



THE CORPORATION OF  
THE MUNICIPALITY OF  
SIOUX LOOKOUT

**Public Works Department**  
**SUPPLY AND DELIVERY OF WINTER**  
**SAND**

**REQUEST FOR QUOTATION**  
**Q014-2024**

July 29, 2024

Dear Contractor:

**RE: 2024 Winter Sand Request for Quotation – Q014-2024**

The Municipality of Sioux Lookout is requesting quotes for the supply and delivery of 900 cubic meters of winter sand (City of Thunder Bay Specification, see Request for Quotation form for specification) to be delivered to the Public Works yard at 41 Fifth Avenue in Sioux Lookout.

Please submit your quotation on the “Request for Quotation” form attached and return it to the Public Works Assistant Manager via e-mail. Any or the lowest quotation submissions may not necessarily be the accepted quote. Do not submit your quotation by fax as it will not be accepted.

**PLEASE READ AND UNDERSTAND THE FOLLOWING:**

**1. A SIEVE OR GRAIN SIZE ANALYSIS OF THE PROPOSED PRODUCT MUST BE INCLUDED WITH THE QUOTE AND BE REPRESENTATIVE OF THE PRODUCT TO BE DELIVERED. The sieve or grain size analysis must meet the gradation specifications (City of Thunder Bay Specification) as outlined in the table on page one of the Request for Quotation form. Quotes submitted without a sieve or grain size analysis will not be considered.**

**2. The City of Thunder Bay Specification (CTBS) for grain size is not the same as Ontario Provincial Standard Specification (OPSS); the CTBS product contains considerably less fine sand particles (0.6 mm and smaller) than a product conforming to OPSS.**

**3. The sieve or grain size analysis will be the primary consideration for awarding the work to supply the product with the submitted cost being the second consideration. *Lowest submitted cost will not be awarded if the product does not meet the required specification.***

**4. If all submitted quotes do not meet the required sieve or grain size specification, then the submitted quote with the sieve or grain size analysis closest to the CTBS will be considered.**

Note that the final closing for the Winter Sand Request for Quotation will be **August 23rd , 2024 at 2:00 p.m. (local time)**. In addition, the total volume requested must be **delivered to the designated site by September 27<sup>th</sup> , 2024.**

If you require additional information, please feel free to contact me at the above numbers.

Yours truly,



Mat Lelonde Public Works Operations Manager



## REQUEST FOR QUOTATION - Winter Sand – Q014-2024

### PLEASE QUOTE ON THE FOLLOWING:

1. To supply & deliver a total of 900 cubic metres of screened sand suitable for ice control and winter sanding in accordance with City of Thunder Bay Specification below:

Sieve Size	Specifications (Percent Passing)
12.5 mm	
9.5 mm	100
6.7 mm	
4.75 mm	90 - 100
2.36 mm	45 - 85
1.18 mm	25 - 60
600 um	5 - 35
300 um	0 - 15
150 um	0 - 3
75 um	0 - 2

2. 900 cubic metres will be delivered to 41 Fifth Avenue, Sioux Lookout.
3. The Contractor must submit a sieve or grain size analysis **with their bid confirming the product meets the above specification.**
4. All product must conform to the above specification. Failure to meet the above analysis will result in the material's rejection from this work and will not be included in the total volume of material requested. The contractor will be responsible for any rejected material's removal at no additional cost.

5. Failure to deliver product by the specified delivery date will result in being charged liquidated damage charges of \$250 per week for every week not delivered.
6. Quotations sent via fax **WILL NOT** be accepted.
7. Contractor should not expect Municipality to incur additional costs due to weekend hauling by Contractor. Contractor is to notify the Public Works Department when delivery is to be made to stockpiling site and in addition, provide notice on intended weekend hauling.
8. **QUESTIONS AND INQUIRIES IN REGARDS TO THIS QUOTATION SHOULD BE DIRECTED TO: PUBLIC WORKS DEPARTMENT (807-737-1234). OFFER MUST BE RECEIVED no later than 2:00 P.M. local time on August 23<sup>rd</sup> , 2024.**

**CONTRACTORS TO BID ON THE FOLLOWING:**

1. Supply & delivery of 900 cubic metres of winter sand to the Public Works Yard;

	\$ _____/m3
Sub Total	\$ _____
HST	\$ _____
Grand Total	\$ _____

**ANY OR LOWEST QUOTATION SUBMISSION WILL NOT NECESSARILY BE THE ACCEPTED BID.**

**FINAL DELIVERY DATE OF PRODUCT TO DESIGNATED SITES WILL BE September 27<sup>th</sup> , 2024.**

**THE MUNICIPALITY RESERVES THE RIGHT TO AWARD THIS WORK IN PART OR IN FULL TO ONE OR MORE CONTRACTORS.**

Note:

Quotations will be adjusted to correct arithmetic errors in extensions shown on the form, and the corrected amount will be deemed to be the amount of the quotation. Where specifications are listed, those specifications will not be altered in comparing quotations.

**Submit your completed offer VIA EMAIL to:**

**Mat Lelonde, Public Works Operations Manager**

[pwopsmanager@siouxlookout.ca](mailto:pwopsmanager@siouxlookout.ca)

**PLEASE QUOTE IN THE E-MAIL SUBMISSION SUBJECT LINE: WINTER SAND Q014-2024**

\_\_\_\_\_  
Contractor's Name

\_\_\_\_\_  
Contractor's Signature

Date: \_\_\_\_\_