vice Chair)
 Cllr. Joyce Timpson
 Cllr. Reece Van Breda
 Ms. Joanne Falk
 Ms. Alanna Pizziol-Caroll
 Mr. Hari Sankar
 Ms. Desta Buswa

Staff Mr. Jody Brinkman, Development Services Manager
 Ms. Komal Shah, Development Services Administrative
 Assistant

Regrets Mr. Tyler Bernier

Absent

Guest

B. Chair to Call the Meeting to order.

C. Motion to excuse Mr. Tyler Bernier from the meeting.

THAT the above mentioned members be excused from the meeting.

Moved by:

Seconded by:

2. **AGENDA**

- a) Additions to the Agenda
- b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of December 4, 2025 be approved, as amended/ presented.

Moved by:
Seconded by:

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

THAT the Minutes of the November 6, 2025 Environment Committee Meeting be adopted as presented/amended.

Moved by:
Seconded by:

5. DELEGATIONS/PRESENTATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a recommendation to council to develop and implement a municipal Climate Action Plan - All Members

09-2025-02 – Reserve a 40\$ deposit for each community garden beds in April 2026 – Ms. Falk

11-2025-03 – Check the remaining 2025 budget balance – Ms. Shah

11-2025-04 – Write an article on Hazardous waste education to promote safe storage and landfill reduction – Mr. Sankar

11-2025-05 – Educate the public about hazardous waste before the fall collection event– All Members

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Weekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads, signs, encourage the non-profit housing associations and others to use Curbside Swap. Better promote Curbside Swap Facebook page.
- ❖ **Updates:**

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Solicit community input on composting options through methods such as surveys.
- ❖ **Updates:**

Communication and Education

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:**

Community Garden

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Volunteers needed to help with setting up the gardens. Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:** Sioux Gravel delivered soil to the community garden on October 29th.

Municipal Projects Review

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects

❖ **Updates:**

Environmental Recognition

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates. Seek nominations from public
- ❖ **Updates:**

Climate Action Plan

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health, Natural Ecosystems and Eco Friendly Transportation will be incorporated into the Climate Action Plan
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality
- ❖ **Updates:**

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces

- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce (Gleaning).

- ❖ **Updates:**

Waste Reduction/Diversion

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. Reduce recycling mixed in with household and commercial garbage, which is being brought to the landfill. Advocate for the chipping of brush as a way to divert it from the landfill site.
- ❖ **Updates:**

Municipal Litter Strategy

- ❖ **Goals:** To create a Community wide Litter Strategy
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, various local Stakeholders
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Consult with local agencies and businesses to develop an ongoing litter reduction program. Promote community pride by keeping our streets and green spaces free of litter.
- ❖ **Updates:**

7.4 Committee Budget Discussion

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for 5:00 p.m on Thursday, January 8th 2026 at Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at _____.

MINUTES

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE COUNCIL CHAMBERS, MUNICIPAL OFFICE Thursday, November 6, 2025 5:00 P.M.

1. CALL MEETING TO ORDER

A. Attendance

Committee Members

Mr. George Hoggarth, Chair
Ms. Anne Saltel, Vice Chair
Cllr. Joyce Timpson
Ms. Joanne Falk
Cllr. Reece Van Breda
Ms. Alanna Pizziol-Carroll
Mr. Hari Sankar

Staff Ms. Komal Shah, Development Services Administrative Assistant

Excused Mr. Tyler Bernier

Absent

Guest

B. Chair called the meeting to order at 5:02 pm.

C. MEMBERS EXCUSED

Motion to excuse members: Mr. Tyler Bernier

Moved by: Ms. Falk
Seconded by: Ms. Saltel

CARRIED

2. AGENDA

a) Additions to Agenda

- Ms. Shah shared Mr. Brinkman's email with the committee as follows:

"Hello Komal,

Something to share with the committee, Meredith stated that they put out 5 new garbage cans this year and have another 5 to place next year. This link bring you to a map which shows the locations of garbage cans in Sioux lookout.

<https://www.google.com/maps/d/edit?mid=127fkB3w0WKwy5oB63rRFjzgiAZvjy0k&usp=sharing>

The costs for a round 22" concrete garbage can is \$725 plus HST. Shipping for 3 of these garbage cans this year was \$1,461."

