



# **Sioux Lookout:**

## **Municipal Services Directory**

Updated: April 15, 2021

# INDEX

## Welcome

|  |                           |      |   |
|--|---------------------------|------|---|
| Municipal Office Location -----              | Page                      | 1    |   |
| 9-1-1- Information -----                     | Page                      | 1    |   |
| After Hours Emergency Numbers                | Page                      | 1    |   |
| Municipal Slogan, Mission and Vision-----    | Message from the Mayor -- | Page | 2 |
| -----  | Page                      | 3    |   |
| Special Occasion Acknowledgements -----      | Page                      | 4    |   |
| Chief Administrative Officer's Message ----- | Page                      | 5    |   |

## Municipal Council

|                             |      |   |
|-----------------------------|------|---|
| Members of Council -----    | Page | 6 |
| Meeting Schedule -----      | Page | 7 |
| Boards and Committees ----- | Page | 8 |

## Municipal Departments

|  |      |    |
|--|------|----|
| Office of the Mayor -----                                | Page | 10 |
| Office of the Chief Administrative Officer -----         | Page | 10 |
| Corporate Services / Office of the Municipal Clerk ----- | Page | 11 |
| - Administration -----                                   | Page | 11 |
| - Cemeteries -----                                       | Page | 11 |
| - Corporate Communications -----                         | Page | 11 |
| - Customer Service -----                                 | Page | 11 |
| - Licensing -----  | Page | 11 |
| - Information Technology-----                            | Page | 11 |
| - Records Management-----                                | Page | 11 |
| Day Care Centres -----                                   | Page | 12 |
| Development Services -----                               | Page | 13 |
| - Building Division -----                                | Page | 13 |
| - Community Development Division -----                   | Page | 13 |
| - Facilities Division -----                              | Page | 13 |
| - Planning Division -----                                | Page | 14 |
| Economic Development -----                               | Page | 14 |
| Emergency Services -----                                 | Page | 14 |
| - By-law Enforcement -----                               | Page | 15 |
| Finance -----  | Page | 15 |
| Human Resources -----                                    | Page | 16 |
| Public Works -----                                       | Page | 16 |
| - Engineering Division -----                             | Page | 16 |
| - Municipal Roads -----                                  | Page | 16 |
| - Sanitary Sewage Treatment Plant -----                  | Page | 17 |
| - Waste Management -----                                 | Page | 17 |
| - Water Treatment Plant -----                            | Page | 17 |
| - Water and Sewer Distribution and Collection -----      | Page | 17 |
| Recreation and Culture-----                              | Page | 18 |
| - Arts and Culture -----                                 | Page | 18 |
| - Sioux Lookout Community Museum -----                   | Page | 18 |
| Sioux Lookout Municipal Airport -----                    | Page | 18 |

## General Information

|                                    |      |    |
|------------------------------------|------|----|
| Non-Profit Housing -----           | Page | 19 |
| Sioux Lookout Hydro Inc. -----     | Page | 19 |
| Sioux Lookout Public Library ----- | Page | 20 |

Travel Information Centre -----

Ontario Provincial Police ----- Municipal Property Assessment Corporation ----- Area School Boards --  
-----

Member of Federal/Provincial Parliament ----- Statistical Information -----

Inventory of Services -----

**THE CORPORATION OF THE  
MUNICIPALITY OF SIOUX LOOKOUT**

**P.O. Box 158, 25 Fifth Avenue  
Sioux Lookout, Ontario P8T 1A4  
Telephone: (807) 737-2700 Fax: (807) 737-3436  
[www.siouxlookout.ca](http://www.siouxlookout.ca)**

Office hours are 8:00 a.m. to 4:30 p.m., Monday to Friday with the exception of statutory holidays. Our offices are open to the public with limited hours, being 10:00 a.m. to 3:00 p.m., due to the COVID-19 public health crisis. Please ensure you are wearing a mask, if you need to enter any Municipal building. During times of Provincial "Shutdown" due to pandemic, our offices are closed to "Walk-in" Traffic.

**9-1-1 INFORMATION**

9-1-1 is a single PHONE NUMBER to reach Police, Fire and Ambulance services to be used in EMERGENCY situations ONLY, where the safety of people or property is at immediate risk and urgent help is needed.

NEVER call 9-1-1 to ask for information.

Regular, non-emergency calls for Police, Fire and Ambulance should be made by dialling the administrative numbers listed within this directory or in the local telephone directory.

You may also report non-emergency incidents via the Ontario Provincial Police website: [www.opp.ca](http://www.opp.ca)

**AFTER HOURS EMERGENCY NUMBERS**

Public Works Division – Roads-----737-1234  
Public Works Division - Water and Sewer-----737-1234  
Sioux Lookout Hydro ----- 737-3806

**Municipality of Sioux Lookout Slogan:**

**"HUB OF THE NORTH"**

**The 2020-2025 Vision Statement:**

**"A vibrant community where diversity, nature and compassion drive our prosperity."**

**The 2020-2025 Mission Statement:**

**"Fostering growth and healthy living while celebrating our cultural diversity."**

## MESSAGE FROM THE MAYOR



**Doug Lawrance,  
MAYOR**

Sioux Lookout has a unique and privileged position as a hub for 29 remote First Nation communities and the 30,000 people who live in those communities. Sioux Lookout is a full service community providing essential services to its residents and surrounding communities as the “Hub of the North”.

