

AGENDA

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE Council Chambers, Municipal Office Thursday, May 4, 2023 5:30 P.M.

1. CALL MEETING TO ORDER

A. Attendance

Committee Members

Ms. Anne Saltel (Vice Chair)
Ms. Joanne Falk
Mr. Bruce Van Horne
Cllr. Joyce Timpson
Ms. Jessi Jones
Ms. Jennifer Hancharuk

Staff

Mr. Jody Brinkman, Development Services Manager
Ms. Komal Shah, Development Services Administrative
Assistant

Regrets

Cllr. Reece Van Breda
Mr. George Hoggarth (Chair)
Mr. Hari Sankar

Guest

Mr. Clifford Mushquash (Zoom invitation)
Ms. Karen Stasus (Zoom invitation)

B. Vice chair to Call the Meeting to order.

C. Motion to excuse Cllr. Reece Van Breda, Mr. Hari Sankar & Mr. George Hoggarth from the meeting.

THAT the above mentioned members be excused from the meeting.

Moved by:

Seconded by:

2. AGENDA

a) Additions to the Agenda

- Mr. Clifford Mushquash presenting COP
- Ms. Karen Stalus presenting Tower Garden
- Committee members needs to pass a motion to bring it to council and vote on about the event to paint the garbage bin lids to encourage the throwing of garbage and to brighten up the downtown core during Blueberry festival suggested by CAO Michelle Larose - Cllr. Van Breda
- Paint the garbage bins that currently around the Municipality. Ms. Kathy Storey from lost lake Drop-In Centre in Hudson are interested to Host the event mentioned by Cllr. Van Breda.

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of May 4, 2023 be approved, as amended/ presented.

Moved by:

Seconded by:

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

THAT the Minutes of the April 6, 2023 Environment Committee Meeting be adopted as presented/amended.

Moved by:

Seconded by:

5. DELEGATIONS/PRESENTATIONS

- Mr. Clifford Mushquash will present on COP.
- Ms. Karen Stalus presenting Tower Garden

6. BUSINESS ARISING FROM PREVIOUS MINUTES

- Bee Appreciation Month
- Designer Garbage bins- City of Kenora.

6.1 ACTION ITEMS

- 01-2023-01 – Discuss with Mr. R. Chakraborty (Recreation and Culture Department Manager) about the town planters and reusing organic materials from them.
❖ Ongoing
- 03-2023-01 – Recommendation to default all printers to double sided printing in Municipal facilities - Mr. Hoggarth
❖ Mr. Brinkman needs to check with Corporate service/Clerical Department and clarify to all departments about it
- 03-2023-02 –Contact Pelican Lake High School in repairing bikes and the potential market for refurbished bikes in North - Mr. Hoggarth
- 03-2023-03 – Discuss with high school about litter pick up, and incorporating leadership experience to school kids. Speak to Nicole Carbone - Mr. Hoggarth
- 03-2023-04 –Contact the hospital to discuss an industrial-scale composter. - Mr. Hoggarth & Ms. Saltel
- 04-2023-01 –Propose garbage bins designed similar to City of Kenora (Big Belly Company) to Municipal budget next year – Cllr. Van Breda
- 04-2023-02 –Review the Green Team recommendations and inform the committee about the list of things are doable and connect to other department if necessary – Mr. Brinkman
- 04-2023-03 –Contact Mr. Todd Nadon from Freshmarket about food waste and discuss more initiative options about the composting – Mr. Van Horne
- 04-2023-04 –Confirm whether 4 new garden beds are going to be built at public garage or on site at the community garden - Mr. Brinkman
- 04-2023-05 –Connect to recognize the entire Green Team for “Environment Recognition” after Earth day – Ms. Saltel

- 04-2023-06 – Connect to Travel Information Centre and check whether “Bee friendly” signs are available with them - Ms. Saltel
- 04-2023-07 – Check the wording to “Bee Appreciation Month” instead of HoneyBee appreciation month – Mr. Brinkman
- 04-2023-08 – Municipality participate in “Bee friendly” no mow zone during month of May and June – Mr. Brinkman

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Biweekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads and signs to encourage participation in Curbside Swap. Continue promoting Curbside Swap Facebook page and add link to Environment Committee’s Facebook page.
- ❖ **Updates:**

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing

❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting

❖ **Updates:**

Communication and Education

❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.

❖ **Lead Person:** Environment Committee

❖ **Resources Needs:** Internet, Social Media (Facebook), Ads

❖ **Date Due or Frequency:** Ongoing

❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.

❖ **Updates:**

Community Garden

❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.

❖ **Lead Person:** Ms. J. Falk

❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.

❖ **Date Due or Frequency:** April through October

❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.