- Ms. Saltel commented that the shipping costs are considerable and proposed that producing these items locally could be advantageous.
- Ms. Pizziol-Caroll will send an email to Mr. Brinkman to suggest possible locations for a new garbage cans. The committee discussed several potential sites, including outside the Bank of Montreal, near the community garden, near Caboose, and somewhere between Subway and Sioux Tower.
- Ms. Saltel would like to share the link with Committee members regarding "Recycling in Ontario" <https://www.circularmaterials.ca/provincial-programs/recycling-in-ontario/>

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of November 6, 2025 be approved, as presented.

Moved by: Cllr. Van Breda

Seconded by: Ms. Falk

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

Motion to Adopt Minutes.

THAT the Minutes of the October 1, 2025 Committee Meeting be adopted, as amended.

Moved by: Ms. Falk

Seconded by: Mr. Sankar

CARRIED

5. DELEGATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a recommendation to council to develop and implement a municipal Climate Action Plan - All Members

09-2025-02 – Reserve a 40\$ deposit for each community garden beds in April 2026” – Ms. Falk

❖ This action item will be discussed again in the spring of 2026.

10-2025-03 – Request the Public works department to provide the public response about the event “Hazardous special waste collection” happened on September 27, 2025 – Ms. Shah

❖ Ms. Dianna Lorteau from Public Works mentioned, Miller removed 6655kgs of hazardous waste in year 2025. That kept that out of our landfill and well the bush. In addition, about 160 people participated on waste collection day.

❖ Completed

11-2025-04 – Check the remaining 2025 budget balance – Ms. Shah

11-2025-05 – Write an article on Hazardous waste education to promote safe storage and landfill reduction – Mr. Sankar

11-2025-06 – Educate the public about hazardous waste before the fall collection event– All Members

11-2025-07 – Cut the shrubs from the back of the community garden next year in spring.
– All Members

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Weekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads, signs, encourage the non-profit housing associations and others to use Curbside Swap. Better promote Curbside Swap Facebook page.
- ❖ **Updates:** The program has officially ended for the season.

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.

- ❖ **Updates:** Ms. Saltel reported that 150 jack-o'-lantern pumpkins were displayed and gathered at the library, and subsequently collected by Mr. Bernier for composting.

Communication and Education

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:** Ms. Pizziol-Caroll expressed disappointment that the four hazardous signs planned for this year was not completed by Catspaw. She added that the work will definitely be finished next year. Mr. Sankar will prepare an article on “Education for Hazardous Waste” and send it to the committee members by next week.

Community Garden

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:** Ms. Falk confirmed that the soil has been delivered to the garden and that she purchased a large tarp to cover the soil, which is currently stored outside the garden. Mr. Bernier donated compost, which has been placed inside the garden.

Municipal Projects Review

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- ❖ **Resources Needs:** List of Capital Projects
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- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:** None

Environmental Recognition

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:** Ms. Saltel mentioned that she would recognize Randy Heinrickson. The committee members also decided to review the list to determine which individuals have already been recognized and who have not.

Climate Action Plan

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health, Natural Ecosystems and Eco Friendly Transportation will be incorporated into the Climate Action Plan
- ❖ **Lead Person:** Environment Committee

- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality.
- ❖ **Updates:** None

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
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- ❖ **Resources Needs:** Internet, Social Media, Workspaces
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- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.
- ❖ **Updates:** Ms. Saltel informed the committee that Mr. Bernier has started selling food at his store in the Mayfair Theater.

Waste Reduction/Diversion

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media

- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. Reduce recycling mixed in with household and commercial garbage, which is being brought to the landfill. Advocate for the chipping of brush as a way to divert it from the landfill site.
- ❖ **Updates:** Ms. Saltel shared the link with Ms. Shah to present during the meeting. The committee members will go through the link for Ontario recycling and research more in depth. Here is the link for recycling Ontario: <https://www.circularmaterials.ca/provincial-programs/recycling-in-ontario/>

Municipal Litter Strategy

- ❖ **Goals:** To create a Community wide Litter Strategy
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, various local Stakeholders
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Consult with local agencies and businesses to develop an ongoing litter reduction program. Promote community pride by keeping our streets and green spaces free of litter.
- ❖ **Updates:** None

7.4 COMMITTEE BUDGET

8. NEW BUSINESS

Ms. Shah will contact Mr. Mark Mosher regarding the soil invoice and follow up with Mr. James Brohm from Catspaw about the invoice. She will then determine how much remains from the \$2,500 budget for 2025. Ms. Shah will present the updated figures at the next meeting and research potential options for picker uppers based on the remaining budget.

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Thursday, December 4th 2025, at 5:00 pm in Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at 6:05 pm.