Current initiatives relating to health care, transportation, and education are only made possible due to our vital relationship with the northern First Nation and surrounding communities we serve.

Sioux Lookout’s Meno-Ya-Win Health Centre employs 425 people and continues to expand programs and facilities creating new jobs in both the construction and healthcare sectors. Municipal Council and the Hospital Board are advocating for a new 96-bed long-term facility to meet the needs of our area’s population. We anticipate this alone will create 50 new jobs.

Sioux Lookout’s Municipal Airport, with over 120,000 passenger movements annually, continues to grow. Council has endorsed a terminal building expansion. The Municipal Airport has serviced commercial properties ready for development. We intend to be a key player in the emerging Ring of Fire developments.

In the education sector, the Municipality is working with the Keewatin-Patricia District School Board on the construction of a new high school. The planned \$30 million investment will allow for a planned growth in enrolment.

During recent years of turbulent global economic conditions, Sioux Lookout has experienced economic stability and continued growth. This stability comes largely from our position as a service hub for northern communities, but also from diversity of economy that includes forestry, railroad, tourism, professional sectors, health care, education, social services, government

services, retail, air transportation services, bulk fuel supply and delivery, construction, hotels, Ministry of Natural Resources Fire Centre, and First Nation agencies and business investment.

The outlook for Sioux Lookout continues to be strong and stable. During this term of Council, we will be renewing relationships with our neighbours and working on initiatives that are mutually beneficial while supporting each other in lobbying efforts to senior governments.

As well as the initiatives in education, health care, and transportation sectors, Sioux Lookout has significant opportunities for investors and developers in housing, retail, and commercial areas to serve our growing population. We are open for business and investment.

Sincerely,  
Doug Lawrance

**Special Occasion Acknowledgements –  
Wedding Anniversaries and Birthdays**

The occasion of a wedding anniversary or birthday is a special event in the lives of the Municipality's citizens. The Mayor would be pleased to share in these milestones by acknowledging the event. Please contact the Administration office to provide relevant information of Sioux Lookout residents celebrating special occasions.

Contact: Executive Assistant – Tiffany Thompson  
Phone: (807) 737-2700 ext. 2230  
Fax: (807) 737-3436  
Email: [ea@siouxlookout.ca](mailto:ea@siouxlookout.ca)

**Michelle Larose,  
CHIEF ADMINISTRATIVE OFFICER**

**The Role:**

The Chief Administrative Officer (CAO), Council's sole employee, is responsible for exercising general control and management of the affairs of the Municipality, including:

- providing policy advice and recommendations to Council
- ensuring efficient and effective operations
- directing program implementation in accordance with Council-approved service levels
- monitoring service delivery to achieve the highest possible level of customer service and satisfaction

**The Contact:**

Telephone: (807) 737-2700, ext. 2224

E-mail: [cao@siouxlookout.ca](mailto:cao@siouxlookout.ca)



## MUNICIPALITY OF SIOUX LOOKOUT COUNCIL

The Corporation of the Municipality of Sioux Lookout consists of seven elected officials: the Mayor and six Councillors. The term of this Council is December 1, 2018 to November 15, 2022.

The Municipal Council is the governing and legislative body for the Municipality. Council approves policies and authorizes the raising of revenue and expenditures for the provision of services.

Mayor/Councillors contact information is as follows:

THE MUNICIPALITY OF SIOUX LOOKOUT  
P.O. BOX 158  
SIOUX LOOKOUT, ON P8T 1A4

Fax: (807) 737-3436

E-mail: [ea@siouxlookout.ca](mailto:ea@siouxlookout.ca)

### **Mayor**

#### **Doug Lawrance**

(807) 737-2700 ext. 2221

[dlawrance@siouxlookout.ca](mailto:dlawrance@siouxlookout.ca)

Telephone messages for Councillors can be left by calling the Executive Assistant, Tiffany Thompson at (807) 737-2700 ext. 2230.

### **Councillors**

#### **John Bath**

[jbath@siouxlookout.ca](mailto:jbath@siouxlookout.ca)

#### **Connor Howie**

[chowie@siouxlookout.ca](mailto:chowie@siouxlookout.ca)

#### **Joe Cassidy**

[jcassidy@siouxlookout.ca](mailto:jcassidy@siouxlookout.ca)

#### **Cory Lago**

[clago@siouxlookout.ca](mailto:clago@siouxlookout.ca)

#### **Donald Fenelon**

[dfenelon@siouxlookout.ca](mailto:dfenelon@siouxlookout.ca)

#### **Joyce Timpson**

[jtimpson@siouxlookout.ca](mailto:jtimpson@siouxlookout.ca)

## MEETING SCHEDULE

Municipality of Sioux Lookout Regular Council Meetings are held the third Wednesday of each month at 5:30 p.m. in the Council Chambers at the Municipal Office unless there are any Statutory Public Meetings, which are held first. Department reports and recommendations are brought forward for consideration to the monthly Regular Council Meeting.

Public Delegations are heard at Council Meetings. Please complete and return the Request to be a Delegation Form to Brian P. MacKinnon, Manager of Corporate Services/Municipal Clerk in writing (email: [clerk@siouxlookout.ca](mailto:clerk@siouxlookout.ca)) or by facsimile, at (807) 737-3436, no later than 12:00 noon, two Tuesdays before the Council Meeting at which you wish to appear.

