



**The Corporation of the  
Municipality of Sioux Lookout**  
Department of Development Services,  
Building Division  
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# Building Permit Application For a Wood Burning Appliance

**Building Code Act**, S.O. 1992, Chapter 23.8-(1). Applicants are required to submit a separate application for each temporary structure, or structure to be constructed or demolished.  
All construction must conform to the **Ontario Building Code**, Ontario Regulation 350/06, as amended.  
A Builders Registration Number is required by **the Ontario New Home Warranty Plan Act**, S.O. 1980, Chapter 350.6, as amended.  
**Construction must not start until a permit has been issued.** The issuance of a permit does not relieve the applicant from conforming with all applicable regulations and municipal by-laws

Permit No.

Property Identifier

ONHWP Reg. No. \*

Date of Application

**APPLICANTS ARE  
REQUIRED TO  
COMPLETE ALL  
PAGES OF THIS  
APPLICATION**

Owner's Info: Name: \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Cell: \_\_\_\_\_ E-mail : \_\_\_\_\_

Owner's Street Address: \_\_\_\_\_

Owner's Mailing Address: \_\_\_\_\_

Permit Applicant's Info (if different from owner): Name: \_\_\_\_\_

Permit Applicant's Address (if different from owner): \_\_\_\_\_

Daytime phone: \_\_\_\_\_ Cell: \_\_\_\_\_ E-mail : \_\_\_\_\_

Applicant's role in the project (If different from owner):  Installation Contractor  Other (specify) \_\_\_\_\_

Does the installer have WETT Certification:  Yes  No  Another Certification (Specify) \_\_\_\_\_

What is the nature of your appliance?  Fireplace  Fireplace Insert  Central Heating Appliance  
 Space Heater  Stove  Other (specify) \_\_\_\_\_

If it is a Central Heating Appliance, is it an indoor appliance or an outdoor appliance?  Indoor  Outdoor

If it is an outdoor central heating appliance, what is the zoning of your property? \_\_\_\_\_

Are you replacing a solid fuel wood burning appliance or installing a new appliance?  Replacing  New

Is the appliance you are installing a brand new appliance or an older appliance:  Brand new  Older

Who is the manufacturer of your appliance? \_\_\_\_\_

Model name/number of appliance? \_\_\_\_\_

What are the certifications listed on the back of your appliance?  CSA B365  ULC S627  
 CSA B366.1  ULC S628  ULC S610  Other (specify) \_\_\_\_\_

Clearances planned from combustibles (including any drywall): Front \_\_\_\_\_ inches Rear \_\_\_\_\_ inches

One side \_\_\_\_\_ inches Other side \_\_\_\_\_ inches Top \_\_\_\_\_ inches Bottom \_\_\_\_\_ inches

Minimum clearances listed at the back of the appliance: Front \_\_\_\_\_ inches; Rear \_\_\_\_\_ inches;

One side \_\_\_\_\_ inches Other side \_\_\_\_\_ inches Top \_\_\_\_\_ inches Bottom \_\_\_\_\_ inches

If an indoor appliance, how many alarms do you have? Smoke alarms .....carbon monoxide alarms .....

How many floors do you have (count basement as one floor) in your house? .....

Do you have a minimum of one carbon monoxide alarm and one smoke alarm for each floor?  Yes  No

If an outdoor Central Heating Appliance, what is its closest distance to any dwelling on the property.....

metres

Distance from the closest accessory building? .....metres What will be the chimney height? ..... metres

From front lot line ..... metres From rear lot line ..... metres

From one side lot line ..... metres From other side lot line ..... metres

Appliance in the front yard?  Yes  No Is either of the side yards an exterior side yard?  Yes  No

Is it a masonry chimney?  Yes  No Does the masonry chimney have a metal insert?  Yes  No

Is it a Type A chimney?  Yes  No If yes, what is the certification listed on it? .....

Is it a 650° metal chimney?  Yes  No If yes, what is the certification listed on it? .....

Are you using a heat shield?  Yes  No If yes, what is the certification listed on it? .....