❖ **Updates:**

Municipal Projects Review

❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect

- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:**

Environmental Recognition

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:**

Adaptation and Mitigation to Climate Emergency

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality
- ❖ **Updates:**

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.
- ❖ **Updates:**

Waste Reduction/Diversion

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. To encourage households and commercial businesses to reduce the amount of recyclables thrown out with garbage
- ❖ **Updates:**

Promoting the Establishment of Natural Ecosystems

- ❖ **Goals:** To promote the use of and benefits of mow free zones. To increase mow free zones in the community on municipal properties. To encourage pollinator friendly residential yards. Create a pollinator friendly community. To support native ecosystems.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Staff
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** With the assistance of the Staff Resource, discuss potential mow free and pollinator friendly areas with the Recreation and Culture Manager for municipally owned property. To communicate with and educate residents on the benefits of mow free zones. Inform the Community of the benefits of pollinator friendly yards, and promote the growth of native species.
- ❖ **Updates:**

Eco Friendly Transportation

- ❖ **Goals:** To promote different means of eco-friendly transportation
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Social media, attend trade shows, Internet
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Research different means of eco-friendly transportation and promote them to the Community. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:**

7.4 Committee Budget Discussion

7.5 Committee Term Review and Future Directions

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for 5:30p.m. on Thursday, June 1st, 2023 at Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at _____.

MINUTES

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE COUNCIL CHAMBERS, MUNICIPAL OFFICE Thursday, April 6, 2023 5:30 P.M.

1. CALL MEETING TO ORDER

A. Attendance

Committee Members

Mr. George Hoggarth, Chair
Ms. Anne Saltel, Vice Chair
Ms. Joanne Falk
Mr. Bruce Van Horne
Cllr. Reece Van Breda
Cllr. Joyce Timpson
Mr. Hari Sankar

Staff

Ms. Kristen Bartmann, Planning Coordinator
Ms. Komal Shah, Development Services Administrative Assistant

Excused

Ms. Jessi Jones

Absent

Ms. Jennifer Hancharuk

Guest

Mr. Clifford Mushquash

B. Chair called the meeting to order at 5:30 pm.

C. MEMBERS EXCUSED

Motion to excuse members: Ms. Jessi Jones

Moved by: Ms. Anne Saltel

Seconded by: Ms. Joanne Falk

2. AGENDA

a) Additions to Agenda

- Mr. Clifford Mushquash presenting COP
Mr. Mushquash not able to attend the meeting, He will planning to come in upcoming meeting
- Honeybee Appreciation Month – May and June
- Designer Garbage Bin – City of Kenora

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of April 6, 2023 be approved, as amended.

Moved by: Ms. Joanne Falk

Seconded by: Ms. Anne Saltel

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

Motion to Adopt Minutes.

THAT the Minutes of the March 2, 2023 Committee Meeting be adopted as presented.

Moved by: Ms. Anne Saltel

Seconded by: Ms. Joanne Falk

5. DELEGATIONS

- Mr. Clifford Mushquash will present in upcoming May meeting.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

○ Green Team Discussion

Ms. Shah presented “Green Team recommendations” to committee. Cllr. Timpson suggested to order more picker Upper’s known as “Nippers” for Green team members. Committee members decided to buy 10 more Nippers. Ms. Falk will find out about the Nipper’s and inform the committee about the cheapest option. Ms. Shah review the previous order and confirmed the price for single Nipper is 37\$. Mr. Hoggarth suggested Environment Committee could pass the motion to execute the order.

Moved by: Ms. Anne Saltel

Seconded by: Ms. Joanne Falk

Ms. Saltel suggested to mark a label / tag/ sticker on garbage bags and recycle bags allotted to Green Team, So Public works identify about it. Ms. Saltel added, Mr. Brinkman to review the recommendations of Green Team, and let Committee know which things are doable. Committee mentioned to connect with Recreation manager Mr. Chakrobarty about the garbage bins needs to allocate to certain different locations.

Ms. Saltel suggested councilor’s needs to report to next council meeting about the By-Law enforcement about liter and educate people. Mr. Hoggarth noted in all over Ontario Municipality have similar By-laws, and fining anyone is not possible until prove it. Another thing, who litter might not afford to pay the fine, Mr. Hoggarth. So keep cleaning the town, so the person who make litter can notice about it, Mr. Hoggarth added.

6.1 ACTION ITEMS

01-2023-01 – Discuss with Mr. R. Chakraborty (Recreation and Culture Department Manager) about the town planters and reusing organic materials from them.

❖ Ongoing

03-2023-01 – Create a contest to paint Garbage bins with colors or Sioux Lookout attractions during the Blueberry festival - Cllr. Van Breda