Statutory Public and Regular Council Meetings are held in the Council Chambers at the Municipal Office, 25 Fifth Avenue, Sioux Lookout.

**The September Regular Council Meeting is held in Hudson at the Lost Lake Drop-In Centre.**

*The Public is welcome to attend all Regular Council Meetings.*

*\*\*\* NOTE – Meeting date, time and venue are subject to change.  
Please refer to "Municipal Messages" located on the Municipal website or in the Sioux Lookout Bulletin for meeting information. \*\*\**

## BOARDS AND COMMITTEES OF COUNCIL

Council representatives on the following Boards and Committees were appointed for terms ending November 15, 2022.

### **Committee of Adjustment**

- Donald Fenelon, Cory Lago
- Staff Resource: Jody Brinkman, Manager of Development Services, 807-737-2700, ext. 2244 or [cbo@siouxlookout.ca](mailto:cbo@siouxlookout.ca)

### **Day Care Advisory Committee**

- Joe Cassidy
- Staff Resource: Gisele Southwell, Day Care Manager, 807-737-4570, ext. 8102 or [daycaremanager@siouxlookout.ca](mailto:daycaremanager@siouxlookout.ca)

### **Economic Development Commission**

- Donald Fenelon, Connor Howie
- Staff Resource: Vicki Blanchard, Economic Development Manager, 807-737-2700, ext. 2228 or [edm@siouxlookout.ca](mailto:edm@siouxlookout.ca)

### **Environment Committee**

- Joe Cassidy, Joyce Timpson
- Staff Resource: Jody Brinkman, Manager of Development Services, 807-737-2700, ext. 2244 or [cbo@siouxlookout.ca](mailto:cbo@siouxlookout.ca)

### **Hudson and Area Advisory Committee**

- Donald Fenelon (Ward 1 Councillor)
- Staff Resource: Jackie Trenholm, Deputy Clerk 807-737-2700, ext. 2223 or [deputyclerk@siouxlookout.ca](mailto:deputyclerk@siouxlookout.ca)

### **Parks and Recreation Committee**

- Connor Howie, Joe Cassidy
- Staff Resource: To Be Determined

### **Sioux Lookout Arts, Culture and Heritage Committee**

- Cory Lago
- Staff Resource: To Be Determined

### **Sioux Lookout Hydro Inc. Board of Directors**

- John Bath
- Staff Resource: Deanne Kulchyski, President/CEO, 807-737-3800 or [slhydro@tbaytel.net](mailto:slhydro@tbaytel.net)

### **Sioux Lookout Youth Development Commission – Not Presently Active**

- Council Member: To Be Determined
- Staff Resource: To Be Determined

OTHER BOARDS AND COMMITTEES ON WHICH THERE IS COUNCIL REPRESENTATION

**Kenora District Municipal Association**

- Joyce Timpson
- KDMA: Daniel Sutton, Executive Secretary, 807-728-0909

**Kenora District Services Board of Directors**

- Doug Lawrance
- KDSB: Henry Wall, CAO, 807-223-2100, ext. 2222 or [hwall@kdsb.on.ca](mailto:hwall@kdsb.on.ca)

**Local Citizens' Committee**

- Donald Fenelon
- Ministry of Natural Resources: John Carnochan, Sioux Lookout District Manager, 807-737-0712

**Northwestern Health Unit Board of Health**

- Doug Lawrance
- NWHU: Marilyn Herbacz, Chief Executive Officer, [mherbacz@nwhu.on.ca](mailto:mherbacz@nwhu.on.ca)

**Patricia Area Community Endeavours Board of Directors (PACE)**

- John Bath
- PACE: Caroline Goulding, Executive Director, 807-221-3293

**Sioux Lookout Meno-Ya-Win Health Centre Board of Directors**

- Joyce Timpson
- Meno-Ya-Win Health Centre: Carole Slater, Executive Assistant, 807-737-3030

**Sioux Lookout Public Library**

- Joyce Timpson
- Sioux Lookout Public Library: Mike Laverty Chief Executive Officer/ Chief Librarian and Board Treasurer, 807-737-3660, ext. 4401 or [ceo@siouxlibrary.com](mailto:ceo@siouxlibrary.com)

## MUNICIPALITY OF SIOUX LOOKOUT DEPARTMENTS

### OFFICE OF THE MAYOR

25 Fifth Avenue, P.O. Box 158, Sioux Lookout, ON P8T 1A4  
Phone: (807) 737-2700 Fax: (807) 737-3436  
Cell Phone: (807) 738-0206  
Mayor – *Doug Lawrance, ext. 2221*  
E-mail: [dlawrance@siouxlookout.ca](mailto:dlawrance@siouxlookout.ca)  
Executive Assistant – *Tiffany Thompson, ext. 2230*  
Email: [ea@siouxlookout.ca](mailto:ea@siouxlookout.ca)

The Mayor is the Head of Council and presides over Statutory Public and Council meetings. The Mayor interacts on a continual basis with Councillors, Municipal Administration, community agencies and citizens. As Head of Council, the Mayor is also the chief spokesperson on inter-governmental discussion with other municipalities, and the Provincial and Federal Governments.

