

AGENDA

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE Council Chambers, Municipal Office Thursday, December 7, 2023 5:30 P.M.

1. CALL MEETING TO ORDER

A. Attendance

Committee Members

Mr. George Hoggarth (Chair)
Ms. Anne Saltel (Vice Chair)
Cllr. Joyce Timpson
Mr. Bruce Van Horne
Ms. Joanne Falk
Cllr. Reece Van Breda

Staff

Ms. Komal Shah, Development Services Administrative Assistant

Regrets

Ms. Jennifer Hancharuk
Mr. Hari Sankar

Guest

Mr. Todd Nadon

B. Chair to Call the Meeting to order.

C. Motion to excuse Ms. Jennifer Hancharuk and Mr. Hari Sankar from the meeting.

THAT the above mentioned members be excused from the meeting.

Moved by:

Seconded by:

2. AGENDA

a) Additions to the Agenda

Mr. Van Horne invited to Mr. Todd Nadon from Freshmarket regarding composting options for our community.

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of December 7, 2023 be approved, as amended/ presented.

Moved by:
Seconded by:

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

THAT the Minutes of the October 19, 2023 Environment Committee Meeting be adopted as presented/amended.

Moved by:
Seconded by:

5. DELEGATIONS/PRESENTATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

03-2023-01 – Discuss with high school about litter pick up, and incorporating leadership experience to school kids. Speak to Nicole Carbone - Mr. Hoggarth

03-2023-02 –Contact the hospital to discuss an industrial-scale composter. - Mr. Hoggarth & Ms. Saltel

05-2023-10 – Prepare report for Council requesting that Big Belly garbage cans be included with the 2024 budget – Mr. Brinkman

06-2023-10 – Prepare report for Council requesting that a list of hazardous items typically included with the annual hazardous waste day – Mr. Brinkman

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Biweekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads and signs to encourage participation in Curbside Swap. Continue promoting Curbside Swap Facebook page and add link to Environment Committee's Facebook page.
- ❖ **Updates:**

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting
- ❖ **Updates:**

Communication and Education

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media (Facebook), Ads
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Through a variety of media, including the Environment Committee Facebook page, educate the community regarding sustainable environmental practices of any nature.

- ❖ **Updates:**

Community Garden

- ❖ **Goals:** To establish and maintain community gardens that promote and encourage locally grown produce, food security, the reduction of carbon footprints, composting and educational opportunities.
- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.

- ❖ **Updates:**

Municipal Projects Review

- ❖ **Goals:** To review municipal projects that may have an environmental impact and report on their environmental effect
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** List of Capital Projects
- ❖ **Date Due or Frequency:** Ongoing

- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:**

Environmental Recognition

- ❖ **Goals:** Recognize groups or individuals for their environmentally sustainable activities/initiatives
- ❖ **Lead Person:** Ms. A. Saltel
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Recognizing groups or individuals on Social Media and distributing certificates.
- ❖ **Updates:**

Adaptation and Mitigation to Climate Emergency

- ❖ **Goals:** To communicate with and educate residents about effective strategies to adapt to the effects of climate change including the impact of the environment on people's health
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media, Policies
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information through a variety of media and act in an advisory capacity to the Municipality
- ❖ **Updates:**

Promotion of Locally Sourced Food and Self-Sustainability

- ❖ **Goals:** To communicate with and educate residents about access to sustainably sourced food
- ❖ **Lead Person:** Environment Committee

- ❖ **Resources Needs:** Internet, Social Media, Workspaces
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Present information and education through a variety of media and act in an advisory capacity to the Municipality. Promoting different gardening options (examples: raised gardens and containers). Provide support to local gardeners by providing a platform for knowledge exchange. Promote sustainably sourced food. Through education and promotion at the farmer's markets, increase awareness about sustainably sourced foods. Advertise and encourage people to share their produce through activities such as gleaning. To approach other Northern Communities for ideas related to locally sourced food.
- ❖ **Updates:**

