



# SIoux LOOKOUT

## Hub of the North

The Corporation of the  
Municipality of Sioux Lookout  
41 Fifth Avenue, P.O. Box 158  
Sioux Lookout, Ontario • P8T 1A4  
Telephone: (807) 737-1234  
Facsimile: (807) 737-3588  
[www.siouxlookout.ca](http://www.siouxlookout.ca)

### Public Works Department

June 13, 2024

Dear Contractor:

**RE: 2024 Granular "A" Request for Quotation - RFQ – Q012-2024**

The Municipality of Sioux Lookout, Public Works Department, is requesting your services to supply and deliver **650** cubic meters (850 cubic yards) of Granular "A", in accordance to OPSS.MUNI 1010, to 41 Fifth Avenue in Sioux Lookout.

Please fill out and submit your bid on the attached Bid Submission Form and return it via e-mail to the e-mail address stipulated. Do not hand deliver or submit your quotation by Fax as it will not be accepted. Lowest quoted or any bid submission may not necessarily be the accepted bid.

Note that the final closing for the Granular "A" Request for Quotation will be **June 28th, 2024** at noon (local time). In addition, the total volume of material requested must be delivered to the specified location by **JULY 19<sup>th</sup>, 2024**.

If you require additional information, please feel free to contact me at the above phone number or via e-mail at [mlelonde@siouxlookout.ca](mailto:mlelonde@siouxlookout.ca).

Yours truly,

Mat Lelonde  
Public Works Operations Manager

cc. Mathew Lelonde – Public Works operations Manager



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### Public Works Department

The Corporation of the Municipality of Sioux Lookout  
Public Works Department  
**REQUEST FOR QUOTATION – RFQ – Q012-2024**  
**Granular “A”**

SUPPLIER: \_\_\_\_\_

**PLEASE QUOTE ON THE FOLLOWING:**

1. To supply & deliver a total of **650 cubic meters (850 cu. yards)** of Granular “A” in accordance to OPSS.MUNI 1010.
2. Delivery site will be 41 Fifth Avenue, Sioux Lookout.
3. In lieu of delivering the entire quantity of product to the Public Works yard, 41 Fifth Avenue, the successful Contractor may be asked to haul and spread some quantity of the product to specific gravel roads within the Municipality. It is expected that the mileage incurred for delivering the product to the Public Works yard or hauling and spreading to specific gravel roads would be similar. However, if it is determined that a road which is requested to have graveled delivered is in excess of the mileage that would be incurred for typically delivery, Public Works and the successful Contractor will discuss an hourly rate for the delivery of the product in addition to the unit rate accepted.
4. The Contractor will notify the Public Works Department a minimum of 48 hours prior to hauling to any site.
5. All product must conform to OPSS.MUNI 1010.05.02. In addition, failure to meet the specifications of OPSS.MUNI 1010 Table 1 and Table 2 will result in rejection of any deficient quantities from the total volume of material requested. The Contractor will be responsible for removal of any rejected material at no additional cost.
6. Failure to deliver product by the specified delivery date will result in being charged liquidated damage charges of \$150 per week for every week not delivered.
7. Quotation sent via facsimile **WILL NOT** be accepted.
8. The Contractor should not expect the Municipality to incur additional costs due to weekend hauling by the Contractor. The Contractor is to notify the Public Works Department when delivery is to be made to the stockpiling site.
9. **QUESTIONS AND INQUIRIES WITH REGARD TO THIS QUOTATION SHOULD BE DIRECTED TO: – Mat Lelonde - PUBLIC WORKS DEPARTMENT (807) 737 1234 ext. 6602**



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### Public Works Department

**OFFER MUST BE RECEIVED no later than 12:00 P.M. (noon) local time on June 28th, 2024**

**CONTRACTORS TO PROVIDE QUOTE ON THE PRODUCT STATED BELOW:**

1. Supply & Delivery of **650** cubic metres (850 cubic yards) of 19mm (3/4") Granular "A" \$\_\_\_\_\_ /m3

Sub Total \$\_\_\_\_\_

HST \$\_\_\_\_\_

Grand Total \$\_\_\_\_\_

**LOWEST OR ANY QUOTATION SUBMITTED WILL NOT NECESSARILY BE THE ACCEPTED BID.**

**FINAL DELIVERY DATE OF PRODUCT TO DESIGNATED SITE(S) WILL BE JULY 19th, 2024 THE MUNICIPALITY RESERVES THE RIGHT TO AWARD THIS WORK IN PART OR FULL TO ONE OR MORE CONTRACTOR INCLUDING ALTERING THE VOLUME OF MATERIAL REQUESTED.**

Note: Quotations will be adjusted to correct arithmetic errors in extensions shown on the form, and the corrected amount will be deemed to be the amount of the quotation.

Where

Specifications are listed, those specifications will not be altered in comparing quotations.

**\*NOTE: all submissions are to be submitted electronically via e-mail. Submit your completed Bid Submission Form via e-mail to [mlelonde@siouxlookout.ca](mailto:mlelonde@siouxlookout.ca) noting RFQ – Q012-2024 in the Subject Line.**

\_\_\_\_\_  
Contractor's Signature

\_\_\_\_\_  
Date



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**Public Works Department**