### OFFICE OF THE CHIEF ADMINISTRATIVE OFFICER

25 Fifth Avenue, P.O. Box 158, Sioux Lookout, ON P8T 1A4  
Phone: (807) 737-2700 Fax: (807) 737-3436  
Cell Phone: (807) 737-9752  
Chief Administrative Officer: *Michelle Larose, ext. 2224*  
E-mail: [cao@siouxlookout.ca](mailto:cao@siouxlookout.ca)  
Executive Assistant – *Tiffany Thompson, ext. 2230*  
Email: [ea@siouxlookout.ca](mailto:ea@siouxlookout.ca)

The CAO is responsible for executing Policies adopted by Council through the Managers reporting to her office. The CAO leads the senior management team and is responsible for coordinating activities of the various Departments and developing a sound organizational environment and effective management practices.

**CORPORATE SERVICES DEPARTMENT / OFFICE OF THE MUNICIPAL CLERK**

25 Fifth Avenue, P.O. Box 158, Sioux Lookout, ON P8T 1A4  
Phone: (807) 737-2700 Fax: (807) 737-3436

Manager of Corporate Services/Municipal Clerk – *Brian P. MacKinnon, ext. 2243*

E-mail: [clerk@siouxlookout.ca](mailto:clerk@siouxlookout.ca)

Deputy Clerk – *Jackie Trenholm, ext. 2223*

E-mail: [deputyclerk@siouxlookout.ca](mailto:deputyclerk@siouxlookout.ca)

Administrative Assistant – *To Be Determined, ext.*

2207 E-mail: [corpadmin@siouxlookout.ca](mailto:corpadmin@siouxlookout.ca)

Cemeteries and Licensing Coordinator – *Grace Malcolm, ext. 2210*

E-mail: [clc@siouxlookout.ca](mailto:clc@siouxlookout.ca)

Customer Service Clerk – *Amit Amin, ext. 2200*

E-mail: [customerservice@siouxlookout.ca](mailto:customerservice@siouxlookout.ca)

Information Technology Manager – *Keith Atwood, ext. 2227*

E-mail: [ithelp@siouxlookout.ca](mailto:ithelp@siouxlookout.ca)

IT and Communications Coordinator - *Chris Pollard, ext. 2209*

E-mail: [it-comms@siouxlookout.ca](mailto:it-comms@siouxlookout.ca)

- Council secretariat
- Delegations
- Records management
- Municipal elections
- Freedom of Information requests
- Vital Statistics registration
- Special Projects
- Licensing (including Marriage, and Lottery)
- Research and Drafting of Administrative and Regulatory By-laws for Council consideration and approval
- Cemeteries
- Customer Service
- Corporate Communications, including press releases, websites, media relations and policy development, and Information Technology services

## **DAY CARE CENTRES**

Day Care Manager, *Gisele Southwell*

E-mail: [daycaremanager@siouxlookout.ca](mailto:daycaremanager@siouxlookout.ca)

Administrative Assistant, *Cathy Stewart*

E-mail: [daycareadmin@siouxlookout.ca](mailto:daycareadmin@siouxlookout.ca)

### **Biidaaban Children's Centre**

41 Eighth Avenue, P.O. Box 567, Sioux Lookout, ON P8T 1H8

Phone: (807) 737-4570

Fax: (807) 737-2798

Day Care Manager – *Gisele Southwell*

E-mail: [daycaremanager@siouxlookout.ca](mailto:daycaremanager@siouxlookout.ca)

Licensed Childcare Services:

- 10 - Toddlers age 18 months to 30 months
- 24 - Preschoolers age 30 months to 3.8 years
- 22 - Kindergarten children age 3.8 years to 5 years
- 15 - School age children 6 to 10 years of age
- Inclusive programming
- Drop-in spaces available
- Subsidy available

### **Sioux Mountain Children's Centre**

89 First Avenue, P.O. Box 7, Sioux Lookout, ON P8T 1A1

Phone: (807) 737-2055

Fax: (807) 737-2961

Day Care Manager – *Gisele Southwell*

E-mail: [daycaremanager@siouxlookout.ca](mailto:daycaremanager@siouxlookout.ca)

Resource Teacher/Site Supervisor – *Rikki Burke*

E-mail: [daycareteacher2@siouxlookout.ca](mailto:daycareteacher2@siouxlookout.ca)

Licensed Childcare Services:

- 15 - Toddlers
- 24 - Preschoolers
- 22 - Kindergarten children
- 15 - School age children
- Inclusive programming
- Drop-in spaces available
- Subsidy available

## **DEVELOPMENT SERVICES DEPARTMENT**

Building, Facilities and Planning

25 Fifth Avenue, P.O. Box 158, Sioux Lookout, ON P8T 1A4  
Phone: (807) 737-2700 Fax: (807) 737-3436

Manager of Development Services/ Chief Building Official –  
*Jody Brinkman, ext. 2244*

E-mail: [cbo@siouxlookout.ca](mailto:cbo@siouxlookout.ca)

Facilities Supervisor – *Richard Fenelon, ext. 2245*

E-mail: [devsupervisor@siouxlookout.ca](mailto:devsupervisor@siouxlookout.ca)

Planning Coordinator – *Kristen Bartmann, ext. 2234*

E-mail: [planning@siouxlookout.ca](mailto:planning@siouxlookout.ca)

Development Services Secretary – *Silvia Jakobs, ext. 2231*

E-mail: [devadmin@siouxlookout.ca](mailto:devadmin@siouxlookout.ca)

