

AGENDA

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE Council Chambers, Municipal Office Thursday, September 4, 2025 5:00 P.M.

1. **CALL MEETING TO ORDER**

A. **Attendance**

Committee Members Mr. George Hoggarth (Chair)
 Ms. Anne Saltel (Vice Chair)
 Cllr. Joyce Timpson
 Cllr. Reece Van Breda
 Ms. Joanne Falk
 Mr. Hari Sankar
 Ms. Alanna Pizziol-Caroll
 Mr. Tyler Bernier (Virtually)

Staff Mr. Jody Brinkman, Development Services Manager
 Ms. Komal Shah, Development Services Administrative
 Assistant

Regrets

Absent

Guest

B. Chair to Call the Meeting to order.

C. Motion to excuse from the meeting.

THAT the above mentioned members be excused from the meeting.

Moved by:

Seconded by:

2. **AGENDA**

a) **Additions to the Agenda**

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of September 4, 2025 be approved, as amended/ presented.

Moved by:

Seconded by:

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

THAT the Minutes of the June 5, 2025 Environment Committee Meeting be adopted as presented/amended.

Moved by:

Seconded by:

5. DELEGATIONS/PRESENTATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a recommendation to council to develop and implement a municipal Climate Action Plan - All Members

10-2024-02 – Prepare report for Council regarding wood chipping locally– Mr. Brinkman

06-2025-03 – Request Public works to provide the dates for fall “Hazardous waste collection” – Ms. Shah

- The hazardous waste collection for the year 2025 is scheduled for September 27, 2025, from 8:00 AM to 3:00 PM at the Public Works Garage.

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Weekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads, signs, encourage the non-profit housing associations and others to use Curbside Swap. Better promote Curbside Swap Facebook page.
- ❖ **Updates:**

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Solicit community input on composting options through methods such as surveys.
- ❖ **Updates:**

Communication and Education

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee

- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:**

Community Garden

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Volunteers needed to help with setting up the gardens. Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:**

Municipal Projects Review

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:**

Environmental Recognition

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates. Seek nominations from public
- ❖ **Updates:**

Climate Action Plan

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health, Natural Ecosystems and Eco Friendly Transportation will be incorporated into the Climate Action Plan
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality
- ❖ **Updates:**

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options

(examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce (Gleaning).

❖ **Updates:**

Waste Reduction/Diversion

❖ **Goals:** To reduce and divert waste

❖ **Lead Person:** Environment Committee

❖ **Resources Needs:** Internet, Social Media

❖ **Date Due or Frequency:** Ongoing

❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. Reduce recycling mixed in with household and commercial garbage, which is being brought to the landfill. Advocate for the chipping of brush as a way to divert it from the landfill site.

❖ **Updates:**

Municipal Litter Strategy

❖ **Goals:** To create a Community wide Litter Strategy

❖ **Lead Person:** Environment Committee

❖ **Resources Needs:** Internet, Social Media, various local Stakeholders

❖ **Date Due or Frequency:** Ongoing

❖ **Task:** Consult with local agencies and businesses to develop an ongoing litter reduction program. Promote community pride by keeping our streets and green spaces free of litter.

❖ **Updates:**

7.4 Committee Budget Discussion

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for 5:00 p.m on Thursday, October 2nd 2025 at Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at _____.

MINUTES

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE COUNCIL CHAMBERS, MUNICIPAL OFFICE Thursday, June 5, 2025 5:00 P.M.

1. CALL MEETING TO ORDER

A. Attendance

Committee Members

Ms. Anne Saltel, Vice Chair
Cllr. Joyce Timpson
Ms. Joanne Falk
Cllr. Reece Van Breda
Ms. Alanna Pizziol-Carroll

Staff Ms. Komal Shah, Development Services Administrative Assistant

Excused Mr. Hari Sankar

Absent Mr. George Hoggarth, Chair

Guest

B. Vice chair called the meeting to order at 5:05 pm.

C. MEMBERS EXCUSED

Motion to excuse members: Mr. Hari Sankar

Moved by: Ms. Falk

Seconded by: Cllr. Timpson

CARRIED

2. AGENDA

a) Additions to Agenda

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of June 5, 2025 be approved, as presented.

