

AGENDA

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE Council Chambers, Municipal Office Thursday, May 8, 2025 5:00 P.M.

1. **CALL MEETING TO ORDER**

A. **Attendance**

Committee Members Mr. George Hoggarth (Chair)
 Cllr. Joyce Timpson
 Cllr. Reece Van Breda
 Mr. Hari Sankar
 Ms. Joanne Falk

Staff Ms. Komal Shah, Development Services Administrative
 Assistant

Regrets Ms. Anne Saltel (Vice Chair)

Absent

Guest

B. Chair to Call the Meeting to order.

C. Motion to excuse from the meeting.

THAT the above mentioned members be excused from the meeting.

Moved by:

Seconded by:

2. **AGENDA**

a) **Additions to the Agenda**

- Cllr. Van Breda would like to discuss regarding “Adopt a Block” campaign for littering and people can sign up to pick up litter at different parts of Sioux Lookout.

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of May 8, 2025 be approved, as amended/ presented.

Moved by:
Seconded by:

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

THAT the Minutes of the April 3, 2025 Environment Committee Meeting be adopted as presented/amended.

Moved by:
Seconded by:

5. DELEGATIONS/PRESENTATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a recommendation to council to develop and implement a municipal Climate Action Plan - All Members

10-2024-02 – Prepare report for Council regarding wood chipping locally– Mr. Brinkman

10-2024-03 – Advertise Greenhouse selling on Environment committee Facebook page located at Community garden – Ms. Falk

01- 2025-05 – Advertise on the Municipal Facebook Page to offer the local public the opportunity to join the Environmental committee – Mr. Brinkman and Ms. Saltel

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Weekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads, signs, encourage the non-profit housing associations and others to use Curbside Swap. Better promote Curbside Swap Facebook page.
- ❖ **Updates:**

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Solicit community input on composting options through methods such as surveys.
- ❖ **Updates:**

Communication and Education

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:**

Community Garden

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Volunteers needed to help with setting up the gardens. Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:**

Municipal Projects Review

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:**

Environmental Recognition

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates. Seek nominations from public
- ❖ **Updates:**

Climate Action Plan

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health, Natural Ecosystems and Eco Friendly Transportation will be incorporated into the Climate Action Plan
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality
- ❖ **Updates:**

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces

- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce (Gleaning).

- ❖ **Updates:**

Waste Reduction/Diversion

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. Reduce recycling mixed in with household and commercial garbage, which is being brought to the landfill. Advocate for the chipping of brush as a way to divert it from the landfill site.

- ❖ **Updates:**

Municipal Litter Strategy

- ❖ **Goals:** To create a Community wide Litter Strategy
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, various local Stakeholders
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Consult with local agencies and businesses to develop an ongoing litter reduction program. Promote community pride by keeping our streets and green spaces free of litter.
- ❖ **Updates:**

7.4 Committee Budget Discussion

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for 5:00 p.m on Thursday, June 5th 2025 at Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at _____.

MINUTES

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE COUNCIL CHAMBERS, MUNICIPAL OFFICE Thursday, April 3, 2025 5:00 P.M.

1. CALL MEETING TO ORDER

A. Attendance

Committee Members

Mr. George Hoggarth, Chair
Ms. Anne Saltel, Vice Chair
Cllr. Joyce Timpson
Ms. Joanne Falk
Cllr. Reece Van Breda

Staff Mr. Jody Brinkman, Development Services Manager

Excused Mr. Hari Sankar

Absent

Guest

B. Chair called the meeting to order at 5:06 pm.

C. MEMBERS EXCUSED

Motion to excuse members: Mr. Hari Sankar

Moved by: Ms. Saltel

Seconded by: Ms. Falk

CARRIED

2. AGENDA

a) Additions to Agenda

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of April 3, 2025 be approved, as presented.

Moved by: Ms. Saltel

Seconded by: Ms. Falk

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

Motion to Adopt Minutes.

THAT the Minutes of the March 6, 2025 Committee Meeting be adopted, as amended.