### Building Division

- Receiving Building Permit applications and review of construction drawings
- Issuance of Building, Plumbing, Change of Use and Demolition Permits
- Site inspections and construction approvals
- Building Code compliance
- Plumbing Inspections
- Zoning By-law Inquiries/Administration

### Community Development Division

- Assist in developing and working on a wide variety of Municipal Development Projects to achieve goals within available resources
- Gather, interpret and prepare data for studies, reports and recommendations; coordinate activities with developers, businesses, other departments and agencies
- Prepare and write grant applications and funding proposals
- Maintain an inventory of available Municipal properties, market them for development and sale

### Facilities Division

- Asset Management
- Long Term Maintenance/Renewal Planning
- Day to Day Building Maintenance
- Energy Use Reporting/Creating Energy Management Plans as required by the Provincial Government
- Develop Energy Efficiency Plans/Strategies for Municipal Buildings
- Janitorial Services
- Project Management
- Municipal Office Building Maintenance Contact (repairs, etc.)



### Planning Division

- Providing development and planning services
- Planning Strategies
- Processing development applications and agreements (Official Plan amendments, plans of subdivision, consents, severances and site plans)
- Zoning By-law Amendments and Minor Variances
- Administrative support for Committee of Adjustment

### **ECONOMIC DEVELOPMENT DEPARTMENT**

54 Front Street, P.O. Box 158, Sioux Lookout, ON P8T 1A4  
Phone: (807) 737-2700 Fax: (807)737-3436  
Economic Development Manager – Vicki Blanchard, ext. 2228  
E-mail: [edm@siouxlookout.ca](mailto:edm@siouxlookout.ca)  
Economic Development Administrative Assistant – Lauren Nickle, ext. 9501  
E-mail: [edmadmin@siouxlookout.ca](mailto:edmadmin@siouxlookout.ca)

- Retention, expansion and attraction of new business investment
- Facilitation of community partnerships related to economic development

### **EMERGENCY SERVICES DEPARTMENT**

***The Emergency Services Manager is responsible for staff and management of Fire Services and By-law Enforcement.***

#### Sioux Lookout Fire Hall

39 Fifth Avenue, P.O. Box 158, Sioux Lookout, ON P8T 1A4  
Phone: (807) 737-2564 Fax: (807) 737-4626  
Emergency Services Manager, Robert Popovic (Fire Chief), ext. 7701  
E-mail: [firechief@siouxlookout.ca](mailto:firechief@siouxlookout.ca)  
E-mail: [emergency@siouxlookout.ca](mailto:emergency@siouxlookout.ca)

Hudson Fire Hall – Phone: (807) 582-3565

- Fire suppression and rescue from two fire stations
- Fire prevention and public safety education
- Emergency Planning
- Community Emergency Management Coordinator
- Fire Code inspection and enforcement
- Brush and Incinerator Burning Permits
- 9-1-1 coordination
- Street addresses

### By-law Enforcement

39 Fifth Avenue, P.O. Box 158, Sioux Lookout, ON P8T 1A4  
Phone: (807) 737-2564 Fax: (807) 737-4626  
By-law Enforcement Supervisor – *Robert Popovic*  
E-mail: [firechief@siouxlookout.ca](mailto:firechief@siouxlookout.ca)  
By-law Enforcement/Animal Control Officer - *Rob Smetana*  
Phone: (807) 738-0462  
E-mail: [bylaw@siouxlookout.ca](mailto:bylaw@siouxlookout.ca)

- Enforcement of Regulatory By-laws
- Parking/Parking Meters
- Animal Control
- Property Standards
- Weed Control Officer
- Noise

### **FINANCE DEPARTMENT**

25 Fifth Avenue, P.O. Box 158, Sioux Lookout, ON P8T 1A4  
Phone: (807) 737-2700 Fax: (807) 737-2858  
Treasurer – *Carly Collins, ext. 2205*  
E-mail: [treasurer@siouxlookout.ca](mailto:treasurer@siouxlookout.ca)  
Deputy Treasurer – *Andrea Szachury, ext. 2232*  
E-mail: [deputytreasurer@siouxlookout.ca](mailto:deputytreasurer@siouxlookout.ca)  
Airport Finance Clerk – *Angela Voth, ext. 5500*  
E-mail: To Be Determined  
Tax Clerk – *Austen Hoey, ext. 2203*  
E-mail: [propertytax@siouxlookout.ca](mailto:propertytax@siouxlookout.ca)  
Utilities - Water and Sewer – *Austen Hoey, ext. 2203*  
E-mail: [ar@siouxlookout.ca](mailto:ar@siouxlookout.ca)  
Account Payables Clerk – *Wendy Mansfield, ext. 2201*  
E-mail: [ap@siouxlookout.ca](mailto:ap@siouxlookout.ca)  
Cashier/ Account Receivables Clerk – *To Be Determined, ext. 2222*  
E-mail: [cashier@siouxlookout.ca](mailto:cashier@siouxlookout.ca)

- Financial planning, property taxation and advice to Council, related Boards and staff
- Corporate accounting, reporting and internal control systems
- Operating and Capital Budget preparation
- Cash management, debt administration, Accounts Payable and Receivable, Tax collection, Water and Sewer billing and collection
- Financial reporting which fulfills public sector accounting requirements
- Insurance and Risk Management
- Asset Management
- Cashier