Waste Reduction/Diversion

- ❖ **Goals:** To reduce and divert waste
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Internet, Social Media
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Introduce policies, practices, and by-laws to eliminate single use plastics. Advertise Waste Reduction Week. Promote reduction of litter around town. Encourage the enforcement of the existing littering By-law. Educate people on hazardous waste and how to dispose of it. To encourage households and commercial businesses to reduce the amount of recyclables thrown out with garbage
- ❖ **Updates:**

Promoting the Establishment of Natural Ecosystems

- ❖ **Goals:** To promote the use of and benefits of mow free zones. To increase mow free zones in the community on municipal properties. To encourage pollinator friendly residential yards. Create a pollinator friendly community. To support native ecosystems.
- ❖ **Lead Person:** Environment Committee

- ❖ **Resources Needs:** Staff
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** With the assistance of the Staff Resource, discuss potential mow free and pollinator friendly areas with the Recreation and Culture Manager for municipally owned property. To communicate with and educate residents on the benefits of mow free zones. Inform the Community of the benefits of pollinator friendly yards, and promote the growth of native species.
- ❖ **Updates:**

Eco Friendly Transportation

- ❖ **Goals:** To promote different means of eco-friendly transportation
- ❖ **Lead Person:** Environment Committee
- ❖ **Resources Needs:** Social media, attend trade shows, Internet
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Task:** Research different means of eco-friendly transportation and promote them to the Community. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:**

7.4 Committee Budget Discussion

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for 5:30 p.m on Thursday, January 4th, 2024 at Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at _____.

MINUTES

THE CORPORATION OF THE MUNICIPALITY OF SIOUX LOOKOUT

ENVIRONMENT COMMITTEE COUNCIL CHAMBERS, MUNICIPAL OFFICE Thursday, October 19, 2023 5:30 P.M.

1. CALL MEETING TO ORDER

A. Attendance

Committee Members

Mr. George Hoggarth, Chair
Ms. Anne Saltel, Vice Chair
Cllr. Joyce Timpson
Ms. Joanne Falk
Mr. Hari Sankar
Ms. Jennifer Hancharuk
Cllr. Reece Van Breda

Staff Mr. Jody Brinkman, Development Services Manager

Excused Mr. Bruce Van Horne

Absent

Guest

B. Chair called the meeting to order at 5:31 pm.

C. MEMBERS EXCUSED

Motion to excuse members: Mr. Bruce Van Horne

Moved by: Ms. Saltel

Seconded by: Ms. Falk

2. AGENDA

a) Additions to Agenda

b) Confirmation of Agenda

THAT the Agenda for the Environment Committee Meeting of October 19, 2023 be approved, as presented.

Moved by: Cllr. Timpson

Seconded by: Ms. Hancharuk

3. DISCLOSURE OF PECUNIARY INTEREST

4. ADOPTION OF MINUTES

Motion to Adopt Minutes.

THAT the Minutes of the September 14, 2023 Committee Meeting be adopted, as presented.

Moved by: Cllr. Van Breda

Seconded by: Ms. Falk

5. DELEGATIONS

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.1 ACTION ITEMS

03-2023-01 – Discuss with high school about litter pick up, and incorporating leadership experience to school kids. Speak to Nicole Carbone - Mr. Hoggarth

❖ Mr. Hoggarth will discuss about this in the next meeting

03-2023-02 –Contact the hospital to discuss an industrial-scale composter. - Mr. Hoggarth & Ms. Saltel

- ❖ Mr. Brinkman informed the committee about the next phase will be industrial sized FoodCycler for the places like Freshmarket and Hospital

04-2023-03 –Contact Mr. Todd Nadon from Freshmarket about food waste and discuss more initiative options about the composting – Mr. Van Horne

- ❖ Committee decided to remind again to Mr. Van Horne regarding invitation to Mr. Todd Nadon at the meeting.
- ❖ Mr. Peter Kirby will be presenting at the Council meeting on November 15 (Wednesday) regarding composting options for Northwestern Ontario

