



Community Choice Fund Project Application Form

\$20,000 Participatory Budgeting Pilot

Submit by October 31, 2025

The Community Choice Fund gives residents the chance to decide how \$20,000 of Municipal funds will be spent on a project that benefits our community. Please complete this form to submit your idea.

Section 1: Applicant Information

Full Name: _____ Age: _____

Address: _____

Phone Number: _____ Email: _____

Organization or Group (if applicable): _____

Section 2: Project Proposal

1. Project Title: _____

2. Project Location (if applicable): _____

3. Describe Your Idea (What is the project?): _____

4. Why is this project important for the community? _____

5. Who will benefit from this project? _____

Section 3: Project Details

6. Estimated Cost (up to \$20,000): \$_____

7. What materials, equipment, or services would be needed (include itemized costs)?

8. Do you know if Municipal approval, permits, or land use agreements may be required?

☐ Yes ☐ No ☐ Unsure

9. Will this project require ongoing maintenance or operating costs?

☐ Yes ☐ No

If yes, please explain: _____

Section 4: Alignment Assessment

Does this project align with any of the Municipality's guiding documents? (Check all that apply)

☐ Official Plan

☐ Strategic Plan

☐ Community Safety and Wellbeing Plan

If checked, please describe how the project aligns:

Section 5: Outside Contributions

Does the project require contributions (funding, materials, labour) from sources outside the Municipality?

☐ Yes ☐ No

If yes, please list the contributors and describe the support:

☐ Written confirmation from outside contributors is enclosed

Section 6: Eligibility Confirmation

Please confirm your project meets the following requirements (check all that apply):

☐ The project is within the Municipality's responsibility (e.g., parks, trails, facilities, beautification) and does not duplicating existing services.

☐ Staff have verified the project takes place on Municipal land suited for the project

☐ Necessary permits and approvals are attainable

☐ The project serves a public/community benefit.

☐ The total cost will not exceed \$20,000 and there are no unfunded, ongoing costs beyond the pilot (including maintenance).

☐ Estimates have been provided OR Municipal staff have verified costs.

☐ The project can be completed before Dec 15th, 2026 (including submitting all expenses).

Section 7: Declaration

I confirm that the information provided is accurate to the best of my knowledge. I understand that staff will review my submission for feasibility and that only eligible projects will be placed on the community ballot for voting.

Signature: _____

Date: _____

How to Submit:

- Email: jesposito@siouxlookout.ca
- In Person: Municipal Office, 25 5th Ave, Sioux Lookout, ON
- Deadline: October 31, 2025 at 4:00 PM

For questions, please contact:

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