Moved by: Cllr. Van Breda

Seconded by: Cllr. Timpson

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

Motion to Adopt Minutes.

THAT the Minutes of the May 8, 2025 Committee Meeting be adopted, as amended.

Moved by: Ms. Falk

Seconded by: Cllr. Timpson

CARRIED

5. DELEGATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a recommendation to council to develop and implement a municipal Climate Action Plan - All Members

- ❖ Ms. Shah contacted Ms. Jennifer Esposito via email for a follow-up. Ms. Esposito responded as follows:

“Hi Komal,

The only connection I have to this matter is that I was approached by Avalon about presenting their SHIFT approach. It's a framework that could offer a more holistic lens for community planning, incorporating both social and environmental outcomes. On May 15, I received the following message from the firm:

Hi Jennifer!

I hope this email finds you well. Sorry for being out of touch for a while—I was away in Mexico during the winter and was very sick for a month with a bad bug on my return. Now that it is glorious spring, we are busy identifying our priorities for the year, advancing our project initiatives, revising some of our marketing materials, and getting ready for an impact investment raise.

We are still excited about the prospects of offering our SHIFT services to Sioux Lookout in a proposal to Council and wonder if there is anything new in the community we should be aware of ? How did that economic development and tourism study go— is the report publicly available now?

Many thanks and look forward to hearing from you.

Warmly, Laurel

I replied with an update and link to the study, but I haven't heard anything further. This particular firm has been very slow to follow through on presenting to Council, so it may be up to EC to decide whether to continue waiting or explore other options.

Kind regards,

Jen”

10-2024-02 – Prepare report for Council regarding wood chipping locally– Mr. Brinkman

06-2025-03 – Request Recreation manager Ms. Meredith Culham regarding the grass cutting at the community garden – Ms. Shah

- ❖ Ms. Shah reached out to Ms. Culham, and Ms. Culham replied, “Our grass cutters are working part time after school. They are doing their best to get to all the high demand areas. But I will pass this request on to Chris and Rich and see if they can assess it and determine if it should get done sooner rather than later.”

- ❖ Completed

06-2025-04 – Request Public works to provide the dates for fall “Hazardous waste collection” – Ms. Shah

- ❖ Ms. Shah sent an email to Ms. Dianna Lorteau, Public Works Administrative Assistant, and Mr. Mat Lelonde, Public Works Operations Manager. Ms. Lorteau responded as follows:

“Komal,
Hazardous Waste is usually in September. We don’t advertise until there has been a contractor secured; I’m guessing Mat will have a tender out for that shortly.
I will let you know as soon as it is confirmed.”

- ❖ The hazardous waste collection for the year 2025 is scheduled for September 27, 2025, from 8:00 AM to 3:00 PM at the Public Works Garage.

06-2025-05 – Reminder for Mr. Brinkman to prepare the report for June council meeting regarding “Adopt-a-block” municipal litter strategy – Ms. Shah

- ❖ Completed

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Weekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads, signs, encourage the non-profit housing associations and others to use Curbside Swap. Better promote Curbside Swap Facebook page.

- ❖ **Updates:** None

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:** Ms. Saltel inquired whether a confirmation had been received from Mr. Tyler Bernier about joining the committee. Ms. Shah responded that she has not received any updates regarding this matter.

Communication and Education

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:** Cllr. Timpson will contact CAO Mr. MacKinnon regarding the article on forest fire evacuation.

Community Garden

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:** Ms. Falk requested that Ms. Shah contact Recreation Centre Manager, Ms. Meredith Culham, regarding grass cutting at the Community Garden. Ms. Falk also noted that the new community garden bed will be installed in September. For the current season, only repairs will be made to the existing bed for continued use.