7. ITEMS FOR DISCUSSION

7.1 Annual Work Plan and Budget Request

Curbside Swap

- ❖ **Goals:** Continue promoting Curbside Swap
- ❖ **Lead Person:** Cllr. J. Timpson
- ❖ **Resources Needs:** Internet, Social Media, Municipal Website
- ❖ **Date Due or Frequency:** Biweekly (Saturday and Sundays) April through October
- ❖ **Tasks:** Ads and signs to encourage participation in Curbside Swap. Continue promoting Curbside Swap Facebook page and add link to Environment Committee's Facebook page.
- ❖ **Updates:** Cllr. Timpson informed committee about the progress of the Facebook page and 2200 people joined the Curbside swap group on Facebook.

Explore Composting Options

- ❖ **Goals:** To explore options for composting. To promote composting.
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- ❖ **Resources Needs:** Internet, Municipal World magazine
- ❖ **Date Due or Frequency:** Ongoing
- ❖ **Tasks:** Research and promote municipal composting options. Promote backyard composting. To act in an advisory capacity to the municipality to ensure infrastructure and initiatives supporting eco-friendly transportation are being considered.
- ❖ **Updates:** Mr. Peter Kirby will be presenting on November 15 (Wednesday) to council regarding composting

Communication and Education

- ❖ **Goals:** To communicate with residents and educate regarding sustainable environmental practices.
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- ❖ **Updates:** Facebook page available for Ongoing information

Community Garden

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- ❖ **Lead Person:** Ms. J. Falk
- ❖ **Resources Needs:** Municipal staff needed to help with maintenance as required.
- ❖ **Date Due or Frequency:** April through October
- ❖ **Tasks:** Maintaining the gardens, advertising, gardening classes.
- ❖ **Updates:** Ms. Falk mentioned about community garden is close for the year

Municipal Projects Review

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- ❖ **Resources Needs:** List of Capital Projects
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- ❖ **Tasks:** Review environmental impacts of capital projects
- ❖ **Updates:** Mr. Brinkman informed the committee about the Industrial FoodCycler program.

Environmental Recognition

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- ❖ **Updates:** Mr. Hoggarth suggested to make standard list of the things goes to the "Hazardous Waste" which way people can save the things for the next year. In addition, Mr. Sankar mentioned about sending the standard list from Tender for committee member to review.
- ❖ Environment committee passed resolution to request council to approve "List of standard Hazardous items" will be included by the following ways: property tax by online or offline, Municipal website, Environment Committee Facebook page and Sandwich Board

Moved by: Ms. Hancharuk
Seconded by: Mr. Sankar

- ❖ Mr. Sankar will send the list to Mr. Brinkman to present to the council about the common Hazardous waste list. Once the Hazardous waste list is ready to share, it will go out to public via mentioned above ways added by Ms. Saltel.
- ❖ Mr. Hoggarth pointed out about two Battery collection centre available in town all year around, which is Library and Service Ontario. Ms. Falk suggested about Advertising Battery collection Centre for awareness.

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- ❖ **Updates:** None

7.4 COMMITTEE BUDGET

- ❖ Ms. Saltel added about making Curbside sandwich board from Catspaw, wherein one side has curbside swap and other side has Hazardous waste item list. Ms. Saltel clarified cost for Sandwich Board signs, which will be costing \$179+tax as per quoted by Catspaw for each sign in June. Message will be “Save it for September Hazardous waste day”
- ❖ Mr. Hoggarth confirmed with committee to make 3 Sandwich board sign to utilize the 2023 budget as described by Ms. Saltel. Committee passed the decision.
- ❖ One sign will go to Alcona pass Home Hardware, the second will be go near the beach and the last one go by Hudson

8. NEW BUSINESS

9. NEXT MEETING

The next meeting of the Environment Committee is scheduled for Thursday, November 2, 2023 at 5:30 pm in Council Chambers at the Municipal Office.

10. MEETING ADJOURNED

Meeting adjourned at 7:00 pm.