

AGENDA

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE Council Chambers, Municipal Office Thursday, March 7, 2024 5:00 P.M.

1. CALL MEETING TO ORDER

A. Attendance

Committee Members Mr. George Hoggarth (Chair)
 Ms. Anne Saltel (Vice Chair)
 Ms. Joanne Falk
 Mr. Bruce Van Horne
 Cllr. Joyce Timpson
 Cllr. Reece Van Breda

Staff Mr. Jody Brinkman, Development Services Manager
 Ms. Komal Shah, Development Services Administrative
 Assistant

Regrets Ms. Jennifer Hancharuk
 Mr. Hari Sankar

Guest

B. Chair to Call the Meeting to order.

C. Motion to excuse Ms. Jennifer Hancharuk & Mr. Hari Sankar from the meeting.

THAT the above mentioned members be excused from the meeting.

Moved by:

Seconded by:

2. AGENDA

a) Additions to the Agenda

Committee would like to discuss more about Ontario's fifth annual Provincial Day of Action on Litter, taking place on May 14, 2024.

Cllr. Van Breda would like to discuss about the creating posters that can be placed in the message panel for the Big Belly Garbage bins that will be placed in the Town Beach this summer regarding Anti-littering by local design artist.

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of March 7, 2024 be approved, as amended/ presented.

Moved by:

Seconded by:

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

THAT the Minutes of the February 5, 2024 Environment Committee Meeting be adopted as presented/amended.

Moved by:

Seconded by:

5. DELEGATIONS/PRESENTATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

03-2023-01 – Discuss with high school about litter pick up, and incorporating leadership experience to school kids. Speak to Nicole Carbone - Mr. Hoggarth

03-2023-02 – Contact the hospital to discuss an industrial-scale composter. - Mr. Hoggarth & Ms. Saltel

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a recommendation to council to develop and implement a municipal Climate Action Plan - All Members

02-2024-02 – Research more about basic “Climate Action Plan” using by other Municipality to consider as a reference for our Municipality – Mr. Van Horne

02-2024-03 – Hazardous waste sign Sandwich Board from Catspaw – Ms. Saltel

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Biweekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads and signs to encourage participation in Curbside Swap. Continue promoting Curbside Swap Facebook page and add link to Environment Committee’s Facebook page.
- ❖ **Updates:**

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing

❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting

❖ **Updates:**

Communication and Education

❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.

❖ **Lead Person:** Environment Committee

❖ **Resources Needs:** Internet, Social Media (Facebook), Ads

❖ **Date Due or Frequency:** Ongoing

❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.

❖ **Updates:**

Community Garden

❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.

❖ **Lead Person:** Ms. J. Falk

❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.

❖ **Date Due or Frequency:** April through October

❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.

❖ **Updates:**

Municipal Projects Review

❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect

❖ **Lead Person:** Environment Committee

- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:**

Environmental Recognition

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:**

Adaptation and Mitigation to Climate Emergency

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality
- ❖ **Updates:**

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.
- ❖ **Updates:**

Waste Reduction/Diversion

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. To encourage households and commercial businesses to reduce the amount of recyclables thrown out with garbage
- ❖ **Updates:**

Promoting the Establishment of Natural Ecosystems

- ❖ **Goals:** To promote the use of and benefits of mow free zones. To increase mow free zones in the community on municipal properties. To encourage pollinator friendly residential yards. Create a pollinator friendly community. To support native ecosystems.
- ❖ **Lead Person:** Environment Committee

- ❖ **Resources Needs:** Staff
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** With the assistance of the Staff Resource, discuss potential mow free and pollinator friendly areas with the Recreation and Culture Manager for municipally owned property. To communicate with and educate residents on the benefits of mow free zones. Inform the Community of the benefits of pollinator friendly yards, and promote the growth of native species.
- ❖ **Updates:**

Eco Friendly Transportation

- ❖ **Goals:** To promote different means of eco-friendly transportation
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Social media, attend trade shows, Internet
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Research different means of eco-friendly transportation and promote them to the Community. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:**

7.4 Committee Budget Discussion

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for 5:00 p.m on Thursday, April 4th 2024 at Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at _____.

MINUTES

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

**ENVIRONMENT COMMITTEE
COUNCIL CHAMBERS, MUNICIPAL OFFICE
Monday, February 5, 2024 5:30 P.M.**

1. **CALL MEETING TO ORDER**

A. Attendance

Committee Members

Mr. George Hoggarth, Chair
Ms. Anne Saltel, Vice Chair
Ms. Joanne Falk
Cllr. Joyce Timpson
Mr. Hari Sankar
Mr. Bruce Van Horne
Cllr. Reece Van Breda

Staff

Mr. Jody Brinkman, Development Services Manager
Ms. Komal Shah, Development Services Administrative Assistant

