

TO: *Advisory Committee Members*
SUBJECT: *Committee Meeting Agenda*
DATE: *Monday, September 14, 2009*
FROM: *Kelly Negus, Day Care Manager*
Karin Laviolette, Acting Day Care Supervisor

OLD BUSINESS

1. Serious Occurrence follow-up (enclosed).

NEW BUSINESS

1. Proposed Fee Increase (effective January 1st, 2010).
2. Review of field trip guidelines.
3. Staffing issues.
4. Licensing – NLCC/BCC.
5. Fall enrollment.
6. Katimavik.
7. Two (2) board vacancies.

SIoux LOOKOUT MUNICIPAL CHILD CARE CENTRES

Circle CAO reg'd direct.

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SIoux LOOKOUT, ONTARIO P8T 1H4
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SIoux MOUNTAIN CHILDREN'S CENTRE
BOX 7, 89 - 1ST AVENUE
SIoux LOOKOUT, ONTARIO P8T 1A1
(807) 737-2055 Bus.
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BIIDAABAN CHILDREN'S CENTRE
BOX 567, 41 - 8TH AVENUE
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MINUTES

Monday, June 1st, 2009

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PRESENT: *Maureen Rogers, Margot Saari, Krista Marshall, Amber Brohm, Selina Conn, Carla Ethier, Karin Laviolette and Kelly Negus.*

OLD BUSINESS

1. Serious Occurrence Follow-up

Committee Members discussed the Serious Occurrence from June 26th, 2009 at Biidaaban and what has taken place since then. Kenora Patricia Child and Family Services finished conducting their investigation on July 13th, 2009 and Kelly and Karin received the recommendations from them forty-one (41) days later in the form of a letter. Committee Members raised concerns about the contents of the letter. These concerns are shared by Day Care Managers and the Kenora District Services Board. The C. A. O. has also seen the letter. A decision as to how to follow-up with the letter will be reached soon.

NEW BUSINESS

1. Proposed Fee Increase for January 1st, 2010

Day Care Advisory Committee Members reviewed the proposed January 1st, 2010 fee increase. They felt that the fee increase was still in line with what other Centres in the District are charging. A recommendation will be made to Council for the October meeting and if approved by Council, parents will be notified immediately.

2. Review of Field Trip Guidelines

Committee Members reviewed the written guidelines for field trips and excursions away from the Day Care Centres. These guidelines have been circulated to all staff members.

3. Staffing Issues

Kelly and Karin briefed Committee Members on all of the staffing changes which took place over the course of the summer. Currently, all teaching positions are filled and there is a good supply of casual staff as well. Two (2) casual staff members who have been employed at the Centres have left to take the Early Childhood Education Program with Confederation College.

NEW BUSINESS (con't)

4. Licensing – NLCC/BCC

The Norah Love and Biidaaban Children's Centres are awaiting their annual licensing visits from the Ministry of Community and Social Services. All required paperwork has been completed. Licensing usually occurs at the end of August or beginning of September as the licenses expire October 31st of each year.

5. Fall Enrollment

Enrollment at all three (3) sites is looking very good this fall. All spaces will be filled at Norah Love once all of the new children start. A large number of the children on the waiting lists could be accommodated since many of our children transferred to the other two (2) sites when school started. There are still a few spaces available in the JK/SK programs at Biidaaban and Sioux Mountain Children Centres so these will be advertised in the paper. Both after school programs at these sites are full with waiting lists.

6. Katimavik Students

The Child Care Centres were fortunate enough to get two (2) students from the Katimavik program. One (1) student is at Norah Love and one (1) is at Sioux Mountain. These students are with the Centres for three (3) months. A second round of students will arrive after that and be at the Centres for two (2) months. These students are immersed in all aspects of the daily program.

7. Two (2) Day Care Committee Vacancies

There are currently two (2) vacancies on the Day Care Advisory Committee which need to be filled. The Committee directed Kelly to look into filling these vacancies according to Municipal policy.

Meeting Adjourned at 5:55 p. m.

Next Meeting:

Monday, October 5th, 2009 at 5:00 p. m. at the NORAH LOVE CHILDREN'S CENTRE.