



**The Corporation of the Municipality of Sioux Lookout
Department of Development Services, Building Division**
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Building & Moving Permit Application Modular/Mobile Buildings/Structures

Building Code Act, S.O. 1992, Chapter 23.8-(1). Applicants are required to submit a separate application for each temporary structure, or structure to be constructed or demolished.
All construction must conform to the **Ontario Building Code, Ontario Regulation 350/06, as amended.** A Builders Registration Number is required by the **Ontario New Structure Warranty Plan Act, S.O. 1980, Chapter 350.6, as amended.** **Construction must not start until a permit has been issued.**

The issuance of a permit does not relieve the applicant from conforming with all applicable regulations and municipal by-laws

Permit No.
Property Identifier
Date of Application
APPLICANTS ARE REQUIRED TO COMPLETE ALL APPLICABLE PARTS OF THIS APPLICATION

Owner's Info: Name: _____

Daytime phone: _____ **Cell:** _____ **Email :** _____

Owner's Street Address: _____

Owner's Mailing Address: _____

Permit Applicant's Info (if different from owner): Name: _____

Permit Applicant's Address (if different from owner): _____

Daytime phone: _____ **Cell:** _____ **E-mail :** _____

Applicant's role in the project: Moving contractor Building Contractor Other (specify) _____
(If different from owner)

Street Address of where structure moving to: _____

Legal Address of where structure moving to: _____

Is the structure moving from within Sioux Lookout? Yes No **From (address):** _____

Setbacks: Front ____ ft. Rear ____ ft. Side yard on one side ____ ft. Side yard on the other side ____ ft

Is any of the side yards an exterior side yard? Yes No

Total area of all other structures combined (garage, shed, etc...), if present _____ **sq. ft.**

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Zoning of Property: Zoning Conformity: Yes No Height of Structure

Front yard Interior side yard Exterior side yard Rear yard Lot area

Use allowed: Yes No Minor variance required: Yes No Lot Coverage %

O.P.A. required: Yes No Z.B.A. required: Yes No

Is the structure new? Yes No If older, approximately how old is the structure? _____ years

Certification of structure: CAN/CSA-Z240.2.1 CSA A-277 Other (specify) _____

Name & address of manufacturer: _____

Model Number _____ Area : _____ sq. ft.

Name of contact at the manufacturer: _____ Phone Number: _____

Are there other mobile structure/modular structures on the property? Yes No If yes, how many? _____

Name & Address of moving company: _____

Contact person at the moving company: Name: _____ Phone: _____

Name of person building the foundation that the mobile structure will rest upon: _____

Ph: _____ Cell : _____ Fax: _____ Email: _____

Minor Variance / Zoning By-Law Amendment File Number (if applicable): _____ Date: _____

Summary of Minor Variance / Z.B.L.A.: _____

SITE PLAN - IF A SURVEY IS NOT INCLUDED WITH THE PLANS.

IF PROPOSED CONSTRUCTION IS WITHIN 10% OF REQUIRED SETBACK,
AN ONTARIO LAND SURVEYOR MUST PREPARE THE SITE PLAN AND PROVIDE A LETTER
AS PART OF FINAL INSPECTION INDICATING SET BACKS HAVE BEEN MAINTAINED.

Develop a Site Plan using the attached sample site plan as a reference and guide.

Site Plan must show:

- All existing and proposed construction
- Setbacks for existing and proposed construction
- Indicate all streets, waterways and lot lines, shoreline road allowance
- Drainage control and direction
- Driveway and parking areas
- Septic field and well locations

SHOW DISTANCES TO ALL LOT LINES AT THE SHORTEST POINTS. PLEASE INDICATE ALL STREETS, LANES AND WATERFRONT AND SHOW NORTH - DIMENSIONS MUST CONFORM TO THE ZONING BYLAW OR ANY MINOR VARIANCE GRANTED

CONSTRUCTION DETAILS IF BASEMENT IS BUILT UNDER THE STRUCTURE

Construction Type: Reinforced Concrete: Steel Frame: Wood Frame: Solid Masonry: Other: _____

Garage: Attached: Detached: One-car: Two-Car: Garage Size: _____ **Other Structures:** _____

Exterior: Brick: Stone: Vinyl: Wood: Other: _____ **Heating:** Gas: Oil: Electric: **HRV:**

Foundation: PWF: Concrete: Concrete Block: **Concrete Strength:** Footings _____ Floor _____ Walls _____

Basement Wall Sheathing (Type & Thickness): Walls _____ **Thermal Insulation:** Basement Walls: R _____

Joists: First Floor: 2 x _____ @ _____ O.C. Max Span: _____ **Wall Studding:** 2 x _____ @ _____ O.C.