## **HUMAN RESOURCES**

25 Fifth Avenue, P.O. Box 158, Sioux Lookout, ON P8T 1A4  
Phone: (807) 737-2700 Fax: (807) 737-3436  
Human Resources Manager –*Melissa Fortin, ext. 2235*  
E-mail: [hr@siouxlookout.ca](mailto:hr@siouxlookout.ca)  
Human Resources Administrator –*Megan Pollard, ext. 2225*  
E-mail: [hradmin@siouxlookout.ca](mailto:hradmin@siouxlookout.ca)

- Employee and labour relations
- Pay equity
- Occupational health and safety
- Workplace safety
- Salary and benefit administration including payroll
- Coordination of Corporate recruitment
- Review and interpretation of Corporate Human Resources Policies and procedures
- Employee Assistance Program
- Payroll

## **PUBLIC WORKS DEPARTMENT**

- Engineering, Roads, Fleet, Waste Management, Water and Sewer

41 Fifth Avenue, P.O. Box 158, Sioux Lookout, ON P8T 1A4  
Phone: (807) 737-1234 Fax: (807) 737-3588  
**After Hours Emergency Phone Number: 737-1234**  
**Weekend On Call Phone Number: 737-1234**

Public Works Manager – *Andrew Jewell, (737-1234, ext. 6601)*  
E-mail: [pwmanager@siouxlookout.ca](mailto:pwmanager@siouxlookout.ca)  
Public Works Assistant Manager – *Mat Lelonde (Acting), (737-1234, ext. 6602)*  
E-mail: [pwassistant@siouxlookout.ca](mailto:pwassistant@siouxlookout.ca)  
Treatment Plants - *Dan Perron (NWI) – (Cell: 737-0319)*  
E-mail: [dan.perron@nwi.ca](mailto:dan.perron@nwi.ca)  
Public Works Administrative Assistant – *Dianna Lorteau, (737-1234, ext. 6600)*  
E-mail: [pwadmin@siouxlookout.ca](mailto:pwadmin@siouxlookout.ca)  
Public Works Foreman – *Richard Addley (Acting) (737-1234, ext.6603)*  
E-mail: [pwforeman@siouxlookout.ca](mailto:pwforeman@siouxlookout.ca)

### Engineering Division

- Capital and long range Infrastructure Planning and Replacement
- GIS
- Treatment Plants - Northern Waterworks Inc. (NWI)

## Municipal Roads

- Roadway operations and maintenance (with the exception of MTO Highways 72, 516, 642 and 664)
- Municipal bridge and culvert maintenance
- Winter control – ploughing, snow removal, sanding, salting
- Street lighting
- Traffic and street signage
- Line painting and roadway marking
- Drainage systems, catch basins and storm sewers
- Sidewalk and curb repairs
- Entrance permits
- Repair and maintenance of Municipal vehicles and equipment, including Fire Department and Airport vehicles

### ▪ Sanitary Sewage Treatment Plant

159 King Street Phone: (807) 737-1664 Fax: (807) 737-2154

- Maintenance and operation of Municipal sanitary sewer collection systems
- Administration, operation and maintenance of sewage treatment facility
- Provision of water for fire protection

## Waste Management

### Hidden Lake Landfill Site

Highway 642

Manager: 737-1234 Landfill Site: 737-7399

### Hours of Operation:

|   |                          |
|---|--------------------------|
| Monday  | - Closed                 |
| Tuesday   | - 10:00 a.m. – 5:00 p.m. |
| Wednesday   | - 10:00 a.m. – 5:00 p.m. |
| Thursday  | - Closed                 |
| Friday – (Summer - May 15 <sup>th</sup> to Second Friday in September)  | - 10:00 a.m. – 8:00 p.m. |
| Friday – (Winter – Third Friday in September to May 14 <sup>th</sup> )  | - 10:00 a.m. – 5:00 p.m. |
| Saturday – (Summer - May 15 <sup>th</sup> to October 15 <sup>th</sup> ) | - 8:00 a.m. – 5:00 p.m.  |
| Saturday – (Winter – October 16 <sup>th</sup> to May 14 <sup>th</sup> ) | - 10:00 a.m. – 5:00 p.m. |
| Sunday  | - Closed                 |
| Civic and Statutory Holidays  | - Closed                 |

- Administration of curb-side recycling and garbage collection (non-commercial)
- Pitch-In Canada and Community Pitch-In days
- Residential waste oil depot - Hidden Lake Landfill Site during regular hours of operation noted above

### Water and Sewer

- Storm Water Collection System
- Sanitary Sewage Collection System
- Water Distribution System

### Water Treatment Plant

79 Wellington Street Phone: (807) 737-4925 Fax: (807) 737-7629  
E-mail: [slwtp@siouxlookout.ca](mailto:slwtp@siouxlookout.ca)

- Provide potable water to Provincial standards and regulations
- Water quality control
- Maintenance and operation of Municipal water supply, treatment and distribution systems (Urban Sioux Lookout, Hudson and Airport)
- Provision of water for fire protection

