

## **AGENDA**

### **THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT**

#### **ENVIRONMENT COMMITTEE Council Chambers, Municipal Office Thursday, June 5, 2025 5:00 P.M.**

---

1. **CALL MEETING TO ORDER**

A. **Attendance**

Committee Members    Ms. Anne Saltel (Vice Chair)  
                                 Cllr. Joyce Timpson  
                                 Cllr. Reece Van Breda  
                                 Ms. Joanne Falk  
                                 Ms. Alanna Pizziol-Caroll

Staff                      Ms. Komal Shah, Development Services Administrative  
                                 Assistant

Regrets                  Mr. Hari Sankar

Absent                    Mr. George Hoggarth (Chair)

Guest

B. Vice chair to Call the Meeting to order.

C. Motion to excuse Mr. Hari Sankar from the meeting.

THAT the above mentioned members be excused from the meeting.

Moved by:

Seconded by:

2. **AGENDA**

a) **Additions to the Agenda**

b) **Confirmation of Agenda**

THAT the Agenda for the Environment Committee Meeting of June 5, 2025 be approved, as amended/ presented.

Moved by:  
Seconded by:

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

THAT the Minutes of the May 8, 2025 Environment Committee Meeting be adopted as presented/amended.

Moved by:  
Seconded by:

5. DELEGATIONS/PRESENTATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a recommendation to council to develop and implement a municipal Climate Action Plan - All Members

10-2024-02 – Prepare report for Council regarding wood chipping locally– Mr. Brinkman

7. ITEMS FOR DISCUSSION

**7.1 Annual Work Plan and Budget Request**

### ***Curbside Swap***

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Weekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads, signs, encourage the non-profit housing associations and others to use Curbside Swap. Better promote Curbside Swap Facebook page.
- ❖ **Updates:**

### ***Explore Composting Options***

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Solicit community input on composting options through methods such as surveys.
- ❖ **Updates:**

### ***Communication and Education***

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, educate the community regarding sustainable environmental practices of any nature.

❖ **Updates:**

***Community Garden***

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Volunteers needed to help with setting up the gardens. Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:**

***Municipal Projects Review***

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:**

***Environmental Recognition***

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing

- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates. Seek nominations from public

- ❖ **Updates:**

### ***Climate Action Plan***

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health, Natural Ecosystems and Eco Friendly Transportation will be incorporated into the Climate Action Plan

- ❖ **Lead Person:** Environment Committee

- ❖ **Resources Needs:** Internet, Social Media, Policies

- ❖ **Date Due or Frequency:** Ongoing

- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality

- ❖ **Updates:**

### ***Promotion of Locally Sourced Food and Self-Sustainability***

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food

- ❖ **Lead Person:** Environment Committee

- ❖ **Resources Needs:** Internet, Social Media, Workspaces

- ❖ **Date Due or Frequency:** Ongoing

- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce (Gleaning).

- ❖ **Updates:**

### ***Waste Reduction/Diversion***

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. Reduce recycling mixed in with household and commercial garbage, which is being brought to the landfill. Advocate for the chipping of brush as a way to divert it from the landfill site.
- ❖ **Updates:**

### **Municipal Litter Strategy**

- ❖ **Goals:** To create a Community wide Litter Strategy
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, various local Stakeholders
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Consult with local agencies and businesses to develop an ongoing litter reduction program. Promote community pride by keeping our streets and green spaces free of litter.
- ❖ **Updates:**

### **7.4 Committee Budget Discussion**

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for 5:00 p.m on Thursday, September 4th 2025 at Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at \_\_\_\_\_.

## **MINUTES**

### **THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT**

#### **ENVIRONMENT COMMITTEE COUNCIL CHAMBERS, MUNICIPAL OFFICE Thursday, May 8, 2025 5:00 P.M.**

---

#### **1. CALL MEETING TO ORDER**

##### **A. Attendance**

##### **Committee Members**

Mr. George Hoggarth, Chair  
Cllr. Joyce Timpson  
Ms. Joanne Falk  
Cllr. Reece Van Breda  
Mr. Hari Sankar

**Staff**            Ms. Komal Shah, Development Services Administrative Assistant

**Excused**        Ms. Anne Saltel, Vice Chair

**Absent**

**Guest**

**B. Chair called the meeting to order at 5:02 pm.**

#### **C. MEMBERS EXCUSED**

Motion to excuse members: Ms. Anne Saltel

Moved by: Ms. Falk

Seconded by: Cllr. Timpson

**CARRIED**



## 2. AGENDA

### a) Additions to Agenda

- Ms. Falk would like to follow up on the water station. Ms. Shah will remind Mr. Brinkman about its installation.