Municipal Projects Review

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
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- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:** None

Environmental Recognition

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:** Ms. Saltel met with Freshmarket co-owner, Ms. Tracey Nadon, regarding a photo for the Environment Recognition, as Freshmarket is supporting locally sourced food by selling microgreens on their shelves. Unfortunately, no photo has been received yet.
- ❖ Ms. Falk inquired about the Farmer's Market, but there were not enough food products available at the May market. Ms. Saltel added that if there are any other individuals who should be recognized for their contributions, their names should be brought to a future meeting. The committee is open to recognizing them for their efforts.

Climate Action Plan

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health, Natural Ecosystems and Eco Friendly Transportation will be incorporated into the Climate Action Plan
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- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality.
- ❖ **Updates:** None

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.
- ❖ **Updates:** Ms. Saltel noted that the Food Bank should be encouraged to promote food growing among its clients. Ms. Falk reached out to the Food Bank and suggested allocating space in their future building for garden beds, which would support this initiative. Ms. Falk mentioned that produce grown in the Community Garden could be donated to the Food Bank.

Waste Reduction/Diversion

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. Reduce

recycling mixed in with household and commercial garbage, which is being brought to the landfill. Advocate for the chipping of brush as a way to divert it from the landfill site.

- ❖ **Updates:** Cllr. Timpson encouraged committee members to connect with local seniors who have lived their entire lives in the community and practiced sustainable habits, such as recycling and repurposing materials. She suggested interviewing Pat Uren, a resident of Hudson, to learn more about how recycling was done in the past.
- ❖ Ms. Falk asked Ms. Shah whether any Indian community members are currently practicing recycling or using locally sourced foods, similar to the practices followed in India, and whether they continue these habits here.
- ❖ Ms. Saltel requested that the Ms. Shah reach out to Public Works to obtain the dates for the Hazardous Waste Collection. Ms. Shah noted that the dates will not be available until closer to the event. Committee members emphasized the importance of receiving this information in advance to help raise public awareness and encourage people to save hazardous waste items, which would help reduce landfill waste. Ms. Shah will reach out to Public works department. Ms. Shah sent an email to Ms. Dianna Lorteau, Public Works Administrative Assistant, and Mr. Mat Lelonde, Public Works Operations Manager. Ms. Lorteau responded as follows:

“Komal,
Hazardous Waste is usually in September. We don’t advertise until there has been a contractor secured; I’m guessing Mat will have a tender out for that shortly.
I will let you know as soon as it is confirmed.”

- ❖ Ms. Shah contacted Mr. Chris Pollard to request that the Hazardous Waste poster be shared on the Municipality’s social media. Additionally, Ms. Saltel posted the same poster on the Environment Committee's Facebook page to encourage public to save for fall.
- ❖ Mr. Eric Goretzki (Communication Intern) posted the advance notice for the hazardous waste collection on social media on June 23, 2025.

Municipal Litter Strategy

- ❖ **Goals:** To create a Community wide Litter Strategy
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, various local Stakeholders
- ❖ **Date Due or Frequency:** Ongoing

- ❖ **Task:** Consult with local agencies and businesses to develop an ongoing litter reduction program. Promote community pride by keeping our streets and green spaces free of litter.
- ❖ **Updates:** Cllr. Van Breda asked Ms. Shah to remind Mr. Brinkman to bring the council report on the 'Adopt-a-Block' program to the June Council meeting. Mr. Brinkman will prepare the report for submission in June. The committee members have decided to recognize individuals who participate in the Adopt-a-Block cleanup initiative.
- ❖ Committee members raised concerns about the alley behind the Seniors' Centre, Charlie's, and New Kowloon, noting that it frequently has a large amount of garbage. Ms. Shah investigated the ownership of the land and confirmed that it belongs to the Wawatay Native Communication Society.
- ❖ Cllr. Van Breda informed committee members that the Municipality will be purchasing \$15,000 worth of Canadian-made garbage bins. Ms. Carly Collins and Ms. Meredith Culham will be responsible for mapping out the bin locations, and Ms. Culham will place the order.

7.4 COMMITTEE BUDGET

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Thursday, September 4th 2025, at 5:00 pm in Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at 5:55 pm.