

AGENDA

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE Virtual Meeting Thursday, March 3, 2022 6:00 P.M.

1. CALL MEETING TO ORDER

A. Attendance

Committee Members

Mr. George Hoggarth (Chair)
Ms. Anne Saltel (Vice Chair)
Cllr. Joyce Timpson
Cllr. Joe Cassidy
Ms. Trisha Frempong
Ms. Joanne Peacock
Mr. Bruce Van Horne
Ms. Jessi Jones
Ms. Yoko Schreiber

Staff

Mr. Jody Brinkman, Manager of Development Services
Staff Resource
Brooke Friesen, Development Services Administrative
Assistant
Brian MacKinnon, Municipal Clerk

Excused

B. Chair to Call the Meeting to order.

C. Motion to excuse _____ from the meeting.

THAT the above mentioned members be excused from the meeting.

Moved by:

Seconded by:

2. AGENDA

a) Additions to the Agenda

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of March 3, 2022 be approved.

Moved by:
Seconded by:

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

THAT the Minutes of the February 3, 2022 Environment Committee Meeting be adopted as presented.

Moved by:
Seconded by:

5. DELEGATIONS/PRESENTATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

- i. 2022 work plan submitted to Council for review at March 16, 2022 Regular Council meeting.
- ii. Discussion with Mr. Brian MacKinnon regarding by-law services.
- iii. Sioux Lookout Environment Committee Facebook page.

7. ITEMS FOR DISCUSSION

7.1 2022 Draft Work Plan

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Biweekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads and signs to encourage participation in Curbside Swap. Continue promoting Curbside Swap Facebook page and add link to Environment Committee's Facebook page.
- ❖ **Updates:**

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting
- ❖ **Updates:**

Communication and Education

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing

- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.

- ❖ **Updates:**

Community Garden

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Peacock
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:**

Municipal Projects Review

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:**

Environmental Recognition

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel

- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:**

Adaptation and Mitigation to Climate Emergency

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality.
- ❖ **Updates:**

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their

produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.

❖ **Updates:**

Waste Reduction/Diversion

❖ **Goals:** To reduce and divert waste

❖ **Lead Person:** Environment Committee

❖ **Resources Needs:** Internet, Social Media

❖ **Date Due or Frequency:** Ongoing

❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. To encourage households and commercial businesses to reduce the amount of recyclables thrown out with garbage

❖ **Updates:**

Promoting the Establishment of Natural Ecosystems

❖ **Goals:** To promote the use of and benefits of mow free zones. To increase mow free zones in the community on municipal properties. To encourage pollinator friendly residential yards. Create a pollinator friendly community. To support native ecosystems.

❖ **Lead Person:** Environment Committee

❖ **Resources Needs:** Staff

❖ **Date Due or Frequency:** Ongoing

❖ **Task:** With the assistance of the Staff Resource, discuss potential mow free and pollinator friendly areas with the Recreation and Culture Manager for municipally owned property. To communicate with and educate residents on the benefits of mow free zones. Inform the Community of the benefits of pollinator friendly yards, and promote the growth of native species.

❖ **Updates:**

Eco Friendly Transportation

- ❖ **Goals:** To promote different means of eco-friendly transportation
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Social media, attend trade shows, Internet
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Research different means of eco-friendly transportation and promote them to the Community. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:**

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Thursday, April 7, 2022 via Zoom.

MINUTES

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE ZOOM VIRTUAL MEETING THURSDAY, February 3, 2022 6:00 P.M.

1. CALL MEETING TO ORDER/CHAIR'S INTRODUCTORY REMARKS

A. Attendance

Committee Members

Mr. George Hoggarth, Chair
Ms. Anne Saltel, Vice Chair
Cllr. Joyce Timpson
Cllr. Joe Cassidy
Ms. Joanne Peacock
Ms. Yoko Schreiber
Ms. Jessi Jones
Mr. Bruce Van Horne

Staff

Ms. Kristen Bartmann, Planning Coordinator

Public

Mr. Mike Redcliffe

Excused

Ms. Trisha Frempong

Absent

B. The Chair called the meeting to order at 6:06p.m.

C. MEMBERS EXCUSED

Motion to excuse members.

THAT Trisha Frempong be excused from the February 3, 2022 meeting.

Moved by: Ms. J. Peacock

Seconded by: Ms. J. Jones

CARRIED

2. CONFIRMATION OF AGENDA

Motion to Adopt Agenda

THAT the Agenda for the Environment Committee Meeting of February 3, 2022 be adopted, as presented

Moved by: Ms. Y. Schreiber

Seconded by: Mr. B. Van Horne

CARRIED

3. DISCLOSURE OF PECUNIARY INTEREST

None

4. ADOPTION OF MINUTES

Motion to Adopt Minutes.

THAT the Minutes of the January 6, 2022 Environment Committee Meeting be amended and adopted as discussed.

Moved by: Cllr. J. Timpson

Seconded by: Ms. J. Jones

CARRIED

5. DELEGATIONS

Mr. Mike Redcliffe shared photos of his greenhouse with Committee and provided information about the growing season, how he constructed it, and the success of his crops. The greenhouse is a wood frame that is covered by a single sheet of vapour barrier plastic

that is designed to withstand 18 inches of snow. Plants such as beans, peas, strawberries and peppers can be grown and harvested into early October. The Committee asked Mr. M. Redcliffe various questions about heating, irrigation, growing season, and ventilation. Various methods for heating greenhouses were discussed, including constructing in-ground greenhouses, walls covered with dark containers of water to hold heat, etc. Cllr. J. Timpson asked Mr. M. Redcliffe he would consent to being featured on the Environment Committee's Facebook page; Mr. M. Redcliffe said he would be interested and so the Committee will follow up with him, Mr. G. Hoggarth thanked Mr. M. Redcliffe for attending and sharing.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

- i. Ms. Y. Schreiber to report on potential to incorporate COP26 recommendations into the 2022 work plan.
Ms. Y. Schreiber looked at COP themes and stated that a lot are being hit by what were currently doing. The main COP themes were energy, financial commitments, and transportation; these themes were then discussed in terms of mitigation, reducing emissions, adaptations, helping those in need and who will be impacted, and financing climate goals. The Committee and Municipality could work on items related to energy, deforestation/land protection, greener transportation options, and reducing waste and emissions. Ms. Y. Schreiber also commented on engaging youth and the public with goals of being inclusive and empowering residents. Cllr. J. Cassidy noted that some of our environmental context is unique and that should be considered, such as how forests can be regenerated by fire or by planned harvesting. All communities are different and must seriously consider our unique context along with both pros and cons. Mr. G. Hoggarth noted that it can be hard to assess information, and that providing both pros and cons is helpful. Ms. Y. Schreiber will write up a brief about COP26 so that members can refer to it over the year while looking at the work plan and projects. She will also look for additional resources.
- ii. Recycling.
No further comments.
- iii. Facebook page updates
Cllr. J. Timpson reached out to Mr. B. MacKinnon about setting up an Environment Committee Facebook page that was connected to the Municipality's Facebook page. Mr. C. Pollard helped set the new public page up. The Committee has the power to edit, remove, control and share content. Launching the page was discussed. Creating an introductory post to introduce the page that lays out rules and such was discussed. Determining how often to post and how to attract people to the page was questioned. Ms. A. Saltel stated that she joined the page and was willing to help administer the page. The Committee

discussed advertising the page through other Sioux Lookout pages and groups. The details of the page's administration need to be confirmed with Mr. C. Pollard, including whether the public can post on the page without approval or not. Ms. Y. Schreiber suggested including a list of resources, engaging and inspiring content, as well as introducing the Committee Members the Committee agreed that introductions would be a good idea. Cllr. J. Cassidy asked if this page is to take place of resources posted on the Municipal website. Mr. G. Hoggarth and Ms. Y. Schreiber expressed that they feel it should run parallel with the Municipal website so as to provide information in as many accessible forms as possible. The Committee discussed whether to start posting on the page immediately or create a subcommittee that would create a sort of 'business plan' to address some of the questions and prepare for full-scale launch of the page. The Committee decided that they will form an Environment Committee Facebook page subcommittee comprised of Ms. Y. Schreiber, Ms. J. Jones, Ms. A. Saltel and Cllr. J. Timpson. Ms. Y. Schreiber suggested involving a student to help. Mr. G. Hoggarth liked that idea and suggested reaching out to some high school teachers to recruit a student.

- iv. 2022 work plan.
The Committee asked Ms. K. Bartmann to find out when the 2022 Work Plan is due to Council for review. Ms. K. Bartmann said she would follow up.

7. ITEMS FOR DISCUSSION

The Committee discussed the draft 2022 Work Plan:

7.2 2022 Draft Work Plan

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website

- ❖ **Date Due or Frequency:** Biweekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads and signs to encourage participation in Curbside Swap. Continue promoting Curbside Swap Facebook page and add link to Environment Committee's Facebook page.
- ❖ **Updates:** none

Discussion: removed reference to non-profit housing in tasks.