Moved by: Ms. Saltel

Seconded by: Ms. Falk

CARRIED

5. DELEGATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a recommendation to council to develop and implement a municipal Climate Action Plan - All Members

10-2024-02 – Prepare report for Council regarding wood chipping locally– Mr. Brinkman

- Mr. Brinkman informed the committee members about matters related to Public Works. Mr. Brinkman mentioned that there is a need for a hog feed chipper. Mr. Brinkman has contacted the Synergy Group for pricing, and they stated that they would charge an annual fee for chipping the wood pile.

10-2024-03 – Advertise Greenhouse selling on Environment committee Facebook page located at Community garden – Ms. Falk

01-2025-06 – Advertise on the Municipal Facebook Page to offer the local public the opportunity to join the Environmental committee – Ms. Saltel and Mr. Brinkman

- Mr. Brinkman reminded Mr. Chris Pollard to post the advertisement on the Municipal Facebook page. Ms. Shah followed up with Mr. Pollard for an update; he mentioned that the last advertisement was posted in March, 2025.

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Weekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads, signs, encourage the non-profit housing associations and others to use Curbside Swap. Better promote Curbside Swap Facebook page.
- ❖ **Updates:** The Curbside Swap will be announced soon on the Municipal Facebook page. As the event has been successful in the past, no additional advertisement is necessary.

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:** Ms. Saltel mentioned that Mr. Tyler Bernier will be starting the composting pick up in end of April.

Communication and Education

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:** None

Community Garden

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.

- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:** Ms. Falk encouraged seniors at the senior's center to get garden beds, as mentioned by Ms. Saltel.

Municipal Projects Review

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:** Mr. Brinkman updated the committee members on a meeting held with a company regarding energy monitoring at various municipal facilities. The company will install clamps on the electrical panels in our facilities to monitor electricity usage. This initiative will be funded by the Federation of Canadian Municipalities (FCM). The system will provide real-time data, enabling the municipality to track energy consumption and receive alerts when equipment may be at risk of failure. Mr. Brinkman noted that the success rate of this system is high.

Environmental Recognition

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media

- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:** None

Climate Action Plan

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health, Natural Ecosystems and Eco Friendly Transportation will be incorporated into the Climate Action Plan
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality.
- ❖ **Updates:** None

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people

to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.

- ❖ **Updates:** None

Waste Reduction/Diversion

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. Reduce recycling mixed in with household and commercial garbage, which is being brought to the landfill. Advocate for the chipping of brush as a way to divert it from the landfill site.
- ❖ **Updates:** None

Municipal Litter Strategy

- ❖ **Goals:** To create a Community wide Litter Strategy
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, various local Stakeholders
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Consult with local agencies and businesses to develop an ongoing litter reduction program. Promote community pride by keeping our streets and green spaces free of litter.
- ❖ **Updates:** Mr. Brinkman clarified that committee members are responsible for developing a municipal litter strategy, which will be submitted to the council for further implementation. Cllr. Van Breda sent the following email in relation to the municipal litter strategy.

“Good evening all,

I wanted to follow up to share an update regarding the litter strategy initiative we've been discussing. I recently met with George today, and we've started developing a community-focused "Adopt-a-Block" campaign aimed at reducing litter and encouraging civic pride.

The idea is to invite local businesses and individuals to adopt a block in Sioux Lookout and commit to keeping it clean throughout the year. It's a simple, visible way for community members to take ownership of their surroundings and contribute to a cleaner, more beautiful community for all.

We see the Environmental Committee playing a key leadership role in helping to promote, coordinate, and guide the campaign. Additionally, we're hoping to explore the possibility of having recognition signage—similar to the Ministry of Transportation's signs—that acknowledge and thank those who adopt a block.

Although this is just the beginning meeting, hopefully at the next Environmental Committee meeting we can begin to start preparing.

Looking forward to your feedback! 😊”

7.4 COMMITTEE BUDGET

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Thursday, May 8th 2025, at 5:00 pm in Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at 5:40 pm.