## **RECREATION AND CULTURE DEPARTMENT**

### Sioux Lookout Recreation Centre

85 King Street, P.O. Box 1377, Sioux Lookout, ON P8T 1B9  
Phone: (807) 737-1994 Fax: (807) 737-4624  
Acting Recreation and Culture Manager – Richard Fenelon, *ext. 3301*  
E-mail: [recmanager@siouxlookout.ca](mailto:recmanager@siouxlookout.ca)  
Recreation and Culture Operations Supervisor – Chris Favot, *ext. 3302*  
E-mail: [reclleadhand@siouxlookout.ca](mailto:reclleadhand@siouxlookout.ca)  
Recreation Centre Front Desk Reception – *ext. 3300*  
E-mail: [recadmin@siouxlookout.ca](mailto:recadmin@siouxlookout.ca)

- Arts, Culture and Heritage programming, including oversight of the Community Museum, staff resource to the Arts, Culture and Heritage Committee
- Boat Launches
- Sioux Lookout Memorial Arena
- Recreation programming
- Cedar Bay Complex
- Facility Rentals
- Municipal parks, playgrounds and beaches
- Outdoor Sports Complex
- Outdoor rinks
- Hudson Public and Recreational Facilities
- Youth Development, including youth engagement and programming

## **SIoux LOOKOUT MUNICIPAL AIRPORT**

#7 Airport Road, P.O. Box 158, Sioux Lookout, ON P8T 1A4  
Phone: (807) 737-2829 Fax: (807) 737-2985  
Sioux Lookout Municipal Airport  
Airport Manager – *Ben Hancharuk*, ext. 5502  
Email: [manager@cyxl.ca](mailto:manager@cyxl.ca)  
Administrative Assistant – *Traci Roy*, ext. 5500  
E-mail: [admin@cyxl.ca](mailto:admin@cyxl.ca)  
Fuel Office: (807) 737-3594  
Website: [www.siouxlookoutairport.ca](http://www.siouxlookoutairport.ca)

- Airside and groundside operation
- Aviation Fuelling operation
- Airport leases
- Parking
- Fees and Regulation

## **GENERAL INFORMATION**

### **NON-PROFIT HOUSING**

#103 - 38 Third Avenue, P.O. Box 1805, Sioux Lookout, ON P8T 1C5  
Phone: (807) 737-1043 Fax: (807) 737-3706

Housing Manager – *Matt Stewardson*  
E-mail: [mstewardson@nonprofithousing.ca](mailto:mstewardson@nonprofithousing.ca)  
Operational Supervisor – *Doug Hogg*  
E-mail: [dhogg@nonprofithousing.ca](mailto:dhogg@nonprofithousing.ca)  
Administrative Secretary – *Hilary Davies*  
E-mail: [hdavies@nonprofithousing.ca](mailto:hdavies@nonprofithousing.ca)

Provides both market and low-income rentals for seniors, singles and families in the Municipality of Sioux Lookout.



### **SIoux LOOKOUT HYDRO INC.**

25 Fifth Avenue, P.O. Box 908, Sioux Lookout, ON P8T 1B3  
Regular Business Hours: 8:00 a.m. – 4:30 p.m. Monday-Friday  
Phone: (807) 737-3800 Fax: (807) 737-2832  
**After Hours Emergency Phone Number: 737-3806**  
E-mail: [slhydro@tbaytel.net](mailto:slhydro@tbaytel.net)  
President / Chief Executive Officer - *Deanne Kulchyski*

Sioux Lookout Hydro Inc. is an incorporated company owned by the shareholder, the Municipality of Sioux Lookout. Sioux Lookout Hydro is a local distribution company with the purpose of safely delivering electricity to households and businesses within the Municipality as regulated by the Ontario Energy Board.

The services Sioux Lookout Hydro provides include metering, billing, collections, locates, sentinel light rentals, service upgrades, new connections and power restoration. On behalf of the Municipality, Sioux Lookout Hydro also provides streetlight maintenance.

## SIoux LOOKOUT PUBLIC LIBRARY

21 Fifth Avenue, P.O. Box 1028, Sioux Lookout, ON P8T 1B3  
Phone: (807) 737-3660 Fax: (807) 737-4046  
Chief Executive Officer/Chief Librarian and Board Treasurer – *Mike Laverty, ext. 4401*  
E-mail: [ceo@siouxlibrary.com](mailto:ceo@siouxlibrary.com)  
Community Engagement Librarian – *Crystal Harrison-Collin, ext. 4403*  
E-mail: [cel@siouxlibrary.com](mailto:cel@siouxlibrary.com)  
website: [www.siouxlibrary.com](http://www.siouxlibrary.com)  
Library e-mail:  
[info@siouxlibrary.com](mailto:info@siouxlibrary.com)

- Public Library services development and provision
- Books for children, teens and adults
- Automated card catalogue
- Information and reference services
- Personal use computers and wireless public access Internet
- Special collections such as large print books, books on CD, DVDs, magazines, PlayAways, ebooks, eReaders, online databases, CNIB materials and reader
- Occasional programming (all ages)
- Scheduled story hour (preschool) and Parent/Tot-time
- Site tours (schedule in advance)
- On-site and off-site visits/programming (schedule in advance)

## ONTARIO WORKS

64 King Street, P.O. Box 609, Sioux Lookout, ON P8T 1B1  
Phone: 737-7117 Fax: (807) 737-4889  
Case Managers, *Amy Obie and Jennifer Ried, Ext. 2*  
E-mail: [aobie@kdsb.on.ca](mailto:aobie@kdsb.on.ca)  
Integrated Services Workers, *Danielle Dykes and Emma Ankney, Ext. 3*  
Reception, *Amanda Bois*

