

**MUNICIPALITY OF  
SIOUX LOOKOUT**

**APPLICATION FOR CONSENT  
Under Section 53 of the *Planning Act***



**A pre-application consultation meeting with Municipal Staff is encouraged prior to submission of this application.** This application form must be accompanied by the submission requirements in order to be considered a complete application. Incomplete applications will not be processed until all information is provided.

Office Use Only	
Application No.	Date Application Received
Date of Pre-Consultation Meeting	Staff Person Present
Date Application Deemed Complete	Staff Person Assigned
Fee Applicable	Fee Received
Please note that all, or some of, the information that you are required to submit to the Municipality as part of your development application may be posted on the Municipality's website, in order to facilitate public access to information concerning ongoing development applications. Section 1.0.1 of the <i>Planning Act</i> , R.S.O., c.13, as amended, requires that the Municipality make this information publicly available.	

**APPLICANT/OWNER INFORMATION**

**Municipal Freedom of Information and Protection of Privacy Act – Personal Information on this form is collected under authority of *The Planning Act* and will be used to process this application.**

Name/Title	Mailing Address With Postal Code	Phone Number, Fax Number Email Address
APPLICANT/OWNER		Phone
		Fax
		Email
AGENT/SOLICITOR		Phone
		Fax
		Email
TENANT / UNDER AGREEMENT OF PURCHASE AND SALE / OR OTHER		Phone
		Fax
		Email

Unless otherwise requested, all communications will be sent to the Owner's Authorized Agent / Lawyer, if any

**LEGAL DESCRIPTION OF THE SUBJECT LAND**

Municipal Address \_\_\_\_\_

Legal Description Pin \_\_\_\_\_ Parcel \_\_\_\_\_ Block \_\_\_\_\_

Lot(s) or Part(s) \_\_\_\_\_ Plan \_\_\_\_\_ Concession \_\_\_\_\_

Date subject land was acquired by the owner: \_\_\_\_\_

<b>Official Plan – current designation</b>	<b>Zoning By-law – current zoning</b>
<b>PURPOSE OF THE APPLICATION</b> (i.e. to sever one lot for residential purposes, easement)	
<b>DESCRIPTION OF PROPOSAL/REQUEST</b>	
<p>1. Type and purpose of proposed transaction: (check appropriate box/es)</p> <p>Transfer: <input type="checkbox"/> Creation of new lot    <input type="checkbox"/> Addition to lot    <input type="checkbox"/> Lot line adjustment    <input type="checkbox"/> Easement</p> <p>Other:    <input type="checkbox"/> Mortgage/Charge    <input type="checkbox"/> Discharge    <input type="checkbox"/> Correction of Title    <input type="checkbox"/> Lease</p> <p style="margin-left: 20px;"><input type="checkbox"/> Other purchase (specify) _____</p> <p>2. If a lot line adjustment, description of parcel to which severed parcel will be added and name of the person/s to whom land or interest in land is to be transferred, charged, leased, etc.,</p> <p>_____</p> <p>3. Are there any existing easements or restrictive covenants affecting the subject land?    <input type="checkbox"/> Yes    <input type="checkbox"/> No If YES, describe the easement or covenant and its effect.</p> <p>_____</p> <p>4. Describe any proposed and/or required easements / rights-of-ways.</p> <p>_____</p> <p>5. Date of construction of all existing buildings / structures:</p> <p>_____</p> <p>6. Are there any agricultural operations, abattoirs, livestock operations, stockyards, kennels, and/or aggregate operations (sand/gravel pit and/or quarry) located within 1000 metres of the subject lands?</p> <p><input type="checkbox"/> Yes    <input type="checkbox"/> No        IF YES, please provide municipal address and illustrate on sketch.</p> <p>_____</p> <p>7. RURAL severances only:</p> <p>a) Did this property exist as one parcel of land on May 14, 2003?                      Yes <input type="checkbox"/> No</p> <p>b) Is this application to create a parcel from a farm related surplus farm residence?    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>c) Rural residential lot severance    <input type="checkbox"/> infill                      <input type="checkbox"/> single residential lot</p> <p>d) Other type (explain) _____</p> <p>8. Identify previous uses of this property or lands immediately adjacent that may have resulted in contamination of this site (i.e. land fills, petroleum storage / transfer facility, etc.,)</p> <p>_____</p> <p>_____</p>	