❖ Cllr. Van Breda will email to Mr. Brinkman about the matter

- 03-2023-02 – Recommendation to default all printers to double sided printing in Municipal facilities - Mr. Hoggarth
❖ Mr. Brinkman needs to check with Corporate service/Clerical Department and clarify to all departments about it
- 03-2023-03 –Contact Pelican Lake High School in repairing bikes and the potential market for refurbished bikes in North - Mr. Hoggarth
- 03-2023-04 – Discuss with high school about litter pick up, and incorporating leadership experience to school kids. Speak to Nicole Carbone - Mr. Hoggarth
- 03-2023-5 –Contact the hospital to discuss an industrial-scale composter. - Mr. Hoggarth & Ms. Saltel
- 04-2023-1 –Propose garbage bins designed similar to City of Kenora (Big Belly Company) to Municipal budget next year – Cllr. Van Breda
- 04-2023-2 –Review the Green Team recommendations and inform the committee about the list of things are doable and connect to other department if necessary – Mr. Brinkman
- 04-2023-3 –Contact Mr. Todd Nadon from Freshmarket about food waste and discuss more initiative options about the composting – Mr. Van Horne
- 04-2023-4 –Confirm whether 4 new garden beds are going to be built at public garage or on site at the community garden - Mr. Brinkman
- 04-2023-5 –Connect to recognize the entire Green Team for “Environment Recognition” after Earth day – Ms. Saltel
- 04-2023-6 – Connect to Travel Information Centre and check whether “Bee friendly” signs are available with them - Ms. Saltel
- 04-2023-7 – Check the wording to “Bee Appreciation Month” instead of HoneyBee appreciation month – Mr. Brinkman
- 04-2023-8 – Municipality participate in “Bee friendly” no mow zone during month of May and June – Mr. Brinkman

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
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- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Biweekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads and signs to encourage participation in Curbside Swap. Continue promoting Curbside Swap Facebook page and add link to Environment Committee's Facebook page.
- ❖ **Updates:** Committee will discuss about once the snow will be gone, Ms. Saltel

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:** Ms. Bartmann mentioned to check with Mr. Brinkman about the food cycler.

Communication and Education

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.
- ❖ **Updates:** Cllr. Timpson informed committee about Ms. Shah made the poster for Green Team. Cllr. Timpson will connect to Mr. Tim Brody about the “Green Team” article before April 22 (Earth Day) in Sioux Lookout Bulletin.

Community Garden

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:** Ms. Falk mentioned about the school classes about community garden. Ms. Falk wanted to confirm whether 4 new garden beds are going to be built at public garage or on site at the community garden. Mr. Sarkar checked about the community garden, Ms. Falk informed more about the place and price to enter. Committee decided to post things on Facebook page during later spring.

Municipal Projects Review

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:** None

Environmental Recognition

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:** Ms. Saltel suggested giving certification to the entire Green Team member, Especially Cathy Carpenter.

Adaptation and Mitigation to Climate Emergency

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health

- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality.
- ❖ **Updates:** None

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
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- ❖ **Resources Needs:** Internet, Social Media, Workspaces
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- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.
- ❖ **Updates:** Committee members found one-woman post tower garden on social media. Ms. Bartmann found her name is "Karen Stasus" – Committee members would like to connect with her. Ms. Saltel connected to Ms. Stasus via social media and invited her to join the upcoming next meeting.

Waste Reduction/Diversion

- ❖ **Goals:** To reduce and divert waste

- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. To encourage households and commercial businesses to reduce the amount of recyclables thrown out with garbage

Updates: Committee concerned about the food waste, Cllr. Van Breda mentioned the foodbank received the things, but it is not enough. Most of the things goes to the garbage. Mr. Van Horne will reach out to Freshmarket about the Food waste and invite Mr. Todd Nadon in the next meeting. Ms. Saltel suggested if Mr. Nadon would not able to join the Environment committee next meeting, then committee members accommodate him and set up mutual time with Mr. Nadon and discuss about the food waste issue.

Promoting the Establishment of Natural Ecosystems

- ❖ **Goals:** To promote the use of and benefits of mow free zones. To increase mow free zones in the community on municipal properties. To encourage pollinator friendly residential yards. Create a pollinator friendly community. To support native ecosystems.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Staff
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** With the assistance of the Staff Resource, discuss potential mow free and pollinator friendly areas with the Recreation and Culture Manager for municipally owned property. To communicate with and educate residents on the benefits of mow free zones. Inform the Community of the benefits of pollinator friendly yards, and promote the growth of native species.

- ❖ **Updates:** Ms. Saltel explain the committee members to educate people about the importance of forest and post documentaries about forest on Facebook environment page.

Eco Friendly Transportation

- ❖ **Goals:** To promote different means of eco-friendly transportation
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Social media, attend trade shows, Internet
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Research different means of eco-friendly transportation and promote them to the Community. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:** None

7.4 COMMITTEE BUDGET

7.5 COMMITTEE TERM REVIEW AND FUTURE DIRECTIONS

Committee members will discuss in next meeting.

8. NEW BUSINESS

- Honey Bee Appreciation
Ms. Saltel reported to change the name to “Bee Appreciation” instead of HoneyBee. Ms. Saltel informed about May and June month consider as HoneyBee appreciation months. Ms. Bartmann suggested connecting with Mr. Brinkman or Mr. McKinnon on the matter of changing the name. Ms. Saltel will find out if Travel information Centre have any “Bee friendly” signs available.
- Designer Garbage bins- City of Kenora.
Cllr. Van Breda explained about the benefits of “Big Belly” company designed garbage bins. Ms. Shah presented the website and committee members like the design and features mentioned on the website. Cllr. Van Breda will proposed the

idea to the next Municipal budget. Committee members recommended to get the garbage bins from Big Belly and their bins are Solar-powered compactable.

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Thursday, May 4, 2023 at 5:30 pm in Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at 6:55 pm.