Excused

Ms. Jennifer Hancharuk

Absent

Guest

B. Chair called the meeting to order at 5:29 pm.

C. **MEMBERS EXCUSED**

Motion to excuse members: Ms. Jennifer Hancharuk

Moved by: Ms. Saltel
Seconded by: Ms. Falk

CARRIED

2. AGENDA

a) Additions to Agenda

- Radon: Cllr. Timpson would like to inform the committee members about “Radon”. Radon is a radioactive gas that comes from the breakdown of uranium in soil and rock. It is invisible, odourless and tasteless. Health Canada states Radon can leads to lung cancer. Cllr. Van Breda informed committee about his personal use of Radon testing at his house. Ms. Saltel suggested signing up for “Free Radon kit” from library regarding Radon testing. Cllr. Timpson suggested people to educate about Radon testing for house. Cllr. Van Breda informed the below 200Bq/m3 is safe for house and more can leads to Lung cancer. Cllr. Timpson will write an article for “Radon” in Bulletin to educate people about Radon testing. Ms. Saltel will look for “Radon Poster” on Health Canada and post it on social media site
- Climate Emergency: Cllr. Timpson suggested Municipality to declare Climate Emergency in Sioux Lookout. Mr. Sankar asked what the standard guideline to declare the Emergency is. Mr. Van Horne will research more about “Climate Emergency Plan” and after that, Committee will go to council for implementation. Mr. Brinkman mentioned, Environment committee can pass a motion and it will go to council for Climate Emergency.
- The Next meeting will be onwards 5:00 PM time as per the Committee members discussion.

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of February 5, 2024 be approved, as presented.

Moved by: Cllr. Timpson

Seconded by: Ms. Saltel

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

Motion to Adopt Minutes.

THAT the Minutes of the January 4, 2024 Committee Meeting be adopted, as presented.

Moved by: Ms. Saltel

Seconded by: Ms. Falk

CARRIED

5. DELEGATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

03-2023-01 – Discuss with high school about litter pick up, and incorporating leadership experience to school kids. Speak to Nicole Carbone - Mr. Hoggarth

- Mr. Hoggarth and Ms. Saltel will consider it as an Education piece for school students

03-2023-02 –Contact the hospital to discuss an industrial-scale composter. - Mr. Hoggarth & Ms. Saltel

06-2023-03 – Prepare report for Council requesting that a list of hazardous items typically included with the annual hazardous waste day – Mr. Brinkman

- Mr. Sankar will send a “Standard Hazardous list” to Ms. Saltel and she will share that list to Catspaw for Sandwich Board sign.
- Once the final copy is made by Catspaw, after that Ms. Saltel will share with committee members via email for everyone to review and comment before confirming with Mr. MacKinnon
- Hazardous waste poster will be posted Municipal website and Social media page mentioned by Ms. Saltel
- Completed

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a recommendation to council to develop and implement a municipal Climate Action Plan - All Members

- Mr. Van Horne asked Mr. Brinkman about “Climate Action plan” for Municipality. Mr. Brinkman mentioned Building permit is issued according to “Building Code”. Cllr. Timpson suggested considering “Climate emergency” by town as many town/Municipality declare the same. Mr. Hogarth and Mr. Sankar asked about the standard guideline to declare the Emergency.
- Committee decided to research more about the “Climate action plan Model” before bringing the issue to the Council. Mr. Van Horne will research more about the basic action plan.

01-2024-02 – Check with Mr. MacKinnon about staff allocated person for Peter Kirby’s composting pilot program – Cllr. Van Breda

- Ms. Shah passed information on behalf of Ms. Jennifer Esposito. Ms. Esposito is allocated staff person to research more about Kenora composting option and will present to council after researching and completion of her reports.
- Completed

02-2024-03 – Research more about basic “Climate Action Plan Model” using by other Municipality to consider as a reference for our Municipality – Mr. Van Horne

02-2024-04 – Hazardous waste sign Sandwich Board from Catspaw and send to Mr. MacKinnon for approval – Ms. Saltel

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

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- ❖ **Updates:** None

Explore Composting Options

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- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:** Ms. Shah passed information on behalf of Ms. Jennifer Esposito. Ms. Esposito is allocated staff person to research more about Kenora composting option and will present to council after researching and completion of her reports.

Cllr. Van Breda reached out to Mr. MacKinnon about composting Pilot program option and as per Mr. MacKinnon, the issue will go to council in February or March after discussion with Lac Seul about their interest in using our Landfill.

Communication and Education

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- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.

- ❖ **Updates:** Mr. Sankar connected to school regarding the “Hazardous waste” education among the kids via video showing and other activities. Mr. Sankar added, Committee can encourage kids with reward or material from the Environment committee budget. In addition, this will create more aware by kids to their parents as well. There is no timeline but the issue will be address by the school in upcoming years added by Mr. Sankar.

Community Garden

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- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:** None

Municipal Projects Review

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- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:** Ms. Saltel will like to recognize “Donna Ducharme” for collecting wool from Salvation Army, then finish knitting, and then donate back to Salvation Army. The other person is “Kathy Storey” for tearing apart the old sweater and make other new wool things out of it for donation purpose.

Adaptation and Mitigation to Climate Emergency

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- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality.
- ❖ **Updates:** Mr. Van Horne will research more about the Basic Climate Action plan/template used by other Municipality to consider it as reference plan for our Municipality and the committee members will review in next meeting for further discussions.

Promotion of Locally Sourced Food and Self-Sustainability

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- ❖ **Updates:** Ms. Saltel will connect to Catspaw regarding “Hazardous waste” on the Sandwich board and send it to Committee members for review

Promoting the Establishment of Natural Ecosystems

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- ❖ **Updates:** Mr. Hoggarth asked Mr. Brinkman about the “Bike lane” on the new construction street. Mr. Brinkman mentioned, Bike lanes will be available on the new construction

7.4 COMMITTEE BUDGET

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Thursday, March 7, 2024 at 5:00 pm in Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at 6:45 pm.