### b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of May 8, 2025 be approved, as presented.

Moved by: Ms. Falk

Seconded by: Cllr. Van Breda

CARRIED

## 3. DISCLOSURE OF PECUNIARY INTEREST

## 4. ADOPTION OF MINUTES

Motion to Adopt Minutes.

THAT the Minutes of the April 3, 2025 Committee Meeting be adopted, as amended.

Moved by: Cllr. Van Breda

Seconded by: Mr. Sankar

CARRIED

## 5. DELEGATIONS

## 6. BUSINESS ARISING FROM PREVIOUS MINUTES

### 6.1 ACTION ITEMS

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a

recommendation to council to develop and implement a municipal Climate Action Plan - All Members

10-2024-02 – Prepare report for Council regarding wood chipping locally– Mr. Brinkman

10-2024-03 – Advertise Greenhouse selling on Environment committee Facebook page located at Community garden – Ms. Falk

- Ms. Falk informed the committee members that Greenhouse has sold out.
- Completed

01-2025-06 – Advertise on the Municipal Facebook Page to offer the local public the opportunity to join the Environmental committee – Ms. Saltel and Mr. Brinkman

- Mr. Pollard posted the advertisement on the Municipal Facebook page a couple of days ago, as mentioned by Ms. Falk
- Completed

## 7. ITEMS FOR DISCUSSION

### 7.1 Annual Work Plan and Budget Request

#### ***Curbside Swap***

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Weekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads, signs, encourage the non-profit housing associations and others to use Curbside Swap. Better promote Curbside Swap Facebook page.
- ❖ **Updates:** The Curbside Swap began the week of May 9th, 2025.

#### ***Explore Composting Options***

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:** Mr. Tyler Bernier started the composting program with municipal staff member Ms. Jennifer Esposito. Mr. Hoggarth pointed out that no one from the Environment Committee is using the program.

### ***Communication and Education***

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:** None

### ***Community Garden***

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk

- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:** Ms. Falk expressed disappointment that the wood had not yet arrived at the Community Garden. She contacted Mr. Brinkman, who informed her that the wood was purchased and ordered in December 2024; however, it was never delivered. Mr. Brinkman added that the staff have reached out to the supplier, and they expect it to arrive soon.

### ***Municipal Projects Review***

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:** None

### ***Environmental Recognition***

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing

- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:** None

### ***Climate Action Plan***

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health, Natural Ecosystems and Eco Friendly Transportation will be incorporated into the Climate Action Plan
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality.
- ❖ **Updates:** None

### ***Promotion of Locally Sourced Food and Self-Sustainability***

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.
- ❖ **Updates:** None

### ***Waste Reduction/Diversion***

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. Reduce recycling mixed in with household and commercial garbage, which is being brought to the landfill. Advocate for the chipping of brush as a way to divert it from the landfill site.
- ❖ **Updates:** None

### ***Municipal Litter Strategy***

- ❖ **Goals:** To create a Community wide Litter Strategy
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, various local Stakeholders
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Consult with local agencies and businesses to develop an ongoing litter reduction program. Promote community pride by keeping our streets and green spaces free of litter.
- ❖ **Updates:** Mr. Hoggarth contacted Ms. Helena from the Discovery Centre (Tourist Information Centre) in Kenora regarding a program that has been running for almost eight years, known as the “Adopt-a-Block” program. The program is managed by the Municipality, which provides clear plastic bags labeled “Keep Kenora Beautiful” along with litter pickers. Individuals and groups—including adults from Community Living, schools, Rotary Club members, Scouts, and Girl Guides—can sign up to receive bags and pickers. The filled bags can be left at the curbside or other visible locations, and the Municipality will collect them.

- ❖ The Adopt-a-Block campaign would enlist community members and organizations to adopt certain areas in the community, which they would be responsible for keeping free of litter. The Environment Committee would like to request the Municipality to purchase 25 pickers and 200 labeled clear plastic bags for the purpose of an Adopt-a-Block campaign. The Environment Committee will be approaching the Chamber of Commerce to be the distributor of the bags and pickers. The Environment Committee will oversee this program.
- ❖ Mr. MacKinnon directed staff to proceed with this initiative, and Mr. Brinkman will prepare the report for Council.

#### 7.4 COMMITTEE BUDGET

#### 8. NEW BUSINESS

#### 9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Thursday, June 5th 2025, at 5:00 pm in Council Chambers at the Municipal Office.

#### 10. MEETING ADJOURNED

Meeting adjourned at 5:54 pm.