Will All Joists Be Bridged? Yes: No: **Strapped?** Yes: No:

Number of Rooms in the Basement: Bedroom: _____ Bathroom: _____ Family Room: _____ Dining Room: _____ Kitchen: _____

Flooring in basement (Rooms): Carpeting: _____ Hardwood: _____

Vinyl: _____ Tile: _____ Concrete: _____

CHECKLIST OF ATTACHMENTS

PLEASE SUBMIT TWO (2) COPIES OF ALL PLANS – ONE COPY WILL BE RETURNED WITH THE PERMIT FOR USE ON SITE DURING CONSTRUCTION – **THE SITE SET MUST BE AVAILABLE DURING INSPECTIONS.**

SITE PLAN:	<input type="checkbox"/>	FLOOR PLANS:	<input type="checkbox"/>
FOUNDATION / CRIBBING PLAN:	<input type="checkbox"/>	BUILDING ELEVATIONS:	<input type="checkbox"/>
SECTIONS & DETAILS (If building basement):	<input type="checkbox"/>		

The Chief Building Official may specify that not all of the above mentioned plans are required to accompany an application for a permit. All items in bold will be required regardless of size of project.

ABANDONMENT AND CANCELLATION

Building and Demolition Permits are deemed to be abandoned and cancelled and the **Chief Building Official** may revoke such permits six months after the date of issue, unless such construction is seriously being proceeded with, or if construction is stopped for over twelve months. If construction is not completed within 2 years of issue of Building Permit, then a new permit application is to be submitted for the remainder of work.

All statements and representations contained in the attached documents filed in support of this application shall be deemed part of this application for all purposes. Sufficient information shall be submitted with the application to enable the **Chief Building Official** to determine whether or not the proposed work will conform to the **Building Code Act** and regulations made thereunder and any other applicable law.

DECLARATION

I, the undersigned,, **am the Owner/Authorized Agent of the Owner** named in the application herein and certify the truth of all statements or representations contained herein.

I understand that the issuance of a **Building Permit** shall not be deemed a waiver of any provisions of any By-laws or requirements of the **Building Code Act** or any regulations made thereunder, notwithstanding anything included or omitted from the plans or other material filed in support or connection with the application herein.

I acknowledge that in the event a **Building Permit** is issued, any departure from plans, specifications or building locations proposed in this application is prohibited and such could result in the **Building Permit** being revoked.

I further acknowledge that in the event the **Building Permit** is revoked for any cause or irregularity or non-conformity with By-laws or requirements of the **Building Code Act**, or any regulations made thereunder, there shall be no right of claim whatsoever against the **Municipal Corporation** or any official thereof and any such claim is hereby expressly waived.

The following is applicable to OWNER BUILT STRUCTURES only.

I, certify that this application is for a dwelling not required to be registered pursuant to the **Ontario New Structure Warranties Act**, that such dwelling is either:

a). A seasonal dwelling not suitable for year round occupancy and that additional permits are required for future conversion to be suitable for year round occupancy, or

b). A dwelling suitable for year round occupancy the construction of which is being substantially performed by myself for my own occupancy and will not be sold to a third party without first being occupied by myself for a period not less than three months and that the following work is to be performed by myself:

.....
.....

I acknowledge that to build for resale without being registered with the **Tarion Warranty Corporation** is illegal.

Dated at the Municipality of Sioux Lookout, Ontario this day of, 20

Witness Signed
Employee, Office of the Chief Building Official Owner or Authorized Agent of the Owner

FEES

Building Permit.....	\$0.60/sq. ft. (\$0.30/sq.ft. for moving within Sioux Lookout)	\$.....
Moving Permit.....	\$100.00/structure	\$100.00
Basement	Finished basement @ \$0.20 / sq. ft..	\$
Conditional Permits (On all structures)	Additional 50% of applicable fees	\$
Permits for construction starting prior to issuance of a permit	Additional \$200 + 200% of applicable fees	\$
Moving & Building Permit Deposit	(Min. \$500, 50% of permit fees)	\$500.00
TOTAL TO PAY		\$

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Approved for Permit: Date: Reviewed By:

Conditions or other Comments