

AGENDA

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE Council Chambers, Municipal Office Thursday, June 6, 2024 5:00 P.M.

1. CALL MEETING TO ORDER

A. Attendance

Committee Members

Ms. Anne Saltel (Vice Chair)
Ms. Jennifer Hancharuk
Cllr. Reece Van Breda
Cllr. Joyce Timpson
Ms. Joanne Falk

Staff

Mr. Jody Brinkman, Development Services Manager
Ms. Komal Shah, Development Services Administrative
Assistant

Regrets

Mr. George Hoggarth (Chair)
Mr. Hari Sankar
Mr. Bruce Van Horne

Guest

B. Vice Chair to Call the Meeting to order.

C. Motion to excuse Mr. Hari Sankar from the meeting.

THAT the above mentioned members be excused from the meeting.

Moved by:

Seconded by:

2. AGENDA

a) Additions to the Agenda

- Cllr. Van Breda would like to discuss more about like "Anti-Litter strategy" - Environmental Committee can create a strategy with local partners (Chamber of Commerce, businesses, organizations) to join together to clean up litter around Sioux Lookout and to create more publicity to enforce the littering bylaw. Then it can be sent to Council for approval.

RESOLUTION ON MUNICIPAL LITTER STRATEGY

Whereas, an abundance of litter in both Sioux Lookout and Hudson can be found on the streets, on public property, in laneways, in parks, near fast food outlets, and in the surrounding bushes of the Municipality;

Whereas, the presence of litter is a deterrent to tourism, attracting new residents, and the sense of well-being in general;

Whereas, litter such as human waste, and needles, pose a serious public health risk and cigarette butts and broken glass pose a threat to public safety;

Whereas, litter is being collected voluntarily by private individuals, agencies, businesses and through periodic campaigns organized by the North West Health Unit, the municipality and the Chamber of Commerce;

Whereas, attempts to prevent littering and enforcement of littering by-laws have not been successful, and the cleanliness and tidiness of the Municipality appears to be deteriorating due to litter;

Whereas, a comprehensive approach to addressing litter needs is necessary and needs to be explored and would include home grown strategies as well as strategies developed in other jurisdictions, such as "adopt a street" programs;

Be resolved that the Municipality take leadership in a litter strategy that includes private individuals, agencies, businesses, governments, schools and the general public in the development of an ongoing approach that utilizes the capacity of all segments of the Municipality.

June 6, Environment Committee

- Ms. Saltel would like to update regarding Avalon SHIFT from Ms. Laurel Zasybida to Committee members
- b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of June 6, 2024 be approved, as amended/ presented.

Moved by:
Seconded by:

3. DISCLOSURE OF PECUNIARY INTEREST
4. ADOPTION OF MINUTES

THAT the Minutes of the April 4, 2024 Environment Committee Meeting be adopted as presented/amended.

Moved by:
Seconded by:

5. DELEGATIONS/PRESENTATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a recommendation to council to develop and implement a municipal Climate Action Plan - All Members

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Biweekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads and signs to encourage participation in Curbside Swap. Continue promoting Curbside Swap Facebook page and add link to Environment Committee's Facebook page.
- ❖ **Updates:**

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting
- ❖ **Updates:**

Communication and Education

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:**

Community Garden

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October

- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:**

Municipal Projects Review

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:**

Environmental Recognition

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:**

Adaptation and Mitigation to Climate Emergency

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies

- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality
- ❖ **Updates:**

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.
- ❖ **Updates:**

Waste Reduction/Diversion

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. To encourage households and commercial businesses to reduce the amount of recyclables thrown out with garbage

❖ **Updates:**

Promoting the Establishment of Natural Ecosystems

- ❖ **Goals:** To promote the use of and benefits of mow free zones. To increase mow free zones in the community on municipal properties. To encourage pollinator friendly residential yards. Create a pollinator friendly community. To support native ecosystems.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Staff
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** With the assistance of the Staff Resource, discuss potential mow free and pollinator friendly areas with the Recreation and Culture Manager for municipally owned property. To communicate with and educate residents on the benefits of mow free zones. Inform the Community of the benefits of pollinator friendly yards, and promote the growth of native species.
- ❖ **Updates:**

Eco Friendly Transportation

- ❖ **Goals:** To promote different means of eco-friendly transportation
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Social media, attend trade shows, Internet
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Research different means of eco-friendly transportation and promote them to the Community. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:**

7.4 Committee Budget Discussion

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for 5:00 p.m on Thursday, September 5th 2024 at Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at _____.

MINUTES

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE COUNCIL CHAMBERS, MUNICIPAL OFFICE Thursday, April 4, 2024 5:00 P.M.

1. CALL MEETING TO ORDER

A. Attendance

Committee Members

Ms. Anne Saltel, Vice Chair
Ms. Jennifer Hancharuk
Cllr. Reece Van Breda
Mr. Hari Sankar

Staff

Mr. Jody Brinkman, Development Services Manager
Ms. Komal Shah, Development Services Administrative Assistant

Excused

Cllr. Joyce Timpson
Ms. Joanne Falk
Mr. George Hoggarth, Chair

Absent

Mr. Bruce Van Horne

Guest

Mr. Tyler Bernier from Rock Front Family Farm

B. Vice Chair called the meeting to order at 5:00 pm.

C. MEMBERS EXCUSED

Motion to excuse members: Cllr. Joyce Timpson, Mr. George Hoggarth & Ms. Joanne Falk

Moved by: Cllr. Van Breda
Seconded by: Ms. Hancharuk

CARRIED

2. AGENDA

a) Additions to Agenda

- Work Plan 2024 for Environment Committee: Mr. Brinkman mentioned committee to discuss about work plan for year 2024. As per committee members suggestions, Ms. Shah will make a draft work plan and send it to members via email for further modifications. The final work plan 2024 will go to council.
- Earth day Activities: April 22 will be celebrated as “Earth Day”. Cllr. Van Breda will reach out to Green Team members for Earth day cleanup activities in town.

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of April 4, 2024 be approved, as presented.

Moved by: Cllr. Van Breda

Seconded by: Ms. Hancharuk

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

Motion to Adopt Minutes.

THAT the Minutes of the March 7, 2024 Committee Meeting be adopted, as presented.

Moved by: Mr. Sankar

Seconded by: Ms. Hancharuk

CARRIED

5. DELEGATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

03-2023-01 – Discuss with high school about litter pick up, and incorporating leadership experience to school kids. Speak to Nicole Carbone - Mr. Hoggarth

03-2023-02 –Contact the hospital to discuss an industrial-scale composter. - Mr. Hoggarth & Ms. Saltel

- Ms. Saltel would like to remove the Action item and committee was agree with her decision.

01-2024-01 – Committee to research if municipality has a Climate Action Plan and if so committee should review and discuss, if not committee to submit a recommendation to council to develop and implement a municipal Climate Action Plan - All Members

- Ms. Saltel indicated Mr. Van Horne’s absence to discuss more but Mr. Brinkman speak up about his research on Climate Action Plan as committee passed motion in March meeting. As per Mr. Brinkman’s research, “Federation Canadian Municipality has whole program against climate protection – Where council can direct staff to declare Emergency and also direct staff to initiate the development of Climate Action plan and council direct staff to join parties for climate protection to help move forward with Climate Action plan”. This will go to council by May as added by Mr. Brinkman.
- Ms. Saltel clarified to inform committee members on prior basis to be presented in the council meeting.

02-2024-02 – Hazardous waste sign Sandwich Board from Catspaw and send to Mr. MacKinnon for approval – Ms. Saltel

- Ms. Shah presented the poster and sandwich sign made by Catspaw as mentioned by Ms. Saltel. Committee members reviewed them and it already approved by CAO Mr. Brian MacKinnon, as added by Ms. Saltel. Ms. Saltel confirmed there will be 3 sandwich signs (already paid from 2023 budget) and 25 posters (already paid from 2023 budget). The other presented document can be made as a poster which will be posted on multiple places like Bulletin, Municipality social media, Environment committee Facebook page, Rec Centre, Tim Hortons.
- The poster thing will start once the committee get 2024 budget.

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

As per committee members suggestion and discussion Ms. Shah will make the draft copy of Work plan 2024 for the committee member's to review.

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- ❖ **Tasks:** Ads and signs to encourage participation in Curbside Swap. Continue promoting Curbside Swap Facebook page and add link to Environment Committee's Facebook page.
- ❖ **Updates:** Ms. Saltel expressed overwhelming responses from the community on Facebook page. The "Curbside swap" will stay in 2024 work plan as mentioned by Ms. Saltel.

Explore Composting Options

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- ❖ **Updates:** This will stay in our 2024 work plan

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- ❖ **Updates:** For Work plan 2024 – Committee members would like to change the title as “**Climate Action Plan**” instead of Adaption and Mitigation to Climate Emergency. Mr. Brinkman informed the Municipality has started “Risk Assessment”. Ms. Hancharuk asked about the fire safety requirements mentioned in building code. The fire safety requirements are dependent on building types as responded by Mr. Brinkman.

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- ❖ **Updates:** Mr. Bernier informed the farmers from Dryden connected to Sioux Lookout chambers and would be interested to come to Farmer’s market. Community of Sioux Lookout appreciate fresh produce as mentioned by Mr. Bernier.

Waste Reduction/Diversion

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- ❖ **Updates:** Ms. Hancharuk commented about “Chipper” in landfill to reduce the waste, but Municipality has not own their Chipper. Mr. Brinkman mentioned the budget is very tight to add the Chipper purchase in this year’s budget. Committee members suggested to partnership with Sioux hydro to rent the Chipper when it is not in use by Sioux Hydro. That can be useful for Municipality as well as Sioux Hydro to reduce the waste. Committee will reach out to Sioux Hydro regarding this.

Promoting the Establishment of Natural Ecosystems

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- ❖ **Updates:** Committee decided to remove this from 2024 work plan, as it will cover under Climate Action Plan as mentioned by Ms. Hancharuk.

Eco Friendly Transportation

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- ❖ **Updates:** Committee decided to remove this from 2024 work plan, as it will cover under Climate Action Plan as mentioned by Mr. Sankar.

7.4 COMMITTEE BUDGET

Ms. Saltel would like to add “Hazardous waste **Poster**” Advertisement in Bulletin. This will be discuss after the budget granted for environment Committee.

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Thursday, May 2, 2024 at 5:00 pm in Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at 5:40 pm.