Are you using glass screens for masonry fireplaces?  Yes  No

If yes, what is the certification listed on it? .....

Are you using a steel liner for your masonry fireplace?  Yes  No

If yes, what is the certification listed on it? .....

Are you using a liner for existing masonry and factory-built chimney?  Yes  No

If yes, what is the certification listed on it? .....

What is the certification listed on your chimney connectors? .....

**DECLARATION**

I, the undersigned, ..... **am the Owner/Authorized Agent of the Owner** named in the application herein and certify the truth of all statements or representations contained herein.

I understand that the issuance of a **Wood Burning Appliance Permit** shall not be deemed a waiver of any provisions of any By-laws or requirements of the **CSA standard B365, Municipality of Sioux Lookout By-laws, Building Code Act** or any regulations made thereunder, notwithstanding anything included or omitted from the plans or other material filed in support or connection with the application herein.

I acknowledge that in the event a Wood Burning Appliance Permit is issued, any departure from plans, manufacturer's specifications or building locations proposed in this application is prohibited and such could result in the **Wood Burning Appliance Permit** being revoked.

I further acknowledge that in the event the Wood Burning Appliance Permit is revoked for any cause or irregularity or non-conformity with By-laws or requirements of the *Building Code Act, or any regulations* made thereunder, there shall be no right of claim whatsoever against the Municipal Corporation or any official thereof and any such claim is hereby expressly waived.

Dated at the Municipality of Sioux Lookout, Ontario this ..... day of ....., 20.....

Witness ..... Signed .....

Employee, Office of the Chief Building Official

Owner or Authorized Agent of the Owner

**NOTE: Your Insurance Company may have further requirements for your fire insurance coverage. Please check with your Broker or Insurance Company.**

**ABANDONMENT AND CANCELLATION**

**Building and Demolition** Permits are deemed to be abandoned and cancelled and the **Chief Building Official** may revoke such permits six months after the date of issue, unless such construction is seriously being proceeded with, or if construction is stopped for over twelve months. If construction is not completed within 2 years of issue of Building Permit, then new permit application is to be submitted for the remainder of work.

All statements and representations contained in the attached documents filed in support of this application shall be deemed part of this application for all purposes. Sufficient information shall be submitted with the application to enable the **Chief Building Official** to determine whether or not the proposed work will conform to the **Building Code Act** and regulations made thereunder and any other applicable law.

**FEES**

Permit fees .....: ..... \$ ..... 50.00

Permits for construction starting prior to issuance of a permit - Additional \$200 + 200% of applicable fees \$ .....

**TOTAL TO PAY** ..... \$ .....

**For Office Use Only**

Certifications match? Yes  No  Enough smoke and carbon monoxide alarms? Yes  No

Zoning of property: .....

Replacing an existing outdoor central heating appliance? Yes  No  (replacement of existing units may be permitted in the same location provided that the new unit meets, at a minimum, the CAN/CSA B365-1 Installation Standard and the CAN/CSA B415.1-10 Emissions Standard)

Outdoor central heating appliance allowed? Yes  No  (permitted in RR, RS, HR and RU zones)

Is it a Legal non-conforming outdoor wood stove? Yes  No

Is the lot 0.8 hectares or greater? Yes  No

Is the furnace located in the back or side yard? Yes  No  (shall not be located in a front yard)

Is the stove supported by a non-combustible base or foundation that is designed according to the manufacturer's instructions to support the weight of the appliance? Yes  No

Is the chimney a minimum of 5.0 metres above the adjacent ground? Yes  No

Is the chimney equipped with a spark arrester and a rain cap? Yes  No

Is the furnace at least: 15.0 metres from any property line? Yes  No

15.0 metres from the principal dwelling? Yes  No

3.0 metres from any trees or structures? Yes  No

Manufacturer's instructions followed? Yes  No

Front yard ..... Interior side yard ..... Exterior side yard ..... Rear yard ..... Lot area .....

Minor variance required: Yes  No

Approved for Permit: Date: ..... Reviewed By: .....

Conditions or other Comments