To apply for Social Assistance, please call your local office or apply online at [ontario.ca/socialassistance](http://ontario.ca/socialassistance)

Welfare Fraud Hot Line: 1 (800) 420-5403

- Financial, employment, housing and child care assistance under the *Ontario Works Act*
- Liaison and referral to other health and social services providers
- Community and employment placement
- Case management
- Administration/financial support

### **TRAVEL INFORMATION CENTRE**

11 First Avenue, P.O. Box 577, Sioux Lookout, ON P8T 1A8  
Phone: (807) 737-1937 Fax: (807) 737-1778  
Travel Coordinator – *Kayleigh Bates*  
E-mail: [chamber@siouxlookout.com](mailto:chamber@siouxlookout.com)  
Website: [www.siouxlookout.com](http://www.siouxlookout.com)

The Travel Information Centre is run by a board and is financed by the Municipality and the Sioux Lookout Chamber of Commerce. "TIC", as it is locally known, operates under a "Management Agreement" signed by both parties.

### **OPP DETACHMENT SERVING THE MUNICIPALITY OF SIOUX LOOKOUT**

Sioux Lookout Detachment  
62 Queen Street, P.O. Box 128, Sioux Lookout, ON P8T 1A1  
Phone: (807) 737-2020 Fax: (807) 737-1785  
Detachment Commander – To Be Determined

Non-Emergency Police Assistance: 1 (888) 310-1122  
Emergency Police Assistance: 9-1-1  
Website: [www.opp.ca](http://www.opp.ca)

### **MUNICIPAL PROPERTY ASSESSMENT CORPORATION**

40 Earl Avenue, Dryden, ON P8N 1X5  
Phone: (807) 223-5352  
Customer Service: 1-866-296-MPAC (6722)  
Website: [www.mpac.on.ca](http://www.mpac.on.ca)

MPAC prepares a yearly assessment roll for Ontario municipalities, providing the assessed value of all properties in a municipality or in the jurisdiction of a school board with taxing authority and sends "Property Assessment Notices" to property owners every year.

MPAC also conducts a Province-wide municipal enumeration every three years to coincide with municipal elections to prepare voters lists and to report on the population of each municipality.



## AREA SCHOOL BOARDS

### Keewatin-Patricia District School Board

79 Casimir Avenue, Dryden, ON P8N 2Z6

Phone: (807) 223-5311

Fax: (807) 223-4703

Director of Education – *Sherri-Lynne Pharand*

### Northwest Catholic District School Board

555 Flinders Avenue, Fort Frances, ON P9A 3L2

Phone: (807) 274-2931

Fax: (807) 274-8792

Director of Education – *Brendan Hyatt*

## MEMBER OF FEDERAL PARLIAMENT

The Honourable Eric Melillo, MP  
Kenora Riding

Dryden Constituency Office

116 Queen Street

Dryden, ON P8N 1A7

Phone: (807) 407-4758

E-mail: [Eric.Melillo@parl.gc.ca](mailto:Eric.Melillo@parl.gc.ca)

Kenora Constituency Office

308 Second Street S, Unit 19

Kenora, Ontario

Phone: (807) 468-2170

Fax: (807) 468-4896

## MEMBER OF PROVINCIAL PARLIAMENT

Sol Mamakwa  
Kiiwetinoong Riding

Sioux Lookout Constituency Office

73 King Street, Unit 104

Sioux Lookout, ON P8T 1A1

Phone: (807) 737-2210

Fax: (807) 737-1592

E-mail: [Smamakwa-CO@ndp.on.ca](mailto:Smamakwa-CO@ndp.on.ca)

Toll Free: 1-888-444-1723

## STATISTICAL INFORMATION

|             |               |
|-------------|---------------|
| Population: | 5,500         |
| Households: | 2,430         |
| Area:       | 536 square km |

## INVENTORY OF SERVICES

The Municipality of Sioux Lookout offers the following services:  
(Page reference in brackets)

Airport (19)  
Animal Control (15)  
Arts and Culture (18)  
Building Inspection and Permits (13)  
Cemeteries (11)  
Community Development (13)  
Day Care (12)  
Economic Development (14)  
Emergency Measures (14)  
Financial and Employment Assistance (20)  
Fire Protection (14)  
Garbage Collection (17)  
Housing/Senior's Apartments (19)  
Leisure Services – parks, child/youth/adult programs, arena, boat launches,  
beaches, Hudson Community Hall (18)  
Library (20)  
Licensing: Dog/Cat (15)  
Marriage (11)  
Minor Variances (14)  
Municipal Drains/Drainage (17)  
Municipal Elections (11)  
Museum (18)  
Parking (15)  
Permits: Building, connection, demolition, occupancy, plumbing (13)  
Burning, incinerator (14)  
Entrance (17)  
Planning and Development (14)  
Plumbing Inspection (13)  
Police Services (21)  
Property Standards (15)  
Roads and Bridges (17)  
Sanitary Sewage – Collection and Treatment (17)  
Severances (14)  
Sidewalks (17)  
Storm Drains and Sewers (17)  
Street Lighting (17)  
Tax Collection (15)  
Tourism (21)  
Waste Management – landfill and recycling (17)  
Water Supply and Distribution (18)  
Website (11)  
Winter Control (17)  
Youth (18)  
Zoning Amendments or Variances (14)  
Zoning By-Law Inquiries/Administration (13)  
Weed Control (15)