DESCRIPTION OF PROPOSAL/REQUEST			
		SEVERED	RETAINED
<b>Description</b>	Parts on Reference Plan (if applicable)		
	Frontage (m) include frontages on open roadways		
	Depth (m) – indicate is depth irregular		
	Area (m2/ha)		
	This parcel fronts on (Street/Road)		
	Proposed Easements / Rights-of Ways		
<b>Use of Property</b>	Existing Use/s		
	Proposed Use/s		
	Address of Existing House (St. / Rd.)		
<b>Buildings / Structures</b>	Existing		
	Proposed		
<b>Water Supply</b>	Municipal piped water system		
	Private individual well		
	Lake or other body of water		
	Other means (i.e. Communal well)		
<b>Sewage Disposal</b>	Municipal sanitary sewer system		
	Private septic system		
	Privy		
	Other means (i.e. communal septic system)		
<b>Stormwater Drainage</b>	Municipal storm sewers		
	Roadside ditches		
	Lot swales		
	Other means (i.e. communal storm water pond)		
<b>Access</b>	Provincial Highway		
	Municipal Road		
	Other public road		
	Right-of-way / Lane		
	Water: If access is by water only, indicate the parking and docking facilities used or to be used and approx distance of these facilities from the subject lands and the nearest public road		

9. Other applications under the Planning Act: Is this parcel of land currently or ever been the subject of:

	File Number	Other Details
<input type="checkbox"/> Official Plan Amendment	_____	_____
<input type="checkbox"/> Zoning By-Law Amendment	_____	_____
<input type="checkbox"/> Subdivision Application	_____	_____
<input type="checkbox"/> Site Plan Application	_____	_____
<input type="checkbox"/> Consent (Severance) Application	_____	_____
<input type="checkbox"/> Minor Variance Application	_____	_____
<input type="checkbox"/> Building Permit Application	_____	_____
<input type="checkbox"/> Other (i.e. road opening)	_____	_____

**AUTHORIZATION OF OWNER FOR AGENT TO MAKE THE APPLICATION**

If the application is to be signed by an agent / solicitor on behalf of the owner, the following authorization must be completed or the owner must submit a letter of authorization.

I, \_\_\_\_\_ am the owner of the land that is the subject of this application and  
I authorize \_\_\_\_\_ to make this application on my behalf.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature of Owner

**AFFIDAVIT OR SWORN DECLARATION THAT THE INFORMATION IS ACCURATE**

I, \_\_\_\_\_ of the \_\_\_\_\_ of \_\_\_\_\_ ,  
solemnly declare that all of the above statement contained in the application are true and I make this solemn declaration  
conscientiously believing it to be true and knowing that it is of the same effect as if made under oath and by virtue of *The  
Canada Evidence Act*.

SWORN (or declared) BEFORE ME

at the \_\_\_\_\_ of \_\_\_\_\_

in the \_\_\_\_\_ of \_\_\_\_\_

this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_

.....  
A Commissioner, etc.,

\_\_\_\_\_  
Signature of Applicant

**ATTACH TO THIS APPLICATION A SKETCH SHOWING:**

On a separate page(s): please provide a sketch drawn to scale in metric units, indicating the following:

1. The boundaries and dimensions of the subject land, the part that is to be severed and the part that is to be retained.
2. The boundaries and dimensions of any land abutting the subject land that is owned by the owner of the subject land.
3. The location, size and type of all existing and proposed buildings and structures, indicating the distances from the front yard lot line, rear lot line and the side yard lot lines.
3. The approximate location of all natural and artificial features on the subject land and on the adjacent lands. For example, buildings, railways, roads, wetlands, roads, ditches, wooded areas, wells and septic tanks.
4. The location and nature of any easement affecting the subject land.
5. The existing uses on adjacent land such as residential, commercial and agricultural uses.
6. The location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public travelled road, a private road or a right of way.
7. If access to the subject land is by water only, indicate the location of the parking and boat docking facilities to be used.
8. If the severed parcel is to be conveyed to an abutting owner, please identify the abutting owner with name.
9. Labelling of the planting strips and landscaped areas including measurements. Labelling of snow storage areas, if applicable.
10. North arrow.

Metric Conversion		
To Convert	Multiply By	To Find
Feet	0.3048	Metres
Acres	.4046	Hectares

SAMPLE SKETCH