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
 - ❖ **Lead Person:** Environment Committee
 - ❖ **Resources Needs:** Internet, Municipal World magazine
 - ❖ **Date Due or Frequency:** Ongoing
 - ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting.
 - ❖ **Updates:** none
- Discussion:** Mr. Van Horne noted that a task should involve promoting and educating residents on backyard composting to help reduce materials being sent to the landfill. Cllr. Cassidy agreed, especially as the survey done in 2021 specifically focused on local composting and that the focus should be in encouraging people who don't currently compost to do so. Relevant task added. The Committee agreed that where possible, discussions should still continue with the Municipality regarding a municipally-run composting facility in the future.

Communication and Education

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:** none

Discussion: Specific reference to new Environment Committee Facebook page added to tasks.

Community Garden

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Peacock
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.

- ❖ **Updates:** none

Discussion: Item relating to need for volunteers to help set up gardens removed as gardens are now established.

Municipal Projects Review

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:** none

Environmental Recognition

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.

- ❖ **Updates:** none

Adaptation and Mitigation to Climate Emergency

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality.
- ❖ **Updates:** none

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options

(examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.

❖ **Updates:** none

Discussion: Discussion was had about the specifics of gleaning. The Committee decided gleaning could refer to any produce, though is generally used in reference to fruit specifically. Minor change made to task regarding sharing produce to allow for exploration of multiple activities alongside gleaning.

Waste Reduction/Diversion

❖ **Goals:** To reduce and divert waste

❖ **Lead Person:** Environment Committee

❖ **Resources Needs:** Internet, Social Media

❖ **Date Due or Frequency:** Ongoing

❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. To encourage households and commercial businesses to reduce the amount of recyclables thrown out with garbage.

❖ **Updates:** none

Discussion: The Committee discussed encouraging changes in garbage pickup to require garbage be placed in clear plastic bags when put out for pickup, where garbage bags are then examined for recyclable objects and refused for pickup if recyclable objects are included with garbage. Mr. Hoggarth and Ms. Saltel noted that when the issue of requiring clear plastic garbage bags

was brought up years ago, a major concern by residents was privacy. Mr. Van Horne noted that the Committee should be focused on trying to reach people who aren't currently recycling rather than those who try but make minor mistakes, as that is the better "bang for the buck" in reducing recyclables going to the landfill. Task was added related to this goal.

Promoting the Establishment of Natural Ecosystems

- ❖ **Goals:** To promote the use of and benefits of mow free zones. To increase mow free zones in the community on municipal properties. To encourage pollinator friendly residential yards. Create a pollinator friendly community. To support native ecosystems.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Staff
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** With assistance of the Staff Resource, discuss potential mow free and pollinator friendly areas with the Recreation and Culture Manager for municipally owned property. To communicate with and educate residents on the benefits of mow free zones. Inform the Community of the benefits of pollinator friendly yards, and promote the growth of native species.
- ❖ **Updates:** none

Discussion: To relate to goals presented at the COP26 talks, the Committee discussed encouraging growing native plants. The Committee also decided to broaden scope from 'bee friendly' to pollinator friendly. Name of section and goal was subsequently added to incorporate these ideas. The Committee agreed that discussions should be had with the new Recreation and Culture Manager regarding the goals in this section related to Municipal property; this will be accomplished through the Staff Resource, Mr. Brinkman.

Eco Friendly Transportation

- ❖ **Goals:** To promote different means of eco-friendly transportation

- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Social Media, Attend trade shows, Internet
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Research different means of eco-friendly transportation and promote them to the Community
- ❖ **Updates:** none
- ❖ **Discussion:** The Committee discussed making sure that the goals and tasks are inclusive beyond encouraging people to consider electric vehicle purchases. Mr. Hoggarth noted that the Committee should continue pushing for bicycle lanes when roads are being upgraded. Cllr. Timpson agreed with this, saying that sometimes this gets forgotten if reminders don't happen. The Committee discussed upcoming capital projects that the Committee could comment on to encourage bicycle lanes to be added and that Mr. Brinkman could keep them updated on such opportunities. The Committee discussed where information regarding eco-friendly transportation could come from.

8. NEW BUSINESS

None.

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Thursday, March 3, 2022 via Zoom.

10. MEETING ADJOURNED

Meeting adjourned